

<b><u>Meeting</u></b> <b>Policy and Resources Committee</b>
<b><u>Date and time</u></b> <b>Thursday 29th September, 2022</b> <b>At 7.00 pm</b>
<b><u>Venue</u></b> <b>Hendon Town Hall, The Burroughs, London NW4 4BQ</b>

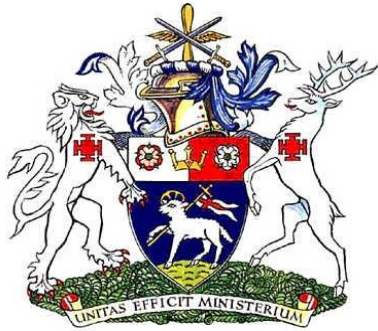
Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
9	Business Planning 2023-2027 and in-year financial management 2022/23	3 - 148
10	Financial Vulnerabilities: Cost of Living workstream	149 - 186
15	Exempt- Business Planning 2023-2027 and in-year financial management 2022/23	187 - 188

Faith Mwende [faith.mwende@barnet.gov.uk](mailto:faith.mwende@barnet.gov.uk)

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**Policy & Resources Committee**

**29<sup>th</sup> September 2022**

<b>Title</b>	Business Planning 2023-2027 and in-year financial management 2022/23
<b>Report of</b>	Chair of Policy and Resources Committee
<b>Wards</b>	All
<b>Status</b>	Public with an accompanying exempt appendix. (Not for publication by virtue of paragraphs 3 and 5 of Schedule 12A of the Local Government Act 1972 as amended (as this relates to commercial and financial affairs of the authority and information in respect of which a claim to legal privilege could be maintained in legal proceedings).
<b>Urgent</b>	No
<b>Key</b>	Yes
<b>Enclosures</b>	<p>Appendix A: Medium Term Financial Strategy (MTFS) – Scenario B</p> <p>Appendix B: Detailed breakdown of savings and income generation proposals.</p> <p>Appendix C Detailed breakdown of service pressures.</p> <p>Appendix D – Q1 22-23 Strategic risks</p> <p>Appendix E – Q1 22-23 High level risks</p> <p>Appendix F: Updated Capital Programme</p> <p>Appendix G: Fees and Charges</p> <p>Exempt Appendix H - Brent Cross Commercial Strategy</p>
<b>Officer Contact Details</b>	<p>Anisa Darr – Executive Director of Strategy and Resources (S151 Officer)  <a href="mailto:Anisa.Darr@barnet.gov.uk">Anisa.Darr@barnet.gov.uk</a></p> <p>Jyotika Dabasia – Assistant Director of Finance  <a href="mailto:Jyotika.Dabasia@barnet.gov.uk">Jyotika.Dabasia@barnet.gov.uk</a></p>

## Summary

The council has refreshed its MTFFS ahead of the budget setting process taking into account revised assumptions around inflation, service pressures and revised savings and income generation opportunities.

As part of this process the council has also reviewed its in-year and ongoing financial pressures to calculate the likely gap that will need to be addressed across the financial years 2023 to 2027. The report sets out the process which will take place for 2023/24 and future years in order to achieve a balanced budget.

This report also seeks Committee approval for a series of budget management decisions for 2023/24 required as part of normal business in line with the organisations Financial Regulations.

## Officers Recommendations

**That the Committee:**

**In respect of business planning for 2023-27:**

- 1. Notes the higher than usual uncertainty in the following areas:**
  - **Estimates for ongoing service demand and income due to inflationary pressures and the cost of living crisis.**
  - **The increased uncertainty around inflationary increases in government grant funding.**
  - **Level of grant funding as a result of the Spending Review 2022.**
- 2. Notes the three scenarios (A, B (base case), and C) modelled for the Medium Term Financial Strategy for 2023/24 and the preliminary assumptions for future years;**
- 3. Notes the Scenario B (base case) MTFFS attached at Appendix A.**
- 4. Requests theme committees to take forward savings and income generation proposals as detailed in 2.3.9 and Appendix B taking into account any equalities impacts. These savings will then be referred to Policy and Resources for consideration and, at a later stage, be subject to public consultation and an updated equality impact assessment.**
- 5. Asks Theme Committees the review of additional funding pressures to services requested in paragraph 2.3.14 and Appendix C;**
- 6. Notes the service specific pressures as set out in 2.3.14 to 2.3.32.**
- 7. Approves the Fees and Charges as set out in 2.7 and attached at Appendix G for recommendation to Full Council for consideration with any consultation responses and equality impact assessment.**

**8. Notes the actions being taken by officers and Theme Committees to address the budget gap for 2023/24 and future years as set out in 2.8.**

**In respect of routine financial matters for 2022/23:**

**9. As set out in 3.1.2-3.1.3, delegates to the Chief Finance Officer (S151 Officer) the authority to allocate the non-pay inflation contingency budget for 22/23 to departments. This approval is subject to the final virement being contained within the contingency budget and being no more than 10% above the £7.443m set aside when the budget was set.**

**10. Approves the revised Capital Programme and financing of it; from paragraph 3.2 (also Appendix F) including reprofiling of budgets to and from future years, accelerations, additions, and deletions.**

**11. Notes the Quarter 1 2022/23 Corporate Risk Register in Section 4 and Appendices D and E;**

## **1 WHY THIS REPORT IS NEEDED**

### **1.1 Executive Summary**

1.1.1 The committee received an update to the Business Planning 2023-27 and Medium Term Financial Strategy (MTFS) process at its meeting in July 2022. This report provides a further update with a set of initial budget proposals ahead of Theme Committees in October and November 2022.

1.1.2 The main subject for this report is business planning for 2023/24 and the MTFS period to 2026/27, set out in Section 2 and Appendix A.

1.1.3 It also presents some routine items for P&R committee approval in line with financial regulations. These are set out in Section 3. The proposed revisions to the capital investment programme are detailed in Appendix F.

## **2 Business Planning for the years 2023-27**

### **2.1 The National Context**

#### Funding Settlement

2.1.1 A HM Treasury announcement is usually delivered by the Chancellor of the Exchequer in September or October, covering either a single year or a multi-year spending review and key points of the government's budget proposals for 2023/24.

2.1.2 It was expected that the new Chancellor, would issue an emergency budget on 21<sup>st</sup> September but it is likely that this will now be deferred to a later date. As yet, there are no details on when this emergency budget will be announced or what it will cover.

- 2.1.3 The Finance Settlement for Local Government usually follows in December and this provides the specific impact of the September/October announcements for each council.
- 2.1.4 At the Local Government Conference on 28th June 2022, the former Levelling Up Secretary For State confirmed that councils in England will receive a two-year funding settlement from 2023/24 to help plan with a greater degree of confidence. This is a welcome change, as it follows four single year settlements, but there is no indication on whether this is the intention of the new Prime Minister and new Chancellor.
- 2.1.5 If a multiyear spending review is announced it will begin to provide some certainty around anticipated future resources.

### Inflation

- 2.1.6 On 17 August, the Office for National Statistics published updated inflation figures. The 12-month Consumer Price Index (CPI) to July 2022 increased to 10.1% and 12-month Retail Price Index (RPI) to 12.3%.
- 2.1.7 The inflation figures for September (published in mid-October) are usually the basis for the Local Government Finance Settlement and the change to the business rates multiplier, so these latest figures give us an increasingly good indication of the amounts.
- 2.1.8 It is unclear what the government's intention on funding councils for increased inflationary pressures and the cost of living crisis are and, as The Department for Levelling Up, Housing and Communities (DLUHC) is not a 'protected' department, it is possible there will be further savings passed down to local government via the settlement funding.
- 2.1.9 Inflation is a clear risk and the council will continue to review the latest data, both overall and in different sectors (e.g. construction materials).

### Interest Rates

- 2.1.10 On 22<sup>nd</sup> September, the Bank of England raised interest rates from 1.75% to 2.25% and warned the UK may already be in a recession. This is the highest level for 14 years and is the 7<sup>th</sup> rate rise in a row and borrowing costs are now their highest since 2008.
- 2.1.11 Raising interest rates makes it more expensive to borrow which should, in theory, encourage people to spend less and reduce inflation. However, many residents with mortgages will see their costs rise further exacerbating the cost of living crisis.

### Mini Budget 23<sup>rd</sup> September 2022

- 2.1.12 On 23<sup>rd</sup> September 2022, the Chancellor delivered a mini budget in which he announced that the 1.25% increase in NI contributions, which was implemented in April 2022, will be reversed from November 2022.
- 2.1.13 This increase in NI was intended to create a Health and Social Care levy to fund reforms to the provision and funding of social care. In the mini budget the Chancellor announced but that the additional funding for Social Care will be maintained despite the reversal on the NI increase.

## **2.2 Updated MTFS estimates: scenario planning**

- 2.2.1 Likely resources available across the MTFS have been reviewed. The council remains firmly in control of its spending and continues to invest in priority areas identified by residents, partner agencies and councillors; and to redirect resources from lower priority activities.
- 2.2.2 However, as noted above, the availability of ongoing resources to support council activity is uncertain. In the context of this uncertainty, the council is planning on using a range of scenarios, so that the financial outlook can be mapped from different perspectives and the necessary decisions taken in a timely way and in the light of the available information .
- 2.2.3 This MTFS review has, therefore, been prepared in a different way than usual, as set out below. This allows a clear analysis of where there is more or less certainty in the MTFS period, and highlights current areas of higher uncertainty, and the possible impact of those. The areas of uncertainty will be reduced as we get closer to approving the budget. As this happens the MTFS which supports the budget report will remove the scenarios and replace them with a single set of likely estimates, based on the most recent information .
- 2.2.4 The approach has been to create a baseline estimate and then two scenarios as ‘overlays’ to that. Section 2.3 shows the baseline assumptions across all scenarios. The key areas of uncertainty across which the scenarios are modelled are:
- Inflationary assumptions around:
    - non-pay inflation
    - some government grants as per 2.3.6
    - business rates multiplier
  - Future of New Homes Bonus funding.
  - Government’s intention to continue funding or provide replacement funding for a one-off Services Grant received in 2022/23
  - Additional government funding for Adult Social Care.
- 2.2.5 The inflationary assumptions around government grant funding, non-pay inflation and the business rates multiplier in the 3 scenarios have been modelled using the below rates.
- 6.60%
  - 7.97%
  - 10.00%
- 2.2.6 The 6.60% is the average of the 22/23 and 23/24 rate published in the Spring Statement 2022. 7.97% and 10.00% are the best available mid and high range forecasts available at the time of writing this report and may be subject to fluctuation.

## **2.3 Baseline assumptions across all scenarios**

### Council Tax

- 2.3.1 The refreshed MTFS assumes lower than maximum increases in Council Tax and the Adult Social Care Precept.
- 2.3.2 Currently Authorities have flexibility to increase council tax by 2.99% (general council tax by 1.99% and Adults Social Care Precept by 1.00%). The MTFS assumes lower than maximum increases of 1.99% in 23/24 and 2.50% from 24/25 onwards.

2.3.3 All the scenarios modelled make the below assumptions in relation to Council Tax:

Council Tax	2023/24	2024/25	2025/26	2026/27
General Council Tax <b>Rate</b> increase	0.99%	1.50%	1.50%	1.50%
Social Care Precept <b>Rate</b> increase	1.00%	1.00%	1.00%	1.00%
<b>Total Council Tax Rate Increase</b>	<b>1.99%</b>	<b>2.50%</b>	<b>2.50%</b>	<b>2.50%</b>
Council Tax <b>Base</b> increase	1.50%	1.80%	2.10%	2.10%

2.3.4 The 0.99% general increase for 23/24 reflects a 1.99% increase reduced by 1% to reflect a rebate of the 22/23 increase to residents.

#### Pay Inflation

2.3.5 Across all scenarios, pay inflation of 4% has been assumed for 2023/24 and 2024/25, reducing to 2% for 2025/26 and 2026/27.

#### Grant Funding

2.3.6 The scenarios all assume there will be no inflationary increases to central government funding except:

- Public Health Grant
- Revenue Support Grant
- Business Rates Multiplier

#### Market Sustainability and Fair Cost of Care Fund

2.3.7 On 16 December 2021, the Government announced that it would make available a £1.36billion Market Sustainability and Fair Cost of Care Fund for local authorities. This funding is to support local authorities to prepare their markets for reform, and to support local authorities to move towards paying providers a fair cost of care.

2.3.8 All scenarios assume that:

- The **Market Sustainability and Fair Cost of Care Fund** will be distributed as planned in 2023/24.
  - The primary purpose of the fund is to support councils to move towards paying providers a fair cost of care and to prepare their local markets for the adult social care reform, such as the introduction of the £86,000 cap on care costs.
  - The care cap takes effect from October 2023 and will mean that no one in England will have to pay more than this sum towards meeting their care costs in their lifetime.
  - The council received £0.977m of this fund in 22/23 (with allocations distributed using the adult social care relative needs formula, as is used for the Social Care Grant and iBCF).
  - Based on the same allocation methodology, the MTFs assumes that the council will receive £8.444m in 2023/24 and £12.062m every year from 2024/25 onwards.
  - The impact of these reforms are not expected to impact on the council's budgets until 2024/25 and the MTFs assumes that the funding received in 2023/24 will reduce other pressures in 23/24 budgets.



Savings and Income Generation

2.3.9 Officers have been working to identify new savings and income generation opportunities to help plug the funding gap. The combination of this work and the review of existing savings has identified the below revised savings which have been built into the MTFS.

Total Savings & Income generation					
Department	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
Adults and Health	(1,872)	(1,015)	0	0	(2,887)
Childrens and Family Services	(404)	(461)	(200)	0	(1,065)
Customer and Place	(5,270)	(2,816)	(468)	(1,716)	(10,269)
Strategy & Resources	(1,091)	(697)	0	0	(1,788)
<b>Total</b>	<b>(8,636)</b>	<b>(4,989)</b>	<b>(668)</b>	<b>(1,716)</b>	<b>(16,009)</b>

2.3.10 Since the budget was set in March 2022, a number of savings across the MTFS period have been identified as at risk of non-delivery. For 2023/24, £4.284m had already been factored in the previous iteration of the MTFS. A review of these savings resulted in £1.017m no longer being achievable or being superseded with new savings. Officers are continuing to work on delivery of these, however, as part of prudent financial management, it is necessary to make an allowance in case of non-delivery. Any savings for 2023/24 onwards deemed to have a high probability of non-delivery have also been assumed in the gap when preparing the MTFS.

2.3.11 In addition, further savings and income generation opportunities of £5.370m have been identified resulting in total savings and income generation of £8.636m. These proposals will be presented to relevant Theme Committees for approval in late November/early December.

2.3.12 Appendix B gives a detailed breakdown of the £8.636m savings and income generation proposals that have been included in the MTFS.

2.3.13 All scenarios assume the same level of savings across the MTFS as set out in 2.3.10.

Pressures

2.3.14 As part of the review of the MTFS, services across the council have identified pressures that they expect to either carry forward from the current financial year, or those that they expect to occur in future years. Through a review of budget pressures, officers have identified the requirement to invest £18.995m in 2023/24 as shown below. £7.580m had already been factored in the previous iteration of the MTFS. A review of these pressures resulted in £5.170m no longer being required or being superseded with new pressures. This has resulted in an increased requirement of £11.415m.

Department	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total £'000
Adults & Health	14,197	8,560	5,476	5,389	<b>33,622</b>
Assurance	0	0	0	0	<b>0</b>
Children and Family Services	3,162	1,193	1,193	1,213	<b>6,762</b>
Customer and Place	1,636	320	330	26	<b>2,313</b>
Strategy & Resources	0	0	0	0	<b>0</b>

Total Pressures	18,995	10,074	6,999	6,629	42,696
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2.3.15 Officers are continuing to review these and any subsequent reduction, would reduce the gap for 2023/24 and future years. Within the recommendations, Theme Committees have been asked to review these pressures, as any reduction in these will help to deliver the remaining savings/gap for 2023/24.

2.3.16 Appendix C gives a detailed breakdown of the £18.995m service pressures that have been included in the MTFS.

2.3.17 All scenarios assume the same level of service pressures across the MTFS as set out in 2.3.15.

### Service Specific Pressures

#### Adult Social Care

2.3.18 Demographic demand forms the basis of service pressures submitted by Adults Care Services. In year pressures to the sum of £4.6m reflect a placement activity increase over and above allocated 22/23 budgets. There has been a 3.4% increase in activity, with packages also becoming more complex, resulting in unit costs c.5% (after inflation) greater than the previous financial year.

2.3.19 For 23/24 a pressure of £2.6m has been calculated for a further increase in activity based on an average of the last 3 financial years, plus a complexity calculation of £2.7m has been modelled, again using the last three financial year data, which is an uplift of approx. 2.5% on the previous year.

2.3.20 ASC pressures also include an assumption £3m for implementing recently announced Adult Social Care Reforms during 23/24.

2.3.21 There continues to disruption to the Leisure industry post Covid which is estimated to cost £1.0m in 23/24 due to loss of contract management fee income. This position is expected to improve post 23/24.

#### Children's Social Care and Education

2.3.22 Market sufficiency continues to cause pressure within Corporate Parenting & Disability and in particular placements. Despite mitigation plans of £0.2m, it is anticipated that budgetary pressure of £0.7m in 2023/24 will arise across Independent Fostering and Residential Care. The average cost of supporting Children with Disabilities (CWD) increased by c.32% (2021/22) together with the number of children being supported, which has also risen by c.59%, this further exacerbates pressures by £0.3m in this area.

2.3.23 Following operational changes to the National Transfer Scheme (NTS) to end the use of hotels to accommodate children and ensure transfers are concluded efficiently, there is now a high rate of intake which has resulted in an increase in the overall Unaccompanied Asylum Seeker Children (UASC) population. Subsequently, the operating threshold above which a local authority is expected to receive UASC has increased from 0.07% to 0.1% of a local authority's general child population. The impact of which has created an additional pressure of £0.2m in Leave Care – 18+UASC.

2.3.24 The number of children accessing Barnet's short-term breaks offer has more than doubled since 2018/19 and currently c.892 (June 2022) children are eligible for short-term breaks.

The growth in demand has outpaced the budget in this area culminating in a pressure of £0.4m.

2.3.25 The rising number of children with Educational Health Care Plans (EHCP) has led to expected increased pressure in 2023/24 of £0.5m in home to school transport costs and additional capacity costs of £0.3m. Furthermore, the passage of the Schools' Bill through Parliament to Royal Assent will, if it becomes statute, present additional burdens on the council around supporting schools with attendance. This has been modelled as £0.1m in 2023/24 with no further expected increases, however this will remain under review. Cost of school catering, already under pressure due to higher food and labour costs is anticipated to add pressure of £0.2m following contract renegotiations.

2.3.26 Children's Centres are expected to face pressure on rate increases in the region of £0.2m required to cover increase utilities, service charges, rent & rates and general running costs. Additionally, it is anticipated that troubled families will have pressures of £0.2m as the funding from reserves comes to an end.

#### Housing and Growth

2.3.27 The Estates service regularly reviews outstanding commercial debt. This could lead to subsequent write-offs of income related to prior years. An extensive review of all debt at financial year-end 2021/22, resulted in a £0.392m increase in the bad debt provision, which should mitigate the risk of further write-offs.

2.3.28 The macro-economic environment is to remain challenging for businesses and personal households. Increases in energy and utilities costs, may cause pressures across the council's commercial estate. There is also the risk that Temporary Accommodation (TA) demand may rise, as more households are evicted, due to inability to pay rents and mortgages. The Brent Cross West scheme may also be impacted by rising costs of raw materials and the availability of skilled labour.

2.3.29 Across London, market forces are applying upwards pressure to the costs of TA, making it more difficult for the council to secure affordable, good quality housing. Interest rates are also rising, increasing the cost of borrowing. These increases in capital funding, may cause delays to the Open Door Homes (ODH) acquisitions capital scheme. This may further decrease the availability of affordable homes to meet the council's housing need, as well as increasing the spend on TA.

#### Environment & Climate Change

2.3.30 The energy crisis and economic inflation continue to put great pressure on services in environment.

2.3.31 Change in behaviour and delays in project implementation has resulted in reduced performance in achieving parking income. Work is ongoing to review options to manage the pressures in the Special Parking Account across Parking Services and Finance.

2.3.32 Supply chain disruption has resulted in the requirement to reprofile a number of capital projects in Environment as work is delayed due to the unavailability of materials.

## **2.4 Scenario A**

2.4.1 The main assumptions underlying Scenario A are as shown in the table below:

Scenario A assumptions	2023/24	2024/25	2025/26	2026/27
Non-pay inflation	6.60%	2.23%	1.78%	2.00%
Business Rates Multiplier increases	6.60%	2.23%	1.78%	2.00%
Revenue Support Grant	6.60%	2.23%	1.78%	2.00%
Public Health Grant	6.60%	2.23%	1.78%	2.00%
New Homes Bonus (£m)	(1.200)	(1.200)	(1.200)	(1.200)
2022/23 Services Grant	(4.049)	(4.049)	(4.049)	(4.049)
New Adult Social Care Grant	(4.000)	(4.000)	(4.000)	(4.000)

2.4.2 This scenario assumes that New Homes Bonus funding and the one-off Services Grant received in 2022/23 will both to continue or be replacement by alternative funding. It also assumes that there will be an additional ~£4m government funding for Adult Social Care

2.4.3 The assumptions underlying Scenario A over the five years to 2026/27 would result in a budget gap of £6.133m for 2023/24 and additional savings of £28.202m being required for expected expenditure to be sustainable within expected income as shown below:

MTFS Summary	2023/24	2024/25	2025/26	2026/27
Resources vs. Expenditure	£m	£m	£m	£m
<b>Expenditure</b>	<b>379.877</b>	<b>408.212</b>	<b>431.398</b>	<b>452.969</b>
<b>Resources</b>	<b>(365.108)</b>	<b>(377.587)</b>	<b>(393.487)</b>	<b>(408.758)</b>
<b>Cumulative (Surplus)/Shortfall to Balanced Budget</b>	<b>14.769</b>	<b>30.625</b>	<b>37.911</b>	<b>44.211</b>
<b>In Year Budget Gap before Savings</b>	<b>14.769</b>	<b>21.989</b>	<b>24.286</b>	<b>29.818</b>
Efficiencies and Income Generation options Proposed	(8.636)	(4.989)	(0.668)	(1.716)
<b>(Surplus)/Shortfall to Balanced Budget</b>	<b>6.133</b>	<b>17.000</b>	<b>23.618</b>	<b>28.202</b>
<b>In year savings requirement</b>	<b>14.769</b>	<b>15.856</b>	<b>7.286</b>	<b>6.301</b>

## 2.5 Scenario B – base case

2.5.1 The main assumptions underlying Scenario B are as shown in the table below:

Scenario B assumptions	2023/24	2024/25	2025/26	2026/27
Non-pay inflation	7.97%	4.00%	1.50%	1.90%
Business Rates Multiplier increases	7.97%	4.00%	1.50%	1.90%
Revenue Support Grant	7.97%	4.00%	1.50%	1.90%
Public Health Grant	7.97%	4.00%	1.50%	1.90%
New Homes Bonus (£m)	(1.200)	(1.200)	(1.200)	(1.200)
2022/23 Services Grant	(4.049)	(4.049)	(4.049)	(4.049)
New Social Care Grant	0.000	0.000	0.000	0.000

2.5.2 This scenario assumes that New Homes Bonus funding and the one-off Services Grant received in 2022/23 will both to continue or be replaced by alternative funding but, apart from funding already announced, there will be no additional government funding for Adult Social Care.

2.5.3 The assumptions underlying Scenario B over the five years to 2026/27 would result in a budget gap of £10.443m for 2023/24 and additional savings of £44.721m being required for expected expenditure to be sustainable within expected income as shown below.

MTFS Summary	2023/24	2024/25	2025/26	2026/27
Resources vs. Expenditure	£m	£m	£m	£m
Expenditure	382.505	414.566	437.274	458.744
Resources	(363.426)	(375.037)	(386.757)	(398.014)
Cumulative (Surplus)/Shortfall to Balanced Budget	19.079	39.529	50.518	60.730
In Year Budget Gap before Savings	19.079	30.893	36.892	46.336
Efficiencies and Income Generation options Proposed	(8.636)	(4.989)	(0.668)	(1.716)
(Surplus)/Shortfall to Balanced Budget	10.443	25.904	36.224	44.721
In year savings requirement	19.079	20.451	10.988	10.212

## 2.6 Scenario C

2.6.1 The main assumptions underlying Scenario C are as shown in the table below:

Scenario C assumptions	2023/24	2024/25	2025/26	2026/27
Non-pay inflation	10.00%	4.00%	1.50%	1.90%
Business Rates Multiplier increases	10.00%	4.00%	1.50%	1.90%
Revenue Support Grant	10.00%	4.00%	1.50%	1.90%
Public Health Grant	10.00%	4.00%	1.50%	1.90%
New Homes Bonus (£m)	(1.200)	(1.200)	(1.200)	(1.200)
2022/23 Services Grant	0.000	0.000	0.000	0.000
New Social Care Grant	0.000	0.000	0.000	0.000

2.6.2 This scenario assumes that New Homes Bonus funding and the one-off Services Grant received in 2022/23 will both cease and there will be no replacement funding but that the New Homes Bonus will be replaced by alternative funding.

2.6.3 The assumptions underlying Scenario C over the five years to 2026/27 would result in a budget gap of £14.542m for 2023/24 and additional savings of £52.395m being required for expected expenditure to be sustainable within expected income as shown below:

MTFS Summary	2023/24	2024/25	2025/26	2026/27
Resources vs. Expenditure	£m	£m	£m	£m
Expenditure	386.382	418.598	441.367	462.915
Resources	(363.204)	(371.516)	(383.244)	(394.511)
Cumulative (Surplus)/Shortfall to Balanced Budget	23.178	47.082	58.123	68.404
In Year Budget Gap before Savings	23.178	38.446	44.498	54.010
Efficiencies and Income Generation options Proposed	(8.636)	(4.989)	(0.668)	(1.716)

(Surplus)/Shortfall to Balanced Budget	14.542	33.457	43.830	52.395
In year savings requirement	23.178	23.904	11.041	10.281

## 2.7 Review of Fees and Charges

- 2.7.1 In line with the Administration's priorities, a report was taken to this committee on 19 July which outlined the council's focus on maximising income from Fees and Charges.
- 2.7.2 Council officers have revised fees and charges through the application of one of the following methods depending on what the law allows: a full cost recovery model, the indexation of fees and charges to the level of inflation at 10.1%, statutory prescription, or other means by which officers have benchmarked with other authorities to ensure the council is maximising cost recovery.
- 2.7.3 The proposed fees and charges are attached as an Appendix to this report. The proposal is that revised fees and charges will be effective from January 2023 subject to the results of public consultation and equality impact assessment. None of the additional fees and charges outlined have been factored into the MTFS scenarios.

## 2.8 Balancing the Budget

### Securing a balanced budget in 2023/24

- 2.8.1 Considering the range of possible outcomes set out above, and focussing on the base case (Scenario B), the following require inputs from councillors, partner agencies, and officers, including:
- Theme committees to put forward additional efficiencies, savings, or revenue generation opportunities that can be secured.
  - Theme Committees to review service pressures to identify any that can be mitigated or funded from other sources.
  - Consideration of the impacts arising from the Spending Review announcements expected on 21<sup>st</sup> September 2022.

### Future Years' Gap

- 2.8.2 Officers are in the process of reviewing savings and income generation proposals identified for 2024/25 onwards to ensure that plans are in put in place now to ensure timely delivery of these savings. This will be reported to the appropriate committees.
- 2.8.3 Given the future uncertainty around funding in terms of medium term planning, officers are also looking at new ideas to generate future savings that can be put before the appropriate committees. A number of these initiatives are likely to require a lead in time so planning on these will begin soon to ensure they can be delivered in the future subject to committee and Council approval.

## 3 ROUTINE FINANCIAL MATTERS

### 3.1 2022/23 Budget Management

## Contingency

- 3.1.1 The contingency budget is a useful tool in effective financial management of an organisation. It provides a mechanism to allocate additional funding on a temporary or permanent basis during the financial year. This allows the recognition and funding of costs over and above those included within the council's base budget. It is a more appropriate mechanism than the use of one-off funding, such as reserves, in meeting the costs of pressures as it enables the council to 'live within its means' both in the short and longer term. Council financial regulations also should prevent expenditure being incurred for which there is no budget provision. Allocations from contingency ensure that the financial regulations can be adhered to when unexpected items occur. This therefore supports the delivery of the organisation's overall financial strategy.
- 3.1.2 The contingency budget is usually forecast to be fully spent within the financial projections despite containing unallocated elements. This means that any virements to areas displaying a financial pressure will generally benefit the bottom line of the Council's projected outturn variance.
- 3.1.3 The table below shows how the contingency budget has been fully allocated for 2022/23 and includes funding for three of the labour priorities (Joining Local Government Association, CCTV and Climate Change).

<b>Contingency Budget 2022/23</b>	<b>14,376</b>
<b>Posted in 2022/23</b>	
Intelligence and Insight Posts (Public Health)	(120)
Assurance Assistant Director post	(128)
LGA Membership	(72)
Procurement Services	(100)
CCTV	(301)
Climate Change	(350)
<b>Total Posted</b>	<b>(1,071)</b>
<b>22/23 Commitments not yet posted</b>	
22/23 Non-Pay inflation	(7,443)
22/23 Pay inflation	(4,116)
Inflationary Pressures	(1,746)
<b>To be posted</b>	<b>(13,304)</b>
<b>TOTAL Remaining</b>	<b>0</b>

## Virements

- 3.1.4 The constitution requires that any virement from contingency of £0.250m or above are approved by the Policy & Resources Committee. Further, any virements between services over £0.250m must also be approved by the Policy & Resources Committee.
- 3.1.5 When the 22/23 budget was set, £7.443m was set aside for non-pay inflation pressures within services. Officers are currently reviewing pressures for 2022/23 and indicative total pressures relating to non-pay inflation of £7.801m have been identified (£0.358m more than was approved when the 22/23 budget was set).
- 3.1.6 As shown in 3.2.3, the balance of the contingency budget (£1.746m) has been allocated to fund additional inflationary pressures. Officers are continuing to have conversations



with providers on non-pay inflationary impacts and Committee are asked to approve the delegation of the final non-pay inflation virement to the Chief Finance Officer (S151 Officer). This approval is subject to the final virement being contained within the contingency budget and being no more than 10% above the amount set aside when the budget was set.

3.1.7 Indicative asks by department are shown below for information :

Service	22/23 non-pay Inflationary pressures
Adults & Health	3,051,000
Assurance	287,955
Customer and Place	2,238,257
Children & Family Services	2,223,363
<b>Total</b>	<b>7,800,574</b>

### Debt Write-Offs

3.1.8 The write-off of debts is in line with good accounting practice, which requires that debtor balances accurately reflect realisable income and it removes uncollectable debt from the accounts. All organisations suffer from uncollectable debt and the council maintains a bad debt provision against which to charge any debt write offs. There are currently no debt write offs over £5,000 that require P&R Committee approval.

## 3.2 Capital Programme

3.2.1 The council has a significant capital programme across both the General Fund and the Housing Revenue Account (HRA). Capital projects are considered within the council's overall medium to long term priorities, and the preparation of the capital programme is an integral part of the financial planning process. This includes taking account of the revenue implications of the projects in the revenue budget setting process.

3.2.2 The Capital Programme, incorporating changes approved at this Committee's July 2022 meeting and subsequent additions, is described in the following sections.

3.2.3 The summary of the revised capital programme for this Committee's approval broken down by Theme Committee is as follows:

### Summary of Proposed Capital Programme after changes

Theme Committee	2022-23	2023-24	2024-25	2025-26	2026-27	Total
	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	5,785	4,074	3,762	0	0	13,621
Housing and Growth (Brent Cross)	83,305	38,746	17,289	0	0	139,340
Children, Education & Safeguarding	16,517	14,416	9,576	5,493	0	46,001
Community Leadership and Libraries	2,274	200	0	0	0	2,474
Environment and Climate Change	34,344	23,615	17,864	12,710	0	88,533
Housing and Growth Committee	118,810	92,644	55,639	35,760	860	303,713
Policy & Resources	17,787	2,360	2,070	0	0	22,217
<b>Total - General Fund</b>	<b>278,822</b>	<b>176,055</b>	<b>106,199</b>	<b>53,963</b>	<b>860</b>	<b>615,899</b>
Housing Revenue Account	114,736	94,970	62,070	43,104	5,863	320,742
<b>Total - All Services</b>	<b>393,558</b>	<b>271,025</b>	<b>168,269</b>	<b>97,067</b>	<b>6,723</b>	<b>936,642</b>

3.2.4 A more detailed breakdown of the capital programme is shown in Appendix F to this report.



## Slippage/Acceleration

3.2.5 The net slippage/acceleration was £23.411m with £57.912m spend being slipped out of the 2022/23 financial year into future periods and £34.499m accelerated into 2022/23.

### **Capital program changes since July 2022 P&R Committee**

Budget Movement Type	2022-23 Budget	2023-24 Budget	2024-25 Budget	2025-26 Budget	2026-27 Budget	Total Budget
	£000	£000	£000	£000	£000	£000
<b>July 2022 Council Approved Programme</b>	<b>437,885</b>	<b>251,030</b>	<b>138,435</b>	<b>83,580</b>	<b>0</b>	<b>910,930</b>
Slippage/Acceleration	(23,411)	13,036	(7,627)	17,141	860	(0)
Additions	15,620	0	19,925	3,308	0	38,852
Deletions	(5,425)	(3,893)	(1,299)	(2,522)	0	(13,138)
<b>September 2022 P&amp;R Revised Programme</b>	<b>424,669</b>	<b>260,174</b>	<b>149,434</b>	<b>101,507</b>	<b>860</b>	<b>936,642</b>

3.2.6 The breakdown of net slippage and acceleration by Committee is shown below:

### **Summary of Net Slippage**

Theme Committee	Net Slippage	Net Acceleration	Net Slippage/Acceleration
	£000	£000	£000
Adults and Safeguarding	0	0	0
Housing and Growth (Brent Cross)	(5,523)	28,288	22,765
Children, Education & Safeguarding	(940)	1,280	340
Community Leadership and Libraries	0	0	0
Environment and Climate Change	(12,972)	0	(12,972)
Housing and Growth Committee	(38,449)	4,931	(33,518)
Policy & Resources	0	0	0
<b>Total - General Fund</b>	<b>(57,885)</b>	<b>34,499</b>	<b>(23,385)</b>
Housing Revenue Account	(26)	0	(26)
<b>Total - All Services</b>	<b>(57,912)</b>	<b>34,499</b>	<b>(23,411)</b>

3.2.7 As the council progresses through the financial year, estimates of slippage and accelerated spend will become more accurate. As such, any capital financing adjustments will be presented at this committee with outturn adjustments undertaken by the Chief Financial Officer at year end, in accordance with financial regulations.

## Additions

3.2.8 Depot Relocation (£4m) - an additional £4.0m capital funding (PWLB) to deliver Phase 1 of the works on the former Brogans site

3.2.9 Saracen Loan (£0.920m) – an additional £0.920m for Saracens to bring the budget in line with the loan agreement.

3.2.10 Public Sector Decarbonisation Phase 3 (£11.7m) – £1.7m to fund PSDS3 shortfall (solar PV, radiator, asbestos) and £10m to fund 'Towards Net Zero' programme

3.2.11 Highways Improvement (£0.200m) – to complete the A1000 cycling routes

3.2.12 Health Projects (£0.500m) - Torrington Park Health Centre Refurbishment for additional clinical capacity

3.2.13 Special Education Needs SEN (£6.615m) – Grant funding received from Central Government for special needs

3.2.14 The funding for the capital programme is set out below:

**Financing for Proposed Capital Programme**

Theme Committee	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLB)	Total
Adults and Safeguarding	9,752	155	38	0	3,471	0	205	13,621
Housing and Growth (Brent Cross)	109,533	0	17,517	1,011	0	0	11,280	139,341
Children, Education & Safeguarding	39,851	2,809	158	0	363	0	2,823	46,003
Community Leadership and Libraries	0	0	0	0	2,363	0	111	2,474
Environment and Climate Change	3,795	6,354	395	0	42,290	0	35,698	88,532
Housing and Growth Committee	55,662	7,895	13,676	491	38,841	11,700	175,448	303,713
Policy & Resources	1	45	166	0	4,183	0	17,822	22,217
<b>Total - General Fund</b>	<b>218,595</b>	<b>17,258</b>	<b>31,949</b>	<b>1,502</b>	<b>91,510</b>	<b>11,700</b>	<b>243,386</b>	<b>615,900</b>
Housing Revenue Account	23,824	1,267	10,990	53,586	0	0	231,077	320,743
<b>Total - All Services</b>	<b>242,419</b>	<b>18,525</b>	<b>42,939</b>	<b>55,088</b>	<b>91,510</b>	<b>11,700</b>	<b>474,462</b>	<b>936,642</b>

Borrowing

3.2.15 £474m of the total capital programme will be funded from borrowing of which £127m is on-lent to Opendoor Homes for the acquisition or delivery of new housing.

3.2.16 Borrowing is typically, Public Works Loan Board loans to support capital expenditure; this type of capital funding has revenue implications (i.e. interest and provision to pay back loan).

3.2.17 Included in the total Capital programme, there is £1.7m borrowing from the Mayor's Energy Efficiency Fund. This borrowing is cheaper than the PWLB borrowing and is only eligible to use on projects intended to achieve net zero.

Capital Receipts

3.2.18 The council has previously highlighted a risk in the level of capital receipts that it currently holds or forecasts to receive. Capital Receipts are proceeds of capital sales (land, buildings, etc.) and are re-invested into purchasing other capital assets.

3.2.19 £42.9m of the above capital programme is planned to be funded by capital receipts. Of the £42.9m, £10.9m will be funded from HRA capital receipt (RTB Receipts) and £31.9m from General Fund Receipts.

3.2.20 Current receipts are standing at £18.96m with £16.12m being HRA receipts and the remaining £2.83m are General Fund receipts. The current disposal programme estimates General Fund disposals of £2.5m in 22/23, £8.5m in 23/24 and £3.376m in 24/25.

- 3.2.21 Assuming no further General Fund disposals there would be a shortfall of capital receipts which would be replaced by borrowing which would result in additional interest and MRP costs.
- 3.2.22 Of the £10.9m capital receipts planned to fund HRA expenditure in 2022/23, £7.59m will be funded from Right to Buy Receipts and the balance will be funded from other HRA capital receipts. HRA funding will also finance Open Door New Build Housing (£6.28m), of which is shown in the above table under Housing and Growth Committee. Current HRA capital receipt balances plus future estimates suggest that there will be enough HRA capital receipts to fund the relevant projects.

#### Capital Grants & Contributions

- 3.2.23 The current capital programme shows £242.419m will be funded from Capital Grants. S106 and CIL are standing at £18.525m and £91.510m, respectively.
- 3.2.24 Capital grants are mainly received from central government departments (such as the Brent Cross grant from MHCLG) or other partners or funding agencies (such Transport for London, Education Funding Authority).
- 3.2.25 S106 contributions are a developer contribution towards infrastructure; confined to specific area and to be used within specific timeframe.
- 3.2.26 Community Infrastructure Levy (CIL) funds are developer contribution towards infrastructure; can be used borough wide but still has time restrictions on use.
- 3.2.27 Current capital programme forecasts plus future estimates suggest that there will be enough S106 contributions to fund the relevant.

#### **4 2022/23 Quarter 1 Risk Register**

- 4.1 The council has an established approach to risk management, which is set out in the risk management framework. The strategic and service level risks are reviewed on a quarterly basis to ensure they remain relevant and the controls/mitigations in place to manage the risks remain effective.
- 4.2 The Q1 review of risks showed 26 strategic risks (see Appendix D), of which three were scored at a high-level (15+): Impact of economic downturn on the delivery and pace of future development (STR010); Cost of living impact on residents and businesses (STR027) and Cyber security leading to widescale disruption to services (STR013).
- 4.3 In addition, there were 26 service level risks scored at a high-level (15+), which can be found in Appendix E. This quarter saw further significant rises in inflation and energy costs placing additional pressure on service budgets and residents' cost of living, which the council is proactively managing. Two new risks were identified as a result - Cost of living impact on residents and businesses (STR027) and Leisure management contract - energy costs (AD018).

## **5 Corporate Plan**

- 5.1 The current corporate plan (Barnet Plan 2021-2025) was adopted in March 2021, however, given the fact the council now has a new administration, we expect to bring forward a new corporate plan, consistent with the new administration's priorities.
- 5.2 June 2022 P&R Committee approved that officers work with the Chair of this committee to establish both the timescale and approach to delivering a new corporate plan. An update on the Corporate Plan Development is being given at this Committee.

## **6 Financial Strategy**

- 6.1 The organisational objectives in setting the MTF5 are as follows:
- We will set a legal budget, balancing recurrent expenditure with estimated income within the medium term in order that the council has a sustainable financial position;
  - We will plan over a medium term of at least 3 years in order that the council is fully informed as to future scenarios and can prepare appropriate action;
  - A level of sustainable reserves will be maintained, this will be defined by the Section 151 officer during the budget setting process, considering prevailing risks and opportunities. For 2022, this has been identified as £15m for general fund balance and £40m for earmarked non-ringfenced revenue reserves;
  - We will seek to build resilience to economic shocks and insulate from the requirement for sudden cuts to vital services;
  - We will use reserves to invest in one-off investment or transformation requirements but not to the point of the organisation being in distress;
  - We will ensure we have sufficient funding for on-going transformation and long term changes;
  - We will provide a realistic amount of funding to support increasing demand, quickly addressing ongoing financial pressures with a permanent solution, reducing the instances where one off solutions are used;
  - We will achieve the best possible outcomes within the funding available;
  - We will ensure that budgets are aligned to the Barnet Plan and that we will actively disinvest where this is not the case;
  - We will understand the implications of growth and ensure that both the reward and the increased costs to services are recognised, and;
  - We will act lawfully and protect the integrity of regulations, ring fences and accounting rules.
  - We will be mindful of equality impacts and public consultation responses.
- 6.2 Additionally, In December 2019, CIPFA introduced a Financial Management Code (FM Code) designed to support good practice in financial management and to assist local authorities in demonstrating their financial sustainability. The FM Code provides guidance for good and sustainable financial management in local authorities and by complying with the principles and standards within the code authorities will be able to demonstrate their financial sustainability.
- 6.3 Councils are required to comply with the code from April 2021 with full implementation by April 2022. The FM Code is based on a series of principles which are considered necessary to provide the strong foundation to:

- financially manage the short, medium and long-term finances of a local authority
- manage financial resilience to meet unforeseen demands on services
- manage unexpected shocks in their financial circumstances.

6.4 The council has demonstrated financial sustainability as demonstrated by its compliance to the requirements of the FM Code. This was included within the council's Annual Governance Statement as presented to Audit Committee on 16th June 2022 [Appendix Ai - Compliance with CIPFA Financial Management Code.pdf \(moderngov.co.uk\)](#)

## **7 REASONS FOR RECOMMENDATIONS**

- 7.1 The MTFs sets out the estimated overall financial position of the council over a period of time. This report recommends proposed changes to the MTFs process to work towards a balanced budget for 2023/24 and to reduce the gap savings requirement for 2024/25 to 2026/27. This ensures that Councillors and the public are informed of this work, supporting good governance.
- 7.2 This report also includes ongoing budget maintenance in the form of virements and the allocation of contingency funds to ensure strong financial management.
- 7.3 The revisions to the capital programme discussed in this report ensure that the council's financial planning accurately reflects what is happening with scheme delivery. This ensures that the council can make effective decisions on the deployment of its scarce resources.

## **8 ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 8.1 The council could consider alternative options to allocate contingency funding however these could result in service delivery problems or fail to address structural budget deficits.
- 8.2 The alternative option to reducing the capital programme would be to make revenue reductions in order to fund the cost of borrowing.

## **9 POST DECISION IMPLEMENTATION**

- 9.1 Following approval of the recommendations in this report, budget changes will be processed in the financial accounting system and reflected against service areas for 2022/23 for revenue and capital.

## **10 IMPLICATIONS OF DECISION**

### **10.1 Corporate Priorities and Performance**

- 10.1.1 The Revised Budget for 2022/23 and Business Planning process for 2023-2027 are both enablers to delivering across all the Councils priorities and will enable the delivery of the priorities and outcomes set out in the future.

### **10.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

10.2.1 The report considers strategic financial matters and refreshes the current position of the council's MTFS. Plans will be enacted to work and identify savings and ensure they go through the appropriate governance process to set a legal budget in March 2023.

10.2.2 The proposed changes to the capital programme will have an impact on the cost of borrowing and therefore support the council's revenue budget.

10.2.3 The council's financial regulations require that virements for allocation from contingency for amounts over £250,000 and capital programme additions must be approved by Policy and Resources Committee.

### 10.3 Legal and Constitutional References

10.3.1 Section 151 of the Local Government Act 1972 states that: "without prejudice to section 111, every local authority shall make arrangements for the proper administration of their financial affairs and shall secure that one of their officers has responsibility for the administration of those affairs". Section 111 of the Local Government Act 1972, relates to the subsidiary powers of local authorities.

10.3.2 Under Section 114 of the Local Government Finance Act 1988, the chief finance officer (S151 Officer) of a relevant authority shall make a report under this section if it appears to them that the expenditure of the authority incurred (including expenditure it proposes to incur) in a financial year is likely to exceed the resources (including sums borrowed) available to it to meet that expenditure.

10.3.3 Each fee or charge has its own legislative framework which determines whether it is based on cost recovery or gives guidance to how the fees or charges may be set.

10.3.4 Article 7 of the Council's Constitution sets out the terms of reference of the Policy and Resources Committee which include:

➤ To be responsible for:

- Strategic policy, finance and corporate risk management including recommending: Capital and Revenue Budget (including all fees and charges); Medium Term Financial Strategy; and Corporate Plan to Full Council
- Finance including:
  - Treasury management
  - Local taxation
  - Insurance
  - Corporate procurement
  - Grants
  - Writing-off debt
  - Virements
  - Effective use of resources
- Procurement Forward Plan
- Local Plans (except for matters reserved to Full Council)

➤ To be responsible for the oversight of:

- (a) the overall financial performance of the council

- (b) the performance of services other than those which are the responsibility of the: Adults & Safeguarding Committee; Housing & Growth Committee; Children, Education & Safeguarding Committee; Community Leadership & Libraries Committee; or Environment Committee.

10.3.5 The council's financial regulations state that amendments to the revenue budget can only be made with approval as per the scheme of virement table below:

Virements for allocation from contingency for amounts up to and including £250,000 must be approved by the Chief Finance Officer.
Virements for allocation from contingency for amounts over £250,000 must be approved by Policy and Resources Committee.
Virements within a service in a Directorate that do not alter the approved bottom line are approved by the Service Director of that Directorate.
Virements between services within the same Directorate (excluding contingency allocations) must be approved by the relevant Chief Officers of that Directorate.
Virements between different Directorates (excluding contingency allocations) up to £50,000 must be approved by the relevant Chief Officers of both Directorates.
Virements between different Directorates (excluding contingency allocations) over £50,000 and up to and including £250,000 must be approved by the relevant Chief Officer(s) and Chief Finance Officer in consultation with the Chairman of the Policy and Resources Committee and reported to the next meeting of the Policy and Resources Committee.
Virements between different Directorates (excluding contingency allocations) over £250,000 must be approved by Policy and Resources Committee.

10.3.6 Article 4 sets out the role of Full Council “approving the strategic financing of the council upon recommendations of the Policy and resources committee, determination of financial strategy, approval of the budget, approval of the capital programme”. Council will set the budget and Policy and Resources Committee will work within that set budget subject to the rules on virements contained in the Financial Regulations.

## 10.4 Insight

10.4.1 The MTFs already makes use of data and models from different sources and these include Central Government projections e.g. forecasts from the Office of Budget Responsibility on CPI inflation, in-year trend data on changes to Council Tax as a basis for future estimates and models of budget spend e.g. on capital and the resulting impact on financing. The MTFs process for the upcoming year will place an increase focus on a data-led approach to support estimates of pressures and savings offered.

## **10.5 Social Value**

10.5.1 None that are applicable to this report, however the council must take into account the requirements of the Public Services (Social Value) Act 2012 to try to maximise the social and local economic value it derives from its procurement spend. The Barnet living wage is an example of where the council has considered its social value powers.

## **10.6 Risk Management**

10.6.1 The council has taken steps to improve its risk management processes by integrating the management of financial and other risks facing the organisation. The allocation of an amount to contingency is a step to mitigate the pressures that had yet to be quantified during the budget setting process.

10.6.2 The allocation of budgets from contingency seeks to mitigate financial risks which have materialised.

## **10.7 Equalities and Diversity**

10.7.1 Equality and diversity issues are a mandatory consideration in the decision-making of the council.

10.7.2 Decision makers should have due regard to the public-sector equality duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. The equalities impact will be revisited on each of the proposals as they are developed. Consideration of the duties should precede the decision. It is important that Council has regard to the statutory grounds in the light of all available material such as consultation responses. The statutory grounds of the public-sector equality duty are found at Section 149 of the Equality Act 2010 and are as follows below.

10.7.3 A public authority must, in the exercise of its functions, have due regard to the need to:

- a. eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
- b. advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- c. Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

10.7.4 Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- d. remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
- e. take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
- f. Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.



10.7.5 The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

10.7.6 Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:

- g. Tackle prejudice, and
- h. Promote understanding

10.7.7 Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act. The relevant protected characteristics are:

- Age
- Disability
- Gender reassignment
- Pregnancy and maternity
- Race,
- Religion or belief
- Sex
- Sexual orientation
- Marriage and Civil partnership

10.7.8 If deemed appropriate, a project may be subject to future individual committee decision once the budget envelope has been set by Council. The equality impacts will be updated for these decisions. Reserves may be used to avoid adverse equality impacts.

10.7.9 The Equality Act 2010 and The Public Sector Equality Duty impose legal requirements on elected Members to satisfy themselves that equality impact considerations have been fully taken into account in developing the proposals which emerge from the finance and business planning process, together with any mitigating factors. To assist with the Council meeting the Public Sector Equalities Duty as outlined above, each year the Council undertake a planned and consistent approach to business planning. This assesses the equality impact of relevant budget proposals for the current year (affecting staff and/or service delivery) across services and identifies any mitigation to ease any negative impact on particular groups of residents. This process is refined as proposals develop and for the Council meeting it includes the assessment of any cumulative impact on any particular group.

10.7.10 All human resources implications of the budget savings proposals will be managed in accordance with the council's Managing Organisational Change policy that supports the council's Human Resources Strategy and meets statutory equalities duties and current employment legislation.

10.7.11 This is set out in the council's Equalities Policy together with our Strategic Equalities Objective - as set out in the Corporate Plan - that citizens will be treated equally with understanding and respect; have equal opportunities and receive quality services provided to best value principles.

10.7.12 Progress against the performance measures we use is published on our website at <https://www.barnet.gov.uk/your-council/policies-plans-and-performance/equality-and-diversity/equality-impact-assessments-0>

## **10.8 Corporate Parenting**

10.8.1 In line with Children and Social Work Act 2017, the council has a duty to consider Corporate Parenting Principles in decision-making across the council. The outcomes and priorities in the refreshed Corporate Plan, Barnet 2025, reflect the council's commitment to the Corporate Parenting duty to ensure the most vulnerable are protected and the needs of children are considered in everything that the council does. To this end, great attention has been paid to the needs of children in care and care leavers when approaching business planning, to ensure decisions are made through the lens of what a reasonable parent would do for their own child.

10.8.2 Council, in setting its budget, has considered the Corporate Parenting Principles both in terms of savings and investment proposals. The Council proposals have sought to protect front-line social work and services to children in care and care leavers and in some cases, has invested in them.

## **10.9 Consultation and Engagement**

10.9.1 As a matter of public law, the duty to consult with regards to proposals to vary, reduce or withdraw services will arise in four circumstances:

- where there is a statutory requirement in the relevant legislative framework;
- where the practice has been to consult, or, where a policy document states the council will consult, then the council must comply with its own practice or policy;
- exceptionally, where the matter is so important that there is a legitimate expectation of consultation;
- where consultation is required to complete an equalities impact assessment

10.9.2 Consultation is also recommended in other circumstances, for example to identify the impact of proposals or to assist with complying with the council's equalities duties

10.9.3 Regardless of whether the council has a duty to consult, if it chooses to consult, such consultation must be carried out fairly. In general, a consultation can only be considered as proper consultation if:

- Comments are genuinely invited at the formative stage;
- The consultation documents include sufficient reasons for the proposal to allow those being consulted to be properly informed and to give an informed response;
- There is adequate time given to the consultees to consider the proposals;
- There is a mechanism for feeding back the comments and those comments are considered by the decision-maker / decision-making body when making a final decision;
- The degree of specificity with which, in fairness, the public authority should conduct its consultation exercise may be influenced by the identity of those whom it is consulting;

- Where relevant and appropriate, the consultation is clear on the reasons why and extent to which alternatives and discarded options have been discarded. The more intrusive the decision, the more likely it is to attract a higher level of procedural fairness.

10.9.4 The council will conduct a budget consultation which will cover any proposals to increase council tax together with seeking views on proposed savings, increases in fees and charges and the council's budget overall.

## 10.10 Environmental Impact

10.10.1 There are no direct environmental implications from noting the recommendations. Implementing the recommendations in the report will lead to a positive impact on the Council's carbon and ecology impact, or at least it is neutral.

## 11 BACKGROUND PAPERs

Committee	Item & Agenda	Link
Policy & Resources 19 July 2022	Item 9: Revised Budget 2022/23 and Business Planning 2023-2027	<a href="https://www.moderngov.co.uk/Agenda/AgendaItem.aspx?AgendaItemID=10237">Agenda for Policy and Resources Committee on Tuesday 19th July, 2022, 7.00 pm   Barnet Council (moderngov.co.uk)</a>
Full Council 01 March 2022	Item 13.1 Report from Policy and Resources Committee - Business planning	<a href="https://www.moderngov.co.uk/Agenda/AgendaItem.aspx?AgendaItemID=10237">Agenda for Council on Tuesday 1st March, 2022, 7.00 pm   Barnet Council (moderngov.co.uk)</a>
Full Council 02 March 2021	Item 10.1 Business Planning – Corporate Plan, Budget for 2021/22, and Medium-Term Financial Strategy 2021-25	<a href="https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=162&amp;MId=10237">https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=162&amp;MId=10237</a>
Policy & Resources 8 February 2021	Item 9 Business Planning – Corporate Plan, Budget for 2021/22, and Medium-Term Financial Strategy 2021-25	<a href="https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&amp;MId=10200">https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=692&amp;MId=10200</a>

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Summary MTFS

2022/23	MTFS Summary	2023/24	2024/25	2025/26	2026/27
£m	Resources vs. Expenditure	£m	£m	£m	£m
344.546	<b>Expenditure</b>	<b>382.505</b>	<b>414.566</b>	<b>437.274</b>	<b>458.744</b>
(336.592)	<b>Resources</b>	<b>(363.426)</b>	<b>(375.037)</b>	<b>(386.757)</b>	<b>(398.014)</b>
7.954	<b>Cumulative (Surplus)/Shortfall to Balanced Budget</b>	<b>19.079</b>	<b>39.529</b>	<b>50.518</b>	<b>60.730</b>
7.954	<b>In Year Budget Gap before Savings</b>	<b>19.079</b>	<b>30.893</b>	<b>36.892</b>	<b>46.436</b>
(7.954)	Efficiencies and Income Generation options Proposed	(8.636)	(4.989)	(0.668)	(1.716)
(0.000)	<b>(Surplus)/Shortfall to Balanced Budget</b>	<b>10.443</b>	<b>25.904</b>	<b>36.224</b>	<b>44.721</b>
	<b>In year savings requirement</b>	<b>19.079</b>	<b>20.451</b>	<b>10.988</b>	<b>10.212</b>
	<b>Expenditure (Cumulative)</b>				
333.101	<b>Base Expenditure Budget</b>	<b>336.380</b>	<b>382.505</b>	<b>414.566</b>	<b>437.274</b>
7.443	Inflation - Non Pay	13.780	7.464	2.911	3.742
2.727	Inflation - Pay	4.461	4.639	2.412	2.461
1.000	North London Waste Authority levy	1.500	1.500	1.500	1.500
(0.000)	Capital Financing (MRP)	(1.204)	1.224	2.208	1.216
0.000	Pensions: Employer Contribution and Deficit Recovery	0.517	0.510	0.515	0.520
11.170	<b>Statutory / Cost Drivers Sub Total</b>	<b>19.054</b>	<b>15.337</b>	<b>9.547</b>	<b>9.439</b>
(10.225)	Covid-19 Grant: Expenditure	0.000	0.000	0.000	0.000
14.019	Service Pressures and Investments	18.995	10.074	6.999	6.629
0.000	Contingency	5.000	5.000	5.000	5.000
(1.000)	Council Tax Discretionary Payment	0.000	0.000	0.000	0.000
(4.208)	Concessionary Fares (Freedom Pass)	1.599	0.850	0.850	0.000
(1.414)	<b>Service Expenses sub total</b>	<b>25.594</b>	<b>15.924</b>	<b>12.849</b>	<b>11.629</b>
0.713	Public Health Grant expenditure increase	1.478	0.800	0.312	0.401
0.000	Housing Benefit and Council Tax Administration Grant	0.000	0.000	0.000	0.000
0.000	Flexible Homelessness Support Grant	0.000	0.000	0.000	0.000
0.977	Market Sustainability and Fair Cost of Care Fund	(0.000)	(0.000)	0.000	0.000
1.690	<b>Grant Income grossed up</b>	<b>1.477</b>	<b>0.800</b>	<b>0.312</b>	<b>0.401</b>
344.546	<b>Forecast Expenditure (Before Savings)</b>	<b>382.505</b>	<b>414.566</b>	<b>437.274</b>	<b>458.744</b>
(7.954)	Savings/Income Generation	(8.636)	(4.989)	(0.668)	(1.716)
336.592	<b>Forecast Expenditure (After Savings)</b>	<b>373.869</b>	<b>409.577</b>	<b>436.606</b>	<b>457.028</b>
	<b>Forecast Resources (Calculated year by year)</b>				
	<b>Core Spending Power</b>				
(42.825)	Business Rates (inc. core S31 Grants)	(57.898)	(28.926)	(29.376)	(29.376)
(19.731)	Business Rates (Top Up) / Tariff	(21.305)	(48.023)	(48.633)	(48.633)
(2.800)	Business Rates 8 authority pool income	0.000	0.000	0.000	0.000
(65.357)	<b>Total Settlement Funding Assessment</b>	<b>(79.203)</b>	<b>(76.949)</b>	<b>(78.009)</b>	<b>(78.009)</b>
(201.715)	Council Tax - General Element	(208.835)	(217.920)	(228.058)	(238.669)
(2.017)	Council Tax - Social Care Precept	(2.068)	(2.147)	(2.247)	(2.351)
(203.732)	<b>Council Tax Income</b>	<b>(210.903)</b>	<b>(220.067)</b>	<b>(230.305)</b>	<b>(241.020)</b>
(6.518)	Revenue Support Grant	(7.038)	(7.320)	(7.429)	(7.571)
(9.621)	Improved Better Care Fund Grant	(9.621)	(9.621)	(9.621)	(9.621)
(4.049)	2022/23 Services Grant	(4.049)	(4.049)	(4.049)	(4.049)
(12.059)	Social Care Grant	(12.059)	(12.059)	(12.059)	(12.059)
(4.847)	New Homes Bonus Grant	(1.200)	(1.200)	(1.200)	(1.200)
(0.619)	Lower Tier Services Grant	(0.619)	(0.619)	(0.619)	(0.619)
(37.713)	<b>Government Grants</b>	<b>(34.586)</b>	<b>(34.867)</b>	<b>(34.977)</b>	<b>(35.118)</b>
(306.801)	<b>Core Spending Power Resources</b>	<b>(324.691)</b>	<b>(331.883)</b>	<b>(343.291)</b>	<b>(354.147)</b>
(18.530)	Public Health Grant	(20.008)	(20.808)	(21.120)	(21.521)
(1.340)	Independent Living Fund Grant	(1.340)	(1.340)	(1.340)	(1.340)
(4.795)	Homelessness Grant	(4.795)	(4.795)	(4.795)	(4.795)
(0.556)	Local Council Tax Support Administration Grant	(0.556)	(0.556)	(0.556)	(0.556)
(1.357)	Housing Benefit Administration Subsidy Grant	(1.357)	(1.357)	(1.357)	(1.357)
(2.235)	PFI Credit Grant	(2.235)	(2.235)	(2.235)	(2.235)
(0.977)	Market Sustainability and Fair Cost of Care Fund	(8.444)	(12.062)	(12.062)	(12.062)
0.000	Covid-19 Grant	0.000	0.000	0.000	0.000
(29.791)	<b>Other Grants outside core spending power</b>	<b>(38.735)</b>	<b>(43.154)</b>	<b>(43.466)</b>	<b>(43.867)</b>
(336.592)	<b>Total Resources</b>	<b>(363.426)</b>	<b>(375.037)</b>	<b>(386.757)</b>	<b>(398.014)</b>

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## Summary of Savings & Income Generation Proposals

Total Savings & Income generation					
Department	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
Adults and Health	(1,872)	(1,015)	0	0	(2,887)
Childrens and Family Services	(404)	(461)	(200)	0	(1,065)
Place & Customer	(5,270)	(2,816)	(468)	(1,716)	(10,269)
Strategy & Resources	(1,091)	(697)	0	0	(1,788)
<b>Total</b>	<b>(8,636)</b>	<b>(4,989)</b>	<b>(668)</b>	<b>(1,716)</b>	<b>(16,009)</b>

## Adults & Health

Description of saving	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings (All years)
Extra Care development of fully integrated service for older people to rent, offering a wide range of services as an alternative to more expensive residential care. Proposed scheme of 50 units based with 50% high needs, 25% medium needs and 25% low needs. Saving is modelled on a 10K saving per person per year, based on the difference between the costs of residential care and extra-care. Saving will be achieved if the scheme is targeted at those who would otherwise have their needs met by residential care.	(100)	(70)	0	0	(170)
Plans are in place to develop a third Extra-Care Housing scheme at Cheshir House, with 75 units. Current savings projections are based on conservative assumptions using evidence from the first scheme.	0	(210)	0	0	(210)
This is a continuation of a saving based on the principle of 'progression', which is that each person with a learning disability has the potential to increase independence if they are given the appropriate care and support. There are several strands of work to achieve this saving, which will include work with people known to the adult social care learning disabilities service and those who are due to transition into that service at the age of 25 (from Families Services). These are:	(75)	(75)	0	0	(150)
The saving from 21/22 onwards is based on Prevention Co-ordinators working with more people at the first point of contact for adults requesting care and support (the 'Front Door'), to delay the development of care needs and ensure that preventative / alternative options to formal care are fully considered and utilised.	(200)	(200)	0	0	(400)
Working with our leisure services provider to maximise the VAT efficiency of their contract and service, with the Council benefitting from the saving.	(184)	0	0	0	(184)
Over-delivery against projected income from the GLL leisure services contract	(258)	0	0	0	(258)
Working with people who use care and support services to be more independent and where appropriate to be supported with less intensive forms of support.	(75)	(75)	0	0	(150)
Working with people who use care and support services to be more independent and where appropriate to be supported with less intensive forms of support.	(75)	(75)	0	0	(150)
The work of the debt project will support residents to increase recovery rates, including through default direct debit set up to make payment easier.	(100)	0	0	0	(100)
Process improvements, exploring opportunities to update arrangements if any opportunities are being missed. Focus will be on Continuing Healthcare funding.	(100)	(100)	0	0	(200)
Maximising income against current agreements for Continuing Health Care. Based on a 2.8% increase in numbers of people coming forward for support, this is a proportionate increase. This links to the demographic growth pressure	(600)	0	0	0	(600)
A new Council wide carved employment scheme to provide a useful step on the work undertaken by BOOST. Promotes independence and reduces need for more traditional day services and their associated costs. DEPENDENCY – Creation of a council wide carved employment scheme which provides 15 job opportunities over first two years. We are ambitious about this and want to bring this to the Barnet Partnership Board to roll out across partnership organisations These are avoided costs	(30)	(60)	0	0	(90)
Increased joint working with housing to increase access to settled social housing tenancies for adults who require care and support. These are avoided costs	(75)	(150)	0	0	(225)
<b>TOTAL</b>	<b>(1,872)</b>	<b>(1,815)</b>	<b>0</b>	<b>0</b>	<b>(3,687)</b>



## Children and Family Services

Description of saving/additional income	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
In line with the Public Law Outline review, increase the use of pre-proceedings to address recognised needs and reduce the number of families going to court, which will reduce costs	(50)	0	0	0	(50)
Additional income generated through the new Parenting Hub	(150)	0	0	0	(150)
Remodelling of contact centre to increase income generation by selling to other local authorities	0	(150)	(200)	0	(350)
Following Covid impact on income, move to full cost recovery for Traded Services, DofE and Finchley Youth Theatre in 23/24 and Newstead and Greentops in 24/25, as well as identifying other traded services income opportunities.	(124)	(311)	0	0	(435)
Increase income generation in BELS through selling more services to schools.	(80)	0	0	0	(80)
<b>TOTAL</b>	<b>(404)</b>	<b>(461)</b>	<b>(200)</b>	<b>0</b>	<b>(1,065)</b>

## Place and Customer

Description of saving	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
Parking - A review of services and policies to ensure a consistent, fair approach to improving traffic, highway air quality and road safety. Meeting existing unaddressed needs and demands on the highway.	(750)	(750)	0	0	(1,500)
Delivery of West Hendon Playing Fields Masterplan, Progress with Royal Institute of British Architects (RIBA) .The stages will include professional fees required to deliver planning consent; including but not limited to site surveys and investigations, multi disciplinary design team, project management, cost consultancy, civil and structural engineering and planning fees. Potential phased development of proposal would return savings from prioritised facilities. Saving is predicated on securing capital investment to deliver financial benefit. Detail will be presented in the Outline Business Case to be presented to Committee for approval.	0	(200)	0	0	(200)
Introduction of semi-permanent café buildings at five sites within the Borough, generating revenue through lease arrangements. Purchase and installation of five cafes at £150k each, funded by ten-year loan. First year surplus estimated at £24k for five sites, allowing for loan repayment and interest. Saving is predicated on securing capital investment to deliver financial benefit.	(24)	(24)	0	0	(48)
Improvement plan for tennis delivery and facilities within Barnet. Introduction of booking system and programme of investment in facilities, with the intention of establishing sustainable, revenue-generating model. Saving is predicated on securing capital investment to deliver financial benefit, detail will be outlined in the Business Case.	(38)	(37)	0	0	(75)
Consideration as to the possibility of establishing a trading arm for trees service, offering tree management and policy services to neighbouring local authorities as a commercial enterprise. Initial investment required to confirm feasibility and approach to matters including legal, governance and resources required.	(20)	(20)	0	0	(40)
Improved Management of Skips placed on the Public Highway - Utilise available legislation to better manage the safety impact of skips being placed on the Public Highway, including ensuring that all skips placed have been approved with appropriate Licences and that such licence conditions are fully compliant. Whilst there will be costs involved in increased resources to monitor this activity there are also mechanisms within the legislation to recover costs where non-compliance is evident. Currently a low level of compliance is occurring and this raises safety concerns for all highway users and therefore increased focus in this area will be beneficial for all.	(50)	(25)	0	0	(75)
500 additional acquisitions of properties for use as affordable temporary accommodation by Open Door Homes supported by Loan from Council, as a cheaper alternative to existing temporary arrangements which utilise the private rented sector.	(435)	(418)	0	0	(853)
The delivery of 52 homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants. Provision of this affordable supply will result in increased temporary accommodation cost avoidance.	0	(48)	0	0	(48)

Description of saving	2023/24 £'000	2024/25 £'000	2025/26 £'000	2026/27 £'000	Total savings £'000
The delivery of 250 homes across 3 schemes. Units will be funded through Housing Revenue Account borrowing and delivered in 2023/24 and 2024/25.	0	(320)	(160)	0	(480)
Provision of this affordable supply will result in increased temporary accommodation cost avoidance and a general fund benefit.					
Additional 72 homes for affordable rent built by Open Door Homes. Savings Achieved as these homes will provide a cheaper alternative to temporary accommodation and Open Door Homes will pay an premium to the council for each property.	0	(209)	(23)	0	(232)
Build 87 new council homes for rent on top of existing council housing blocks. Savings achieved as these homes will provide a cheaper alternative to temporary accommodation.	0	(278)	0	0	(278)
Buyback of properties through GLA Buyback grant, which the council will use for temporary accommodation.	(95)	(22)	0	0	(117)
Solar panels on operational council owned buildings – To accelerate de-carbonisation and either sell energy back to grid or offset existing council energy bills.	0	(50)	(100)	0	(150)
Registrars income increase. 2021/22 is forecasted to see a £0.200m increase due to a backlog of services post-pandemic. 2022/23 will require additional investment in the town hall (carpets, paint etc.) and promotion. Current plans aim to achieve increased targets for weddings. (*2)	(75)	0	0	0	(75)
Income received as dividends on completed affordable homes on Hermitage Lane, of which 15 will be affordable and available for letting to Barnet housing applicants	(30)	0	0	0	(30)
Income received as dividends on completion of the additional 72 homes for affordable rent built by Open Door Homes.	0	(130)	(14)	0	(144)
Additional income from the existing commercial portfolio, including new lettings and rent reviews	0	(10)	0	0	(10)
Income received as dividends on completed affordable homes delivered by Opendoor Homes	(71)	0	0	0	(71)
Build to rent scheme on council owned Land (Northway/Fairway, Watling and Bunn's Lane). Rental income returned to the council net of operating costs.	0	0	0	(1,021)	(1,021)
Hendon Hub Development will return income from housing, retail and community benefits within the General Fund.	0	0	0	(334)	(334)
HTH and Colindale room rental; Staff parking; CBAT Licence income; Advertising on non-highways Land	(13)	0	0	0	(13)
Lease renewals and rent reviews on councils commercial estate	(40)	(35)	(25)	(20)	(120)
Modular Homes TA cost avoiance	0	(50)	0	0	(50)
Build to rent scheme on council owned Land (Northway/Fairway, Watling and Bunn's Lane). Rental income returned to the council net of operating costs.	(3,381)	0	0	0	(3,381)
Income generation from 500+ EV charge points installed in residential roads.	186	71	(126)	(310)	(179)
Commercial income generation pilot - Grounds Maintenance & Street Cleansing	(15)	(17)	(20)	(30)	(82)
Increase Garden Waste Collection charges by £10 from £70 to £80 per container	(153)	0	0	0	(153)
Stop/reduce pleasant parks littering activity	(169)	(124)	0	0	(293)

Description of saving	2023/24	2024/25	2025/26	2026/27	Total savings
	£'000	£'000	£'000	£'000	£'000
Stop/reduce weed spray treatments across Borough. It is expected that 3 treatments per annum should be sufficient as supported by scheduled street cleaning (minimum 2 deep cleans per year / alternate side cleansing delivered to all residential roads)	(37)	0	0	0	(37)
Kick start of Feasibility studies, considering bringing forward sites for new regen schemes. Will result in increased Council tax and improved local environment if schemes are brought on earlier. (design/ financial modelling/ survey)	(60)	(120)	0	0	(180)
<b>TOTAL</b>	<b>(5,276)</b>	<b>(2,316)</b>	<b>(366)</b>	<b>(1,716)</b>	<b>(10,269)</b>

## Strategy and Resources

Description of saving	2023/24	2024/25	2025/26	2026/27	Total savings (All years)
	£000	£000	£000	£000	
	As part of SCR, transfer of budget from Commercial to HR, differential is estimated pension pressure	(4)	(7)	0	
Review of Cashbook Team Structure post-automation (FO deletion)	0	(38)	0	0	(38)
Capital Finance - additional interest income	(500)	(500)	0	0	(1,000)
Increased recovery of housing benefit overpayments	(34)	0	0	0	(34)
Increase in treasury income via better investment options and improvements in capital forecasting - net as expected new actuals against budget	(235)	0	0	0	(235)
Rebaseline of teachers early retirement fund after budget realignment of 150k for 10016 Traffic control, grants, environment agency, Lee Valley, Regional park and London Pension Fund. A comparison of budget realignments vs actuals factoring in future pensions will illustrate if the proposal is working.	(200)	(85)	0	0	(285)
Rebaseline of WLA budget based on actuals trend plus a provision for future estimated cost raises	(50)	0	0	0	(50)
Stopping the cash collection service to schools and council departments- channeling shift to cheaper alternatives that the council provide such DD, standing orders, paypoint etc.	0	(68)	0	0	(68)
The model of Barnet First was designed to be cost neutral without investment in a sales manager Officers don't believe it will reach cost neutrality	(68)	0	0	0	(68)
<b>TOTAL</b>	<b>(1,091)</b>	<b>(697)</b>	<b>0</b>	<b>0</b>	<b>(1,788)</b>

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**Total Pressures**

<b>Department</b>	<b>2023/24 £'000</b>	<b>2024/25 £'000</b>	<b>2025/26 £'000</b>	<b>2026/27 £'000</b>	<b>Total £'000</b>
Adults & Health	14,197	8,560	5,476	5,389	<b>33,622</b>
Assurance	0	0	0	0	<b>0</b>
Children and Family Services	3,162	1,193	1,193	1,213	<b>6,762</b>
Place & Customer	1,636	320	330	26	<b>2,313</b>
Strategy & Resources	0	0	0	0	<b>0</b>
<b>Total Pressures</b>	<b>18,995</b>	<b>10,074</b>	<b>6,999</b>	<b>6,629</b>	<b>42,696</b>

Department	Service	Description	2023/24	2024/25	2025/26	2026/27	Total
Adults & Health	Environment Management	Mortuary Service	72	79	87	0	237
Adults & Health	Integrated Care - Older Adults	Increasing Demographic (1) - estimated cost of the continued upward movement in service user core activity	2,575	2,593	2,610	2,610	10,388
Adults & Health	Leisure, Sports and Physical Activity	Leisure - pressure relating to a reduction in expected income levels as a direct consequence of the pandemic and related disruption to the leisure industry.	1,000	0	0	0	1,000
Adults & Health	Placements	Increasing demographic (2) Estimated increase in unit cost of the expected increase in activity, reflects the more complex nature of services being commissioned.	2,779	2,779	2,779	2,779	11,116
Adults & Health	Placements	Adults Placements full year effect of 22/23 activity and unit cost increase	4,592	0	0	0	4,592
Adults & Health	Workforce	ASC Cap on Care pressure	0	3,000	0	0	3,000
Adults & Health	Workforce/Placements	ASC Reform costs (workforce and fair cost of care)	3,000	0	0	0	3,000
Adults & Health	Greenspaces and Leisure	Parks and open spaces maintenance	79	50	0	0	129
Adults & Health	Greenspaces and Leisure	Playground Maintenance	55	30	0	0	85
Adults & Health	Greenspaces and Leisure	Application process for all Events in Parks.	45	30	0	0	75
<b>Adults &amp; Health Total</b>			<b>14,197</b>	<b>8,560</b>	<b>5,476</b>	<b>5,389</b>	<b>33,622</b>



Department	Service	Description	2023/24	2024/25	2025/26	2026/27	Total
Children and Family Services	Early Help 0-19	The Troubled Families reserve, which delivered a saving in previous years, has been fully used	207	0	0	0	207
Children and Family Services	Education Skills	Home to school transport cost pressure as a result of rising EHCP's	508	508	508	508	2,031
Children and Family Services	Children with disabilities	11502 : Respite & Home Support Pressures in costs and numbers of young people supported. ' - Since 2019-20, the Respite and Home Support budget has remained static at £266,316, at which point this was sufficient to cover costs and activity levels. However, since then providers have increased costs and families have come under increased pressure and need for respite. - In 2019-20 we supported 29 young people at an average cost of £8.5k over the year. In 2021-22 we supported 46 young people at an average cost of £11.2k, which resulted in a £295k overspend. It is forecast that costs and activity will continue at similar levels. - The service are working on mitigations to reduce packages of care through a more effective disabilities resources panel and looking at different ways to commission, however there are statutory limits to reductions that can be made. - The bid is equal to the forecast overspend for 2022-23.	295	295	295	295	1,180
Children and Family Services	Leaving Care	18+ UASC Provider costs and activity levels in excess of funding available.	219	0	0	0	219
Children and Family Services	Placements	10549 : ExtResidential Care Pressures in costs of high cost placements. ' - Gross expenditure has increased by £1.95m since 2018-19, but income from DSG and Tripartite agreements has only increased by £1.1m. - After a £1.9m increase to the budget in 19-20, the budget was reduced again by £0.6m - Numbers of young people in external residential placement have increased by 11% (5) from 2018-19 and average cost per young person have increased by £22.9k per year to £161.5k. - Work is ongoing to mitigate high costs through high cost placement reviews, using more internal placements where possible, working with commissioning to find better value for money, and working with Health and Education partners to increase Tripartite contributions where eligible. - The significant pressure is the consistent increase in weekly rates being charged by external providers. A recent CMA report found that providers have a disproportionate power in the market due to low placement sufficiency and high demand. There are no current mechanisms in place from central government or OFSTED, putting a major pressure on external providers to reduce costs and profits. - The bid of £400k is requested based on the 19-20 budget, less £200k to be met by the above mitigations.	200	200	200	20	620
Children and Family Services	Placements	11076 : Resid Ord & Sp G'shi Cohort size increases. ' - The gross cost of Special Guardianship placements has increased £190k (12%) from 2018-19 to 2021-22 and the number of young people in SGO arrangements has increased by 15 (7%). - The service has reported an increase in court-ordered SGO arrangements, particularly for younger children, with an associated expectation of longer placements than the previous cohort. - The bid is based on the 2021-22 overspend plus a conservative estimate of 2 more SGOs, costed at the average reported in 21-22.	186	186	186	186	742
Children and Family Services	Children with disabilities	11138 : Short Breaks Activity increases	390	0	0	0	390
Children and Family Services	Placements	10550 : Indp Fostrng Agenc's Placement sufficiency pressures and activity increases.	356	0	0	0	356
Children and Family Services	Early Help 0-19	Rate increase for payments to Children's Centres, 6 of 11 attached to schools. Rate increase of 20% to cover increase in utilities, service charges, rents etc. as well as general running of the centres. Big drive around early years, need to increase Fee2 numbers.	224	0	0	0	224
Children and Family Services	Education, Strategy and Partnership	ISS School Catering - contract extension / renegotiation.	165	0	0	200	365
Children and Family Services	Education, Strategy and Partnership	Additional capacity to support children with Special Educational needs. The increase in numbers of pupils with EHCPs has continued.	248	0	0	0	248
Children and Family Services	Education, Strategy and Partnership	New duty in Schools Bill requiring Local Authorities to support all schools with attendance. 1 additional term time only staff member in each early help hub	120				120
Children and Family Services	Education, Strategy and Partnership	Roll out digitised EHCP plan system- Gateway, add on to Synergy now needs to be rolled out to social care, health, schools and parents	45	5	5	5	60
<b>Children and Family Services total</b>			<b>3,162</b>	<b>1,193</b>	<b>1,193</b>	<b>1,213</b>	<b>6,762</b>

Department	Service	Description	2023/24	2024/25	2025/26	2026/27	Total
Place & Customer	Highways and Transport Management	Re - Highways Decapitalisation	500	0	0	0	<b>500</b>
Place & Customer	Housing Strategy	Housing General Fund - Temporary Accommodation (Current change notices and TA support required)	124	94	75	0	<b>293</b>
Place & Customer	Housing General Fund	TA Landlord incentives - current package is not competitive enough and is reducing supply of suitable homes for TA who can then be taken off LBB TA responsibility as they transfer to private leasehold	100	26	26	26	<b>177</b>
Place & Customer	Housing General Fund	TA costs - increase from offering increased TA rate to landlord to ensure supply of suitable TA or alternative would be use of more costly hotels. The estimate allows for demand to increase from current levels and increase in costs.	363	201	59	0	<b>622</b>
Place & Customer	Re Highways Service	Capital Betterment Lump Sum – moving to revenue – funded through reserves in 2022/23 – moving to fully revenue in 23/24 - £100,000 is the final shortfall element to be covered through revenue – please see attached email exchange with Anisa	100	0	0	0	<b>100</b>
Place & Customer	Street Scene	Growth in number of properties and household waste collection	170	0	170	0	<b>340</b>
Place & Customer	Street Scene	Town Keeper x 1.5 - To cover West Hendon and Hendon to cover the redeployment within the area.	80	0	0	0	<b>80</b>
Place & Customer	Street Scene	Loss of income due to Highways responsive works transferred to Tarmac Kere by RE, resulting in at least £0.350m income at risk of which £0.150m is to be achieved by increase in flexi pave work, resulting in pressure of £0.200m.	200	0	0	0	<b>200</b>
<b>Place &amp; Customer Total</b>			<b>1,636</b>	<b>320</b>	<b>330</b>	<b>26</b>	<b>2,313</b>

New Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Controls and Mitigations in Place	Residual Risk - Total	Direction of Travel (from previous quarter)	Current Quarter Review Summary
STR001	Adults safeguarding	Council services and partners not effectively managing their relevant safeguarding risks could lead to a safeguarding incident resulting in potential harm to individuals and/or families, potential legal challenge, resident dissatisfaction and public scrutiny.	Executive Director Adults and Health	Statutory Duty	<ol style="list-style-type: none"> <li>1. Barnet council and partners have signed up to the multi-London agency procedures safeguarding policies and procedures and adopted across London in Q1 19/20. These were updated in 20/21, and represent best practice.</li> <li>2. The council has a comprehensive Learning and Development programme for social care practitioners to support high quality safeguarding practice.</li> <li>3. A quality assurance framework is in place which includes independent case audit programme, supervision audits and direct observations of staff and self-audits to provide reassurance that practice quality is high and identify areas for improvement.</li> <li>4. A quality board meets monthly to review the findings from mechanisms in the quality assurance framework and track any improvement against actions agreed.</li> <li>5. Performance monitoring of safeguarding, happens monthly and quarterly by the adult social care management team and the performance sub-group of Barnet's safeguarding adults board.</li> <li>6. Monthly reporting to executive director along with ad hoc reporting when necessary with clear roles and responsibilities are in place.</li> <li>7. The adult MASH has been in place since June 2019 to more effectively bring partners together in safeguarding work.</li> <li>8. Professional lead for safeguarding and clear responsibilities for those carrying out safeguarding inquiries through line management and Safeguarding Adults Manager (SAM).</li> </ol>	12	Same	The situation remains the same. Work continues with the Learning and Development programme, quality assurance framework, performance monitoring and adherence to London procedures. Recent updates to Mosaic have been rolled out and this is improving the recording of safeguarding work.
STR002	Market capacity	Decreases in the capacity of the social care market (private or voluntary) due to recruitment challenges, quality concerns or staff leaving the sector could impact service delivery resulting in a failure to meet statutory duties and add additional pressure on staffing and finances.	Executive Director Adults and Health	Statutory Duty	<ol style="list-style-type: none"> <li>1. For all contracted services due diligence is undertaken at the start of each contract to ensure quality and sustainability of providers.</li> <li>2. Regular contract monitoring is undertaken with providers, with more visits to higher risk providers. There is also a clear provider failure/closure approach to manage closure of homes and safe transition of service users if required. More streamlined and better focus on quality.</li> <li>3. Working across North Central London to share ideas/learning on quality improvement programmes, including collaborative work with Enfield, Haringey, Camden and Islington councils on residential and nursing care supply, commissioning and quality assurance.</li> <li>4. Ongoing work to monitor the sustainability of the sector and explore best use of council resources to support this (including the awarding of inflationary uplifts)</li> <li>5. Specific support offer has been in place to support providers with Covid-19; support continues to be made available to care providers.</li> <li>6. Regular reviews of provider business continuity plans.</li> <li>7. Recruitment campaign to support sector with recruitment challenges.</li> </ol>	6	Increased	Although recruitment into care nationally remains challenged, the potential risk to service continuity in the immediate term is no longer marked.
STR003	Relationship with healthcare providers and partner organisations	Ineffective relationships with healthcare providers and partner organisations such as the NHS could lead to an inability to manage demand resulting in a failure to meet statutory duties and safeguarding of vulnerable residents.	Executive Director Adults and Health	Statutory Duty	<ol style="list-style-type: none"> <li>1. Joint planning and co-ordination work takes place through the Joint Health and Wellbeing Strategy and other Health and Wellbeing Board work, and at North Central London level through the Integrated Care System.</li> <li>2. At the borough level, there is close working through the integrated care partnership, the joint commissioning unit, the health and wellbeing executive group and the urgent and emergency care board which actively manage plans to control demand pressures in the system.</li> <li>3. ASC operational managers work with the NHS on the daily basis, to manage demand and pressures.</li> <li>4. Active monitoring of referral and activity data and discussing any concerns with health partners.</li> <li>5. Working as an integral part of the integrated discharge team and closely monitoring discharge data.</li> </ol>	12	Same	Demand on the health and social care system remains high but there is a good level of collaboration in Barnet and across North Central London to ensure partners are working effectively together. Work this quarter has included reviewing plans for local discharge funding, further expansion of the virtual ward and improving how we work with Barnet, Enfield & Haringey Mental Health Trust.
STR006	Strengthening Children's safeguarding	Insufficient safeguarding arrangements across the council could lead to children/young people suffering significant harm resulting in serious consequences to the child/young person and the council failing to meet its statutory duties.	Executive Director Children's Services	Statutory Duty	<ol style="list-style-type: none"> <li>1. Delivery of robust delivery plan to take recommendations forward.</li> <li>2. Monitoring of impact of delivery plan on outputs and outcomes for children, young people and families, and taking action if outcomes don't improve as expected.</li> <li>3. Refresh of the Barnet Multiagency Safeguarding Arrangements (MASA) membership and work programme.</li> <li>4. Leadership from the Chief Executive, Borough Commander and Lead Officer in the CCG to drive forward action plan, and galvanise resources from across the council and partners to support further improvement (including support services).</li> <li>5. Strong communication/engagement plan at all levels of the partnership and organisation, to keep the focus, energy and momentum at all levels.</li> <li>6. Annual scrutiny report by red Quadrant</li> <li>7. Annual LSCP report and business plan</li> </ol>	12	Same	Met Police are now in Special Measures and a new Healthy Child Programme provider began delivery on 1 April 2022 which has created some instability in provision and capacity of statutory partners. MA contributions to safeguarding arrangements are being monitored. Review of Child Protection and Review of Children's Social Care list recommendations that will impact on MA delivery in safeguarding - these are being considered. Red Quadrant visit is due in Quarter 3.
STR007	Neglecting corporate parenting duty	The council and its partners neglecting to fulfil their duty as Corporate Parents could lead to poorer outcomes for children in care and care leavers across key areas including education, health and placements resulting in an increased gap between children in care/care leavers and their peers in the shorter term and poorer outcomes in the longer term.	Executive Director Children's Services	Statutory Duty	<ol style="list-style-type: none"> <li>1. A joint motion by councillors to the Full Council in November 2015 resulted in the Barnet's Pledge for Children in Care and Care Leavers. The Children in Care Council has been refreshed and the advocacy service is active across Family Services. A Children's Services Improvement Action Plan is being implemented. The Virtual School has invested in a strong structure and resources are targeted to improve outcomes, through the Personal Education Plan (PEP) process.</li> <li>2. The 'Onwards and Upwards' care-leaving service is located in a town centre, where care leavers can access support and a broad range of multi-agency services. Strategic links have been developed with key partners.</li> <li>3. A multi-agency forum, Corporate Parenting Officers Group, has been established to track and monitor planning for children in care and care leavers.</li> <li>4. Members at Full Council agreed new arrangements for the Corporate Parenting Advisory Group at its meeting on 6 March 2018.</li> </ol>	9	Same	1. Corporate Parenting Strategy refreshed and implemented. 2. Enhancement plans monitored through Head of service meetings and PQA meetings 3. Completed - Refreshed CPOG plan to be presented to group in September 4. Completed
STR005	Safety from anti-social behaviour and crime (including violence and abuse)	Anti-social behaviour and crime (including hate crime) could lead to unsafe environments and perceptions of safety resulting in harm to individuals, community tension and increased demand for services.	Assistant Director, Counter Fraud, Community Safety & Protection	Statutory Duty	<ol style="list-style-type: none"> <li>1. Working with Barnet Safer Community Partnership, including to deliver the knife crime action plan</li> <li>2. Working in partnership with the police, including to monitor tensions and local issues and response</li> <li>3. Environmental enforcement (e.g. litter and flyposting), including with Re (Regulatory Services) and Barnet Homes (e.g. noise and pests) and joint action across Estates</li> <li>4. Effective use of CCTV across the borough.</li> <li>5. Working with the Barnet Multi Faith Forum (BMFF) and Community Together Network to increase engagement with the community</li> <li>7. Delivering initiatives to encourage and celebrate cohesion.</li> </ol>	8	Same	There are now 18 Investigation & Enforcement Officers in post and three Team Leaders, one officer for each ward area. Multi agency meetings continue to take place on a needs basis.
STR004	Response to emergency or incident	Insufficient resilience management (e.g. Business Continuity, Emergency (BC) Planning, Health & Safety) could lead to the council being unable to respond effectively to an emergency or incident resulting in disruption to services; harm to staff and/or the public; and legal challenge.	Executive Director Assurance	Business Continuity	<ol style="list-style-type: none"> <li>1. Current Business Continuity (BC) arrangements including strategy, exercises, training and resources</li> <li>2. Corporate BC Strategy and Plan in place. Maintenance of BC lead network</li> <li>3. Identification of Priority1 staff</li> <li>4. Corporate Health and Safety Management system in place including Health and Safety Policy, risk assessment and review, training, monitoring and reporting performance.</li> <li>5. Professional advice and support provided by Head of SHaW (statutory H&amp;S officer) and H&amp;S BP's.</li> </ol>	12	Same	Continued recruitment of core EP Team and key BECC roles (following departures of 3 BECC Managers, 6 BECC Officers and vacant EPO/RA role). Trained 3 new Gold Officers, one of whom has joined the Gold rota and 2 who are ready to be moved from Silver to Gold if needed. Tested our BECC communications in Exercise Connects.

New Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Controls and Mitigations in Place	Residual Risk - Total	Direction of Travel (from previous quarter)	Current Quarter Review Summary
STR010	Impact of economic downturn on future development	Adverse market performance or an economic downturn could lead to impacts on the pace of development, construction and material costs, supply chain issues, increased business failure and adverse impacts to town centres resulting in increased demand for council services such as temporary accommodation, and a decline in the long-term economic and societal health of the borough.	Deputy Chief Executive	Finance	<ol style="list-style-type: none"> <li>1. Revise MTFS Growth Modelling to reflect income reduction scenarios for the council.</li> <li>2. Appropriate governance in place - Steering Groups in place to discuss the impact of slow growth on the expected income for the council.</li> <li>3. Continued engagement with developers on regeneration estates (e.g. Argent Related NHG, Countryside Properties, MHT).</li> <li>4. Production of robust, high quality business cases including sensitivity testing.</li> <li>5. Effective procurement processes and choice of contract type.</li> </ol>	16	Reduced	The service is continuing to actively engage with development partners and contractors to understand implications of cost inflation and supply chain pressures. They are also undertaking sensitivity modelling for the delivery of the council's capital programme over the next 5 years. Project and governance management structures will continue to remain in place and are being kept under review to ensure fit for purpose. Mitigations are being managed across a number of Boards, including Strategic Planning Operations Board, Growth and Regeneration Operations Board, Town Centre Strategy Board and Employment and Skills Board. Since last quarter inflation has risen sharply and the war in Ukraine has significantly contributed to the rise in energy cost as well as various pressures on supply chain for raw material, although this has not translated into any impact on development in the borough to date, hence the reduction in score. The risk description has also been amended to focus on specifically development / construction in light of the new risk on the cost of living which is focused on residents and businesses.
STR014	Building safety	Lack of a robust process to quality assure building contractors could lead to a breach of statutory compliance, health and safety issues resulting in reputational damage to the council, risk of harm or death, delays to delivery of outcomes and financial implications.	Deputy Chief Executive	Health & Safety	<ol style="list-style-type: none"> <li>1. Health and Safety/quality prioritised as part of scoring during procurement/tender processes. Includes additional background checks, previous performance, exchange of risk information and consideration of proposals to manage risk where necessary.</li> <li>2. Health and Safety/quality forms a key element of the council's project delivery gateway process, from initiation all the way through to delivery and handover.</li> <li>3. Additional assurance sought through council's SHAW team and where necessary independent assurance through the technical team</li> <li>4. During construction process on larger schemes the technical team will include a New Engineering Contract (NEC) Supervisor to ensure Health and Safety is being managed appropriately on site and reported correctly.</li> <li>5. On smaller schemes CDM and method statements are requested prior to the start of works.</li> </ol>	8	Same	The last quarter has seen some new start on sites for projects. Each start has included a pre-start meeting including the SHaW team and designated CDM (Principle Designer).
STR013	Cyber security	A cyber attack could lead to the council being unable to operate resulting in widescale disruption and financial cost.	Deputy Chief Executive	Business Continuity	<ol style="list-style-type: none"> <li>1. Monthly contract management meetings in place to manage the contract and relationship with CSG</li> <li>2. Monthly Partnership Operations Board for escalation of any issues identified</li> <li>3. Joint risk being managed by CSG - IT with controls/mitigations in place.</li> <li>4. Learning portal - mandatory training on Information Management/cyber security for staff</li> <li>5. Remote working audit completed</li> <li>6. Regular audits undertaken</li> <li>7. PCI (payment card industry) accreditation</li> <li>8. Management and oversight of the actions being carried out by CSG on the council's behalf (captured in the joint risk register).</li> <li>9. BC leads have provided plans in case of a cyber security event</li> </ol>	15	Same	Recommended actions from the website health check have been implemented this quarter as well as the M365 health check. Recommendations from the remote working audit have also been implemented including the working abroad policy and restricting access to some external websites. Mandatory compliance to complete training has improved and the service is working with Business Continuity leads to ensure there are appropriate plans in place if an attack occurs.
STR009	Unmet customer expectations	Lack of joined up systems and processes across the council and strategic partners, skilled staff or training could lead to customer expectations not being met resulting in a poor customer experience or quality of service.	Deputy Chief Executive	Finance	<ol style="list-style-type: none"> <li>1. Demand reduction initiatives with high volume services and CSG agreed with timelines for delivery.</li> <li>2. Customer Experience programme delivering a range of online improvements which should limit the need for customers to contact the council.</li> <li>3. Safeguards in place to protect service areas that are used by the most vulnerable residents and those that cannot get online.</li> <li>4. Monthly web performance group meetings are held.</li> <li>5. Accessibility reports are run to address shortcomings in accessing content for customers with accessibility needs.</li> <li>6. Customer Experience Programme Business (CEP) case in place.</li> </ol>	12	Same	Over the last quarter, work has been ongoing to develop and promote the Residents Experience Programme. The Rx hub has been launched, which is a one stop shop for training and toolkits, to better support staff. The service is now focusing on building in the additional promises from the new administration manifesto to the existing programme.
STR008	Environmental sustainability	Climate change could lead to negative long-term consequences to the local environment (such as flooding) resulting in statutory environmental duties and targets not being met, financial consequences and not protecting the environment for future generations.	Director of Growth	Statutory Duty	<p>Continue to implement the schemes highlighted in the Sustainability Strategy Framework, including:</p> <ol style="list-style-type: none"> <li>1. Rollout of energy reduction initiatives</li> <li>2. Delivery of annual Air Quality Action Plan</li> <li>3. Rollout of electric vehicle charging points</li> <li>4. Delivery of the long term transport strategy</li> <li>5. Procurement of ULEZ compliant vehicles for Street Scene fleet</li> <li>6. Flood prevention e.g. investment in Silk Stream</li> <li>7. Retrofit of housing and buildings across the borough, making use of the Green House Gas (GHG) and Public Sector Decarbonisation Scheme (PSDS)</li> <li>8. Continued tree planting</li> <li>9. Support businesses and partner organisations in making sustainable change</li> <li>10. Support environmental outcomes through the Council's Social Value Policy.</li> </ol>	12	Reduced	A climate emergency was declared in May 2022. Sustainability team was recruited to and will be in place by mid-October 2022. Review of actions and work streams taking place over the summer. Electric Vehicle charge points contracts finalised, and further PSDS funding agreed. Annual Air Quality Status Reports (AQSR) approved by the GLA and governance of the programme were finalised. Score reduced as team and governance are now in place- the probability of non-action is reduced.
STR015	Pandemic type disease outbreak	Another wave of Covid-19 infections or the declaration of another pandemic (such as influenza) could lead to severe resource and capacity issues for the council and partner agencies resulting in an impact on service delivery and the health and wellbeing of residents.	Chief Executive	Statutory Duty	<ol style="list-style-type: none"> <li>1. Ensure all service areas have a robust response system in place and regularly updated</li> <li>2. Performing pandemic preparedness exercise across the council and its partners</li> <li>3. Providing PH leadership and professional advice for the council's pandemic response.</li> </ol>	10	Reduced	Existing controls and mitigation in place are suitable, and no further actions have been identified at this time. Borough Resilience Forum lessons learnt exercise is currently being conducted to ensure that any lessons learnt are captured and recommendations implemented.
STR016	Staff wellbeing and mental health	The restrictive measures (such as social distancing, self-isolation and remote working) and socio-economic effects of the Covid-19 pandemic could lead to a rise in prevalence of mental health disorders resulting in decreased staff wellbeing and satisfaction, sickness absence and demand for mental health services.	Chief Executive	Staffing & Culture	<p><u>Prevention</u></p> <ol style="list-style-type: none"> <li>1. Regular information and guidance to staff on working practices such as regular breaks, regular contact and communication, physical exercise, via internal comms and through wellbeing hub</li> <li>2. Employee Assistance Programme (EAP) provides advice and guidance on healthy lifestyles including mental health</li> <li>3. Wellbeing and mental health training for staff and managers via Organisational Development team</li> </ol> <p><u>Intervention</u></p> <ol style="list-style-type: none"> <li>4. EAP provides confidential support and counselling for staff</li> <li>5. Able Futures is a government scheme providing support on mental health</li> <li>6. Mental Health First Aiders provide support to staff and signposting to support</li> </ol>	9	Same	Draft wellbeing strategy is currently with the Council Management Team. H&S is working with the SMTs of the services and HR to review and ongoing discussion taking place on implementation of the plan.
STR017	Revenue overspend	Central government funding for the council being adversely affected by changes in government policy or budget pressures being higher than anticipated could lead to non-achievement of budget targets and an overspend on the revenue budget resulting in an impact on service provision and / or quality and financial consequences for the council.	Director of Resources	Finance	<ol style="list-style-type: none"> <li>1. Strategically move the funding base of the council from being supported by Government Grants to the more stable base of Council Tax income</li> <li>2. Monthly budget monitoring for both capital and revenue expenditure. Risks and threats are identified early and management implement mitigating actions to offset emerging pressures.</li> <li>3. Budget setting process validating savings, income generation and forecast pressures at multiple times through a cycle.</li> <li>4. Engaging with colleagues across London and nationally, sectoral experts and keeping informed from media</li> <li>5. Annual scenario planning as part of the MTFS and identification of the key variables, both nationally (e.g. market fragility for adults and children's placements) and locally (e.g. delivery of housing numbers to meet modelled increases in CT base)</li> </ol>	12	Same	This is an ongoing risk, as the funding landscape does not move rapidly and has remained challenging for local government for the past 12 years. An announcement was made by the Cabinet Secretary for Department of Levelling Up, Housing and Communities (DLUHC) in July 2022 that a 2-year funding settlement would be provided to local government, and if this is confirmed at the provisional settlement, it would provide some certainty for budget setting. Government funding reforms consultation announcements are anticipated in Q3 2022/23. Scenario planning is ongoing as part of the MTFS and business planning.

New Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Controls and Mitigations in Place	Residual Risk - Total	Direction of Travel (from previous quarter)	Current Quarter Review Summary
STR018	Funding uncertainty due to reduction in local taxation income	Residents experiencing financial hardship could lead to financial pressures due to a large proportion of council funding coming from council tax and business rates income resulting in a reduction in service quality, non-delivery of the MTFs and use of reserves.	Director of Resources	Finance	<ol style="list-style-type: none"> <li>1. Analysis of monthly collection performance; analysis of Housing Benefit and Council Tax Support awards and claims to provide early warning signs of pressures</li> <li>2. Maintaining a specified level of balance within the council's resilience reserve in addition to appropriate contingency balances to mitigate any in year pressures;</li> <li>3. Undertake forward planning, regularly updating budget assumptions and monitoring the Government's fiscal announcements. However, also maintain flexibility within existing plans to stem expenditure in non-frontline services whilst long term plans are being put into place; maintain good contacts with Government to remain as informed as possible.</li> <li>4. Investment being made with local businesses and working with the community to raise awareness of and increase support available.</li> </ol>	12	Same	Impacts of local taxation and bad debt continue to be monitored and reported as planned. MTFs is being compiled and is on track. Setting of the financial strategy is ongoing.
STR019	Internal controls	Ineffective financial management and control could lead to the council not ensuring appropriate administration of public funds resulting in possible financial losses.	Director of Resources	Finance	<ol style="list-style-type: none"> <li>1. A review of financial forecasts, and challenges where necessary, occurs on a monthly basis by Finance Business Partners</li> <li>2. Regular, in depth reporting is considered by Council Management Team, Theme Committees, Audit Committee and Policy &amp; Resources Committee.</li> <li>3. Mitigating actions to contain overspends are identified, implemented and tracked for delivery.</li> <li>4. Achievement of savings tracked and alternative actions identified where not achievable alongside review of reasons for non-achievement and whether it is a delay or non-delivery.</li> <li>5. Budget holder training is available. An update is being made available through the LMS as an additional offer beyond that found on the intranet.</li> <li>6. Finance Business Partners constantly upskill budget holders to deliver sound Financial Management and understand that their budgets reflect their plans in £ format.</li> <li>7. An annual, at minimum, review against the CIPFA Financial Management Code and CIPFA Financial Resilience Index is undertaken and reported to Audit Committee in line with the Annual Governance Statement.</li> <li>8. Additional internal controls have been implemented and audit reports found increased assurance and improvements in Finance from 2019 to date.</li> <li>9. A contingency budget is held centrally for any unmanageable, unforeseen pressures.</li> </ol>	6	Reduced	Additional controls have been introduced to support financial management and the monitoring process, including a full assessment against the CIPFA FM Code. Forecasting and monitoring continues, with the council as a whole managing the budget as agreed at Council in March 2022. Service areas are articulating risks and pressures early and there are particular pressures in Adult Social Care being reviewed as to the longer-term impact to financial sustainability and the MTFs.
STR020	New burdens	New burdens, additional demand and/or inadequate funding for additional services could lead to additional and unforecasted budget pressures, resulting in the need to increase or divert resource, reduction in service quality, ability to deliver key services effectively and / or having to use reserves.	Director of Resources	Finance	<ol style="list-style-type: none"> <li>1. Engaging with colleagues across London and nationally to form lobbying positions.</li> <li>2. Engaging with sectoral experts and keeping informed from media</li> <li>3. Monthly monitoring of budgets and scrutiny of any overspend / increase in demand.</li> <li>4. Providing evidence of unintended consequences of policy and statute to Central Government to support lobbying positions around new burdens.</li> </ol>	9	Same	Whilst there are no immediate impacts arising from new burdens, it is expected that new burdens will be provided for Adult Social Care relating to Fair Cost of Care and Care Act II implementation. The move to net zero is a new burden and, as yet, there is no commitment from government to fund the carbon reduction and sustainability requirements for local authorities. Costing of Climate Action Plans is underway across the UK and LBB are baselining and costing their Sustainability Framework.
STR021	Increase in the North London Waste Authority (NLWA) levy	The expected replacement of the NLWA Energy from Waste (EFW) facility (expected 2026) could lead to an increase in the NLWA waste disposal/treatment levy of potentially up to £9 million per annum and any additional financial cost relating to delays in the construction of the EFW resulting in an increased financial pressure on the council.	Director of Resources	Finance	<ol style="list-style-type: none"> <li>1. Active engagement through officers and NLWA Members.</li> <li>2. Development of long-term financial strategy.</li> <li>3. Ongoing analysis of waste data flows.</li> </ol>	6	Same	The appointed contractor to deliver the Energy Recovery Facility, Acciona, are continuing on site preparation work with the timetable to start physical works in autumn 2022. Members and officers are being provided with regular updates as set out in the existing controls and mitigations.
STR022	Future of Work	Failure to manage the transition to a post-Covid working environment could lead to missed opportunities for improvement to services and reduced staff engagement resulting in recruitment and retention issues and reduced staff wellbeing.	Director of Resources	Business Continuity	<ol style="list-style-type: none"> <li>1. Future of Work Programme</li> <li>2. Managed approach to ensure a safe and productive return to the office environment where this is required</li> </ol>	4	Same	FoW programme now formally closed with ongoing activities built into BAU. However, risk remain live due to evolving nature of working styles. The BAU activity around this risk focuses on vigilance and oversight, as opposed to active intervention.
STR023	Recruitment and retention	Market forces and economic and social issues (such as pandemic recovery, Brexit) could lead to recruitment and retention issues particularly in specialist areas resulting in a failure to meet statutory duties, council priorities and workforce and financial pressures.	Director of Resources	Staffing & Culture	<ol style="list-style-type: none"> <li>1. EDI Action plan in place</li> <li>2. Future of Work Programme</li> <li>3. Staff communication and engagement</li> <li>4. Unified Reward revision</li> </ol>	6	Same	The council has started discussions with trade unions on a possible revision of the Unified Reward terms and conditions, potentially including the grading structure. Engagement is also taking place with London Councils and the LGA on ensuring that national terms remain fit for purpose and legally compliant.
STR024	Dependency on staff to manage urgent issues	A lack of capacity/capability, shared skills/knowledge or succession planning in the workforce could lead to dependency on a small number of staff to deal with urgent issues resulting in pressure points across the organisation and potential service failure.	Chief Executive	Business Continuity	<ol style="list-style-type: none"> <li>1. Learning and development opportunities, including opportunities via Apprenticeship Levy</li> <li>2. Workforce/succession planning</li> <li>3. Create issues log identifying key issues and pressure points, including lead staff</li> <li>4. Work with Directorates on contingency plans and workforce/succession planning.</li> </ol>	9	Same	OD-led programme of work continues, with emphasis on management development. The EDI learning offer will also be significantly enhanced in Q2 with the introduction of a host of new modules which can be used to improve alignment with council values and behaviours.
STR025	Workforce engagement	Insufficient staff engagement (lack of investment and empowerment) and inadequate succession planning could lead to problems with recruitment and staff dissatisfaction, skilled staff leaving and high vacancy rates resulting in failure to meet statutory duties or council priorities; and workforce and financial pressures.	Chief Executive	Staffing & Culture	<ol style="list-style-type: none"> <li>1. A new recruitment system is in place to improve and streamline the recruitment process making it easier for both hiring managers and prospective candidates.</li> <li>2. The council has invested in new office accommodation to provide a new, modern working environment to support flexible working</li> <li>3. The council is investing in its training and development offer so that staff can continuously develop within their profession, including accessing opportunities presented by the Apprenticeship Levy.</li> <li>4. Continued roll out of the healthy workplace charter action plan with a rolling monthly programme of healthy initiatives for staff.</li> <li>5. Develop and monitor HR improvement plan.</li> </ol>	8	Same	This is all BAU activity now. The risk will be monitored over the next quarter before a decision is made on closing the risk.
STR011	Reduction in capacity of VCS	Funding and sustainability challenges facing the VCS could lead to a reduction in capacity and growth of preventative services, resulting in difficulties accessing services and demand for more complex support, especially for residents in hardship.	Director of Resources	Business Continuity	<ol style="list-style-type: none"> <li>1. Increased funding to a new enhanced Barnet Together Voluntary Community Sector (VCS) infrastructure alliance to enable greater support for frontline VCS organisations.</li> <li>2. Ongoing Barnet Partnership Board meetings</li> <li>3. Continue to work with all Prevention providers</li> </ol>	12	Same	Work as part of implementing the new administration's manifesto is being carried out with the Cost of Living framework a priority project. A paper will go to Policy & Resources Committee in September 2022, which is expected to set out the draft strategy.
STR026	Embedding the new administration's priorities	Lack of preparation and slow response by the organisation to shifting priorities could lead to the failure to deliver the administration's commitments and expected outcomes.	Chief Executive	Staffing & Culture	<ol style="list-style-type: none"> <li>1. Assessment of manifesto to identify the commitments and likely impacts on budget (funding) and resource (ie staff)</li> <li>2. Regular meetings between the CEO and Leader</li> <li>3. Regular meetings between CMT and committee leads</li> <li>4. Development of Mobilisation Programme for delivering priority commitments</li> <li>5. New Transformation Director being appointed to take the lead on developing longer-term change programme</li> <li>6. Updated committee structure incl. Chairs/Vice Chairs</li> </ol>	6	Same	Immediate manifesto priorities being co-ordinated through Mobilisation Programme. These include: Community Skips, Additional Street Cleansing, Community Safety Hub, Ward Walks, Citizens' Assembly, Community Participation Strategy, Resident Experience (Front Door) and Cost of Living Framework. Project leads identified and meeting weekly with CEO. PID drafted, along with high-level programme plan and risk log. Bi-weekly progress updates being provided to the Leader/Committee Chairs. Transformation Director being recruited to lead on delivery of longer-term change programme.

New Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Controls and Mitigations in Place	Residual Risk - Total	Direction of Travel (from previous quarter)	Current Quarter Review Summary
STR027	Cost of living	Financial hardship being experienced by more residents and businesses / to a greater degree could lead to increased demand for council services, increased local unemployment, more people in crisis and increased debt / non payment, resulting in pressure on services (capacity / turnaround times / quality of service) and pressure on the council's finances.	Director of Resources	Finance	<ol style="list-style-type: none"> <li>1. Prevention activity in place such as crisis funds, communications on sources of support and how to access, welfare advisers.</li> <li>2. Continued communications with welfare and VCS partners</li> <li>3. Support of Food Hub and foodbanks, usage is monitored</li> </ol>	16	New	This is a new risk based on the increased cost of living and expected future further increases to fuel, food etc. The inherent and residual scores are currently the same as there are limited mitigations in place due to not currently knowing what support will be available. The framework being drafted for September's Policy & Resources Committee will clarify some of this and our future ambitions to support residents and minimise impact to the council.

New Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Controls and Mitigations in Place	Residual Risk - Total	Direction of Travel (from previous quarter)	Current Quarter Review Summary
AD001	Increased overspend to meet statutory duties	Uncertainty about future demand for services, increasing complexity and cost of care packages, legislative changes and, specifically related to Covid-19, the availability of funding streams, reimbursements, on-going support and future waves could lead to a worsening budget overspend for the service resulting in insufficient resources to meet statutory obligations and a deterioration in the council's overall financial position.	Executive Director Adults and Health	Statutory Duty	<ol style="list-style-type: none"> <li>The council's budget management process (MTFS) forecasts demographic growth and pressures over a multi-year period.</li> <li>Budget and performance monitoring and management controls are used throughout the year.</li> <li>The MTFS to 2024 is set and adult social care will continue to undertake initiatives focused on reducing and managing future demand.</li> <li>The council will also liaise with Health to submit Covid-19 returns, understand when funding will cease, the transition process and any communication activities required.</li> </ol>	20	Increased	The risk has increased due to the budget position at the end of Q1 and further deterioration being anticipated. Although the service continues to do all it can to manage the budget whilst meeting statutory duties, there is an increasingly pressured health and social care system. Actions include senior sign-off of all high-cost packages, the negotiation of rates (including block contracts), quick reviews of people following discharge from hospital to ensure a proportionate level of care as people recover, the use of equipment and technology wherever suitable and maximising the benefits of enablement services. As part of 23/24 business planning a review of 22/23 savings has been carried out and remains on track to deliver. Inflation and pressures (since budget setting snapshot) are being reviewed alongside savings and demand management opportunities for the 23/24 business planning period.
AD004	Failure of care provider	A care provider suddenly being unable to deliver services could lead to a Health and Safety Executive (HSE) breach or harm to individuals resulting in a violation of statutory duty and financial consequences.	Assistant Director for Community and Performance	Business Continuity	<ol style="list-style-type: none"> <li>Through the Covid-19 pandemic we have continued to keep in place controls and mitigations to reduce the risk of provider failure within the borough. Actions we're taking to mitigate risk of provider failure through Covid-19 are: <ol style="list-style-type: none"> <li>Regular collection of information (PPE, Covid-19 cases, staffing levels, hospital admissions) to target support where it is needed most.</li> <li>Developed a new One Care Home approach, working with health colleagues to provide clinical support to care homes.</li> <li>The service also continue to ensure all new contracted services have due diligence undertaken at the start of each contract to ensure quality and sustainability of providers. If issues are identified then there is a clear provider concerns process, to access risk to individuals and support improvement. There is also a clear provider failure/closure approach to manage closure of homes and safe transition of individuals if required.</li> <li>Work continues to monitor the sustainability of the sector and explore best use of council resources to support this (including the awarding of inflationary uplifts).</li> <li>The service are also reviewing business continuity plans with care homes in response to the new mandatory vaccines regulations to ensure that homes a) have plans to deal with staff shortfalls and recruit accordingly and b) assess risks to residents and ensure resident needs can be met.</li> <li>The Integrated Care Quality team has recently established a 'markets, sustainability and contracts' function to review risks of provider failure across ASC markets.</li> <li>Working across North Central London region to have a co-ordinated approach, share best practice and support care providers across the region.</li> </ol> </li> </ol>	16	Increased	There are currently two care homes under provider concerns where if improvements are not made over the next 3-6 months CQC may consider notices of termination. Both homes are signalling their commitment to make improvements and are working with Care Quality to prevent service failure. In addition, one nursing home, is temporarily closing because of a decision by the provider to refurbish. There are 15 residents who need to be moved, and the impact on market capacity is expected to be minimal.
AD016	Leisure management contract - annual payment	Financial performance impacted by Covid-19 and leisure centre closures in 2020/21 could lead to the agreed contract commercial position not being achieved resulting in negative impacts to the agreed Annual Payment Profile with the operator and Medium-Term Financial Strategy (MTFS) savings targets.	Assistant Director Greenspaces & Leisure	Finance	<ol style="list-style-type: none"> <li>Performance and Commercial Meetings in place with operator which includes representation from LBB finance and a third party consultant (FMG consulting).</li> <li>Information shared with Director of Resources and Executive Director, Adults &amp; Health to aid decision making processes.</li> </ol>	15	Same	Commercial and legal review was completed by both the council and GLL. A revised annual payment profile including variations to service has been submitted by GLL. The contract variation is currently in draft - this was expected to be completed in Q1, however further commercial discussions are underway to ascertain the impact of rising cost of energy and the subsequent operational pressures. Conclusion of the contract variation is on hold following further commercial discussions.
AD018	Leisure management contract - annual payment - energy costs	Increasing cost of energy and failing to explore/implement mitigations could lead to financial pressures for the operator and the agreed contract commercial position not being achieved, resulting in negative impacts to the agreed Annual Payment Profile with the operator and Medium-Term Financial Strategy (MTFS) savings targets.	Assistant Director Greenspaces & Leisure	Finance	<ol style="list-style-type: none"> <li>Performance and Commercial meetings take place with the leisure operator to monitor the financial and business continuity risks, and identify solutions. Meetings include representation from LBB finance and a third party consultant (FMG Consulting).</li> </ol>	15	New	Officers from Greenspaces and Leisure and Finance are working with GLL to ascertain the predicted financial and any likely operational (business continuity) pressures pertaining to the increase in energy costs. This includes the opportunity to pre-purchase energy, reviewing mitigating actions such as installation of pool covers and completion of works within leisure facilities that will improve efficiency and reduce energy consumption.
AD017	Shortage of community equipment	Nationwide delays in equipment supply caused by Covid-19 pressures and Brexit uncertainties could lead to shortages of frequently used items and delays in discharging people from hospital or people receiving prescribed equipment resulting in negative impacts to their health and wellbeing and financial implications to the council.	Head of Care Quality	Statutory Duty	<ol style="list-style-type: none"> <li>The council is working very closely with contractor to monitor and mitigate risk, including: <ul style="list-style-type: none"> <li>Increased focus on collections where appropriate to recycle/reuse equipment which is unused.</li> <li>Prescribers are advised to inform contractor if they are aware of any unused items in the community.</li> <li>Contractor is driving a collection campaign via social media posters and focus phone calls to existing customers.</li> <li>Additional driver allocation to increase collections of Out of Stock (OOS) items.</li> <li>Reviewing and triangulating data on number of people, length of time waiting and assessing risk.</li> </ul> </li> <li>Out of stock list is shared with prescribers to explore suitable alternatives and to encourage prescribers and authorizers to not place/ authorize orders for products that are out of stock <ul style="list-style-type: none"> <li>OOS list updated daily on Online ordering system.</li> <li>OOS list shared with prescribers via regular emails, prescriber meetings and newsletters.</li> </ul> </li> <li>Contractor/council contract officer review OOS list 2x weekly; council officer challenge and encourage provider secure products asap. <ul style="list-style-type: none"> <li>Close Technical Equivalents (CTEs) are explored and authorised in the interim without delay.</li> <li>Contractor continue to explore alternative suppliers, explore stock availability in their other depots.</li> <li>Contractor/council officer in regular contact with neighbouring LA/health authorities to ascertain supply issues/explore opportunities for joint working to resolve stock issues e.g. NCL CCG/LAs.</li> </ul> </li> <li>Occupational Therapy (OT) lead (Equipment) working with prescribers to risk assess and consider any of the available standard stock products (as an alternative) as a temporary solution to safely meet people's needs. OT managers are advised to explore same approach in the interim when discussing cases with OT teams.</li> <li>Increased communication to A&amp;H team leads, SMT to brief OOS issues; to manage expectation on both prescriber/ end user; and to encourage joint working to use available equipment efficiently.</li> </ol>	15	Increased	Whilst national stock issues have lessened the performance of the council's contracted provider, this has worsened leading to issues with both stock and order fulfillment. This had impacted on hospital discharge. The provider are in formal provider concerns and have an improvement plan which is beginning to yield improvements. As a contingency, the council is establishing more extensive mutual aid arrangements to expediate the process of clearing a backlog in unfulfilled orders.
ASS004	Non-compliance with data protection legislation including GDPR	Council staff and partners failing to follow GDPR legislation including the organisation's policy and processes could lead to data protection breaches resulting in enforcement action and monetary fines, complaints, adverse impact on individuals and claims for compensation.	Assistant Director Assurance	Information Governance	<ol style="list-style-type: none"> <li>Information Management's framework of policies, and a specific data protection toolkit controls is published and regularly reviewed</li> <li>All staff receive e-learning (including at induction) and follow up training offered in more sensitive areas</li> <li>There is effective incident management, and Information Management Governance Groups</li> <li>Council wide Security Board meets quarterly, chair by the SIRO and Security Operations Forum, meets monthly, chaired by the deputy SIRO</li> <li>Key contacts within the council have been receiving guidance</li> <li>Ongoing communications to council staff on information management guidance</li> <li>E-learning reminder to all staff, included in initial induction pack for new starters</li> <li>6-monthly reporting to CMT for discussion and review.</li> </ol>	16	Same	The Data Protection Annual Assessment submission was finally submitted on 30 June 2022, just within deadline. The amount of time and resource it has taken to reach the required 95% completion rate has been extensive. Officers are not completing the module in a timely manner and managers do not appear to be monitoring their officers completions of these mandatory modules. The core data within the system is also inaccurate which has caused further issues with extensive data cleansing. This remains an area of high risk, discussions have been held at CMT and further actions have been assigned to assist with this continued problem of non-compliance.

New Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Controls and Mitigations in Place	Residual Risk - Total	Direction of Travel (from previous quarter)	Current Quarter Review Summary
C&P033	Lack of liquidity in the financial markets	An economic downturn could lead to higher interest rates (public/private sector borrowing), making external funding sources more challenging and resulting in worsening viability of developments across the council.	Assistant Director - Development Delivery	Finance	1. Monitor capital markets and discuss with LBB finance and external development partners quarterly.-Potential to look at alternative funding models. 2. Explore other government funding opportunities.	15	Same	The team are aware that the Public Works Loan Boards interest rate has increased the impact on our schemes. We are monitoring the interest rates that have not yet imposed a detrimental impact on any of the development sites and where there are viability challenges due to other causes. The design of all affected sites is under review due to the effects of this. The teams are also reviewing the design.
C&P017	Capital projects supply chain issues	Supply chain issues (rising labour and material costs, labour and material availability issues, fuel shortages) experienced by capital projects could lead to project delays and/or price increases resulting in impacts to the viability of projects and the delivery of outcomes on time.	Director of Growth	Finance	1. Project cost plans and business cases to assume high rate of inflation. 2. Projects to ensure regular gateway checks are undertaken including updated cost plan to recheck scheme viability. 3. Identify and consider methods of construction with reduced likelihood of cost inflation. 4. Identify areas for value engineering to be called upon if necessary. 5. Ensure appropriate provisions within construction contracts to protect the council. 6. Where shortages are reported, check in with contractors to establish if there is any impact. 7. Schemes of high sensitivity or high value are carrying out additional cost planned reviews at a higher frequency. 8. Exploit all available opportunities for addition funding across the capital programme, including the teams that already have funding resources identified. 9. Quarterly update to CSB on current inflationary impacts to the construction industry.	16	Increased	Due to the nature of this risk, actions can only relate to how we can be prepared to respond to increases rather than preventing them as this is a global issue at present. Scoring increased due to cost increases continuing to be reported across the sector.
C&P008	Effective utilisation of S106 Income	Inappropriate allocation and drawdown of available S106 income by services across the council within the agreed timescales could lead to freeholders seeking repayment of contributions resulting in expected local infrastructure investments not being realised and significant reputational damage.	Director of Growth	Finance	1. Working group meets quarterly this provides a means of overseeing expenditure 2. RE have lead officer to monitor allocations and ensure planned expenditure is tracked. 3. Ensure S106 funds are drawn down in a timely manner and technically expired funds are recognised as applied where appropriate or suitable use is expedited. 4. A list of expiring funds annually, this is given particular focus in considering allocations. 5. Work with key service areas with the largest unspent amounts to ensure appropriate plans within the capital programme are approved and that schemes are drawing down funds. 6. Clear up any historic draw down of funds that remains incomplete.	15	Same	It is better to reduce once personnel are in place to help manage the correct process. Transport infrastructure Portfolio Lead is now appointed and will be prioritising resolution of unspent S106 budgets
TBG002	Health, safety and compliance issues	Barnet Homes' failure to achieve regulatory requirements for the housing stock could lead to health, safety and compliance issues resulting in death to residents, staff and public, legal challenges and financial costs.	Head of Housing and Regeneration	Statutory Duty	1. Policies and procedures include H&S management system; training; induction for new staff, management structures for contract management 2. Supplier contracts/agreements for Temporary Accommodation providers include risk assessment 3. Violent and Abusive register & Vulnerable Tenant password scheme 4. Internal specialist HS&C function 5. Senior officer, Audit & Risk Committee, Resident Board & TBG Board oversight of HS&C 6. Comprehensive schedule of internal audit by Mazars 7. Policies & internal Exec/SMT leads for safeguarding 8. 3rd party expert advisors 9. Involvement on London Councils and MHCLG Directors Fire Safety forums 10. Approved £52m programme of fire safety works to higher risk blocks	15	Same	Good progress on delivery of the £52m fire safety programme continued during Q1, with sprinkler and alarm systems to tower blocks now complete. Risk mitigation works at LPS blocks Stanhope and Holmsdale in N11 continue to progress. Member briefings in respect of redevelopment proposals for LPS blocks are currently being arranged.
C&P038	Variations to budget for parking	Changes in car usage or behaviour change as a result of external forces (e.g. new working arrangements following the pandemic, new policies/legislation, economic situation, etc) could lead to an unplanned reduction in income resulting in pressure on the general fund and the ability to fund other projects.	Assistant Director - Parking	Finance	1. Budget setting/monitoring process - monthly reporting 2. Tracking income levels regularly 3. Medium term financial models to be widely shared and understood 4. Strong activity linking to all budget monitoring and close contract management.	20	Same	Changes to motorist behaviour following Covid-19 have continued to have a detrimental effect on immediate and longer-term Parking Income in Q1 due to drop in demand for paid parking and reduced car journeys. Whilst the parking Programme contains potential for compensatory measures there are budget requirements to deliver and inherent risk in the ability of a large programme to deliver savings by a specific date.
C&P039	Governance arrangements with contractors	Lack of established clear roles, responsibilities and governance arrangements with all contractors (CSG, RE, NSL) could lead to the outsourced delivery model failing resulting in reduced quality of service, safety of the highway and budget position.	Assistant Director - Parking	Statutory Duty	1. Regular contract management meetings 2. Improved KPIs and penalties in the new enforcement contract 3. Horizon scanning for risks to contractors	16	Same	The risk score has remained the same in Q1 due ongoing negotiations with Re on the delivery and implementation of CP2 schemes within the CP2 programme, and lack of clarity on whether the parking team will be able to raise Works Orders with the term maintenance contractor to ensure compliant, enforceable schemes are in place. Task and finish will be considered in light of end of contract glidepath During Q2 the NSL parking enforcement contract KPIs are still under review and it is anticipated further detail will be reported on the outcome of KPI negotiations at the end of next quarter.
C&P040	Relationship with Transport for London	Financial difficulties facing TfL following the pandemic could lead to a substantial reduction in Local Implementation Plan (LIP) funding for LBB, or possibly no funding at all for the foreseeable future, resulting in loss of skills and resources providing some of the statutory functions of LBB as a highway/traffic authority and impact the ability of Barnet to perform some of its statutory duties in the areas of road safety, traffic management, sustainable transport, etc.	Director of Highways and Transportation	Finance	1. Build through regular liaison a thorough understanding of TfL's likely future funding levels and policy direction. 2. Seeking internal adjustment of budgets and programmes in accordance with any TfL funding gaps. 3. Regular contact with TfL to ascertain likely future funding levels and policy direction. 4. Proactive adjustment of budgets and programmes in accordance with any arising funding decreases.	16	Same	Negotiations between TfL and central government continue to result in limited funding being made available to London boroughs, with a further extension beyond 24 June 2022 to 13 July 2022. No further progress has been reported on agreeing a longer term financial settlement. Delay in this settlement continues to have significant impact on borough funding. Regular meetings are taking place between Barnet and London Boroughs representatives with TfL and a number of letters have been sent to TfL to highlight our concerns with uncertainty and lack of funding. Deputy Chief Executive, Director of Highways and Transportation and Strategic Lead Commissioner, Highways, have continued holding meetings with TfL, London Councils and other London local authorities to emphasise the risks and concerns with uncertain future. The dialogues will continue until the future longer term financial position is clarified. Following a call with TfL on 26 July 2022, indications are that an agreement has been reached between DfT and TfL for £3.88. TfL are assessing the proposal and indications are that by end August a statement on what this means for the borough will be released.
CSG003	IT cyber security	A cyber attack could lead to the council being unable to operate resulting in widescale disruption and financial cost.	Assistant Director - Resident Experience and Digital	Business Continuity	1. There are multiple-layer firewalls to protect the environment. 2. Annual Security Health Check (Public Sector Network (PSN) Standard). 3. PCI Accreditation. 4. Annual review of over 100 cyber security controls, aligned with ISO 27001. 5. Anti-virus on the server estate. 6. Subscribe to National Cyber Security Centre (NCSC) early warning system and web check. 7. Receive weekly updates from NCSC to confirm vulnerability status. 8. Receive weekly and critical updates from Microsoft/ Capita. 9. Annual Cyber Security training and awareness for staff. 10. 24hr Emergency Response	15	Same	Website health recommendations and M365 health check have been implemented. Work is now focused on working with BC leads to review plans and increase assurance on how impact might be managed.



New Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Controls and Mitigations in Place	Residual Risk - Total	Direction of Travel (from previous quarter)	Current Quarter Review Summary
C&P031	Material and labour shortage	The compound effect of Brexit and the pandemic could lead to a shortage of building materials and skilled labour, resulting in higher Capex costs across all developments and an impact on project viability.	Assistant Director - Development Delivery	Finance	<ol style="list-style-type: none"> <li>1. Ensure efficient cost-led design and specification are adopted. Explore alternative construction methodologies/Modern Methods of construction (MMC) to reduce packages, skilled labour etc.</li> <li>2. Cost to be reviewed through viability assessments at each stage.</li> <li>3. Monitoring the development programme (to mitigate any delays which may result in increased exposure to cost inflation).</li> </ol>	16	Increased	The risk score has increased as build cost inflation is currently rising monthly. Due to an economic downturn, the market remains volatile along with the increase in raw material costs and high inflation. The labour market is continuing to be extremely busy, which is likely to impact construction costs. The service is continuing to monitor this closely.
C&P032	Support for development	A sudden change in political and resident support to development schemes could lead to an impact on the will to support the development schemes resulting in reduced viability of the scheme.	Assistant Director - Development Delivery	Finance	<ol style="list-style-type: none"> <li>1. Closely monitor local news.</li> <li>2. Liaise internally with Leader/CMT and Ward Members.</li> <li>3. Monitor any changes to ensure sufficient time for assessing impact and adapt to incorporate the changes.</li> </ol>	16	Increased	The risk score has increased. One briefing session has been undertaken with the new administration, with more planned. It is likely some sites (i.e. Danegrove) will be impacted due to Labour's manifesto on protecting green spaces i.e. especially loss of green spaces. This will be closely monitored as it will have a programme and viability impact.
C&P002	Affordability of BXC (Brent Cross West and associated Critical Infrastructure project)	Ineffective management of the Brent Cross budget, adverse macro-economic conditions or delays caused by third parties could lead to pressure within the government grant funding budget resulting in increased costs to the council.	Deputy Chief Executive	Finance	<ol style="list-style-type: none"> <li>1. The Governance Board has oversight of the project budget and programme, monthly Client Review meetings are in place to review these.</li> <li>2. Dedicated finance resource provides a direct liaison between the council's finance team and the project.</li> <li>3. Ensuring mitigation plans are regularly reviewed and pursued to alleviate budget pressures (both cash flow and total cost) through robust project management and governance.</li> <li>4. Regular updates are provided to Housing and Growth Committee to provide an update on mitigations strategy and to inform next steps.</li> <li>5. Station funding and finance strategy has been reviewed by government board and will be finalised in summer 2022.</li> </ol>	15	Same	As reported to previous committees, the risks identified previously are currently crystallising as expected. The team has developed a proactive funding and finance strategy that is intended to deliver the completed station by late 2022, for operations to begin in the first part of 2023. This strategy has been developed via Governance Board, with monthly monitoring and also regular reports to relevant committees.
STR010	Impact of economic downturn on future development	Adverse market performance or an economic downturn could lead to impacts on the pace of development, construction and material costs, supply chain issues, increased business failure and adverse impacts to town centres resulting in increased demand for council services such as temporary accommodation, and a decline in the long-term economic and societal health of the borough.	Deputy Chief Executive	Finance	<ol style="list-style-type: none"> <li>1. Revise MTF5 Growth Modelling to reflect income reduction scenarios for the council.</li> <li>2. Appropriate governance in place - Steering Groups in place to discuss the impact of slow growth on the expected income for the council.</li> <li>3. Continued engagement with developers on regeneration estates (e.g. Argent Related NHG, Countryside Properties, MHT).</li> <li>4. Production of robust, high quality business cases including sensitivity testing.</li> <li>5. Effective procurement processes and choice of contract type.</li> </ol>	16	Reduced	The service is continuing to actively engage with development partners and contractors to understand implications of cost inflation and supply chain pressures. They are also undertaking sensitivity modelling for the delivery of the council's capital programme over the next 5 years. Project and governance management structures will continue to remain in place and are being kept under review to ensure fit for purpose. Mitigations are being managed across a number of Boards, including Strategic Planning Operations Board, Growth and Regeneration Operations Board, Town Centre Strategy Board and Employment and Skills Board. Since last quarter inflation has risen sharply and the war in Ukraine has significantly contributed to the rise in energy cost as well as various pressures on supply chain for raw material, although this has not translated into any impact on development in the borough to date, hence the reduction in score. The risk description has also been amended to focus on specifically development / construction in light of the new risk on the cost of living which is focused on residents and businesses.
C&P026	Major project delivery failure	Lack of periodic review of project management controls and resource capacity as the capital programme (inc. Hendon and Brent Cross) could lead to projects being delayed and future growth plans undermined resulting in stakeholder dissatisfaction, delays in delivering growth, financial and commercial damage.	Deputy Chief Executive	Finance	<ol style="list-style-type: none"> <li>1. Project Director appointed for significantly sized projects.</li> <li>2. Additional PMO support appointed.</li> <li>3. Monthly project meetings and reviews.</li> <li>4. Appropriate Governance Boards established covering each portfolio.</li> <li>5. Integrated programme management office established.</li> <li>6. PMO monitor programme wide resource as well as interfaces between projects.</li> <li>7. Ongoing action weekly and monthly meetings which feed up to Hendon and Brent Cross Governance boards and other relevant boards.</li> <li>8. Monthly finance and commercial meetings are now taking place and these review resourcing gaps.</li> <li>9. A communications plan is in place and a communications specialist is employed to manage communications and stakeholder management and to put in place some required communications tools so that the project can be managed effectively.</li> <li>10. Governance, project controls and project status to be reviewed at regular frequencies and at project gateways as a minimum.</li> </ol>	15	Same	New portfolio leads expected to be in place for summer this year. Remit to make sure that projects are delivering in line with project and programme methodology. There have been some recent examples identified where improvement is necessary.
RE004	Unsafe/ unhealthy living accommodation in private rented sector	A backlog of HMO licensing casework built up during the pandemic and work on the Homes for Ukraine project could lead to identification of issues being slower and all proactive activity to search for unlicensed properties being delayed resulting in residents being exposed to unsafe/unhealthy living conditions.	Head of Housing and Regeneration	Statutory Duty	<ol style="list-style-type: none"> <li>1. Triage and prioritisation system to sustain resources on highest risk cases, especially in the context of departures of existing staff in spring 2022.</li> <li>2. Tracking of backlog cases to ensure that the list of properties still requiring a site visit and assessment is known.</li> <li>3. New additional and selective licensing schemes for HMOs adopted, and further selective schemes will go out for public consultation; this ensures the schemes will be ready to implement when resources are identified.</li> <li>4. New team leader position agreed January 2022 to facilitate uplift in management capacity for scheme implementation and wider staff recruitment processes (necessary for licensing scheme implementation).</li> <li>5. Continuous recruitment underway via Capita recruitment and other available channels such as Middlesex University student placements; with permanent roles, agency and temporary options available to candidates.</li> </ol>	16	Same	The final draft SPIR has been submitted for internal governance approval prior to being signed by the client. A temporary Homes for Ukraine officer has been identified and the appointment is proceeding. Cost pressure submitted for required £200K cashflow needed to support first two years of Additional Licensing Scheme implementation.
STR013	Cyber security	A cyber attack could lead to the council being unable to operate resulting in widescale disruption and financial cost.	Deputy Chief Executive	Business Continuity	<ol style="list-style-type: none"> <li>1. Monthly contract management meetings in place to manage the contract and relationship with CSG</li> <li>2. Monthly Partnership Operations Board for escalation of any issues identified</li> <li>3. Joint risk being managed by CSG - IT with controls/mitigations in place.</li> <li>4. Learning portal - mandatory training on Information Management/cyber security for staff</li> <li>5. Remote working audit completed</li> <li>6. Regular audits undertaken</li> <li>7. PCI (payment card industry) accreditation</li> <li>8. Management and oversight of the actions being carried out by CSG on the council's behalf (captured in the joint risk register).</li> <li>9. BC leads have provided plans in case of a cyber security event</li> </ol>	15	Same	Recommended actions from the website health check have been implemented this quarter as well as the M365 health check. Recommendations from the remote working audit have also been implemented including the working abroad policy and restricting access to some external websites. Mandatory compliance to complete training has improved and the service is working with Business Continuity leads to ensure there are appropriate plans in place if an attack occurs.

New Risk ID	Risk Title	Risk Description	Risk Owner Job Title	Primary Risk Category	Controls and Mitigations in Place	Residual Risk - Total	Direction of Travel (from previous quarter)	Current Quarter Review Summary
C&P037	Capex and revenue project costs	Uncertainty of construction cost increases through inflation could lead to lower than anticipated revenue projections resulting in the project being less financially viable than the approved business case.	Assistant Director - Development Delivery	Finance	<ol style="list-style-type: none"> <li>1. Value engineer to manage any potential cost overspending.</li> <li>2. Managing the design and cost plan process.</li> <li>3. Implementation of robust procedure in place to manage workstreams and cash flow within the approved budget forecast. Provide updates regularly at project board and weekly review meetings.</li> <li>4. Adjusted the construction procurement strategy to reflect the market which comprises a two-stage tender process that enables a preferred contractor to be selected at the second stage to work with the council on an agreed tender price.</li> <li>5. Periodically review development appraisal.</li> </ol>	15	Same	Continued inflationary pressures keep this risk score high. The treatment actions are due, to take effect this quarter in response to the persistent inflation pressures. Additional mitigations, such as value engineering, will take effect following the appointment of a contractor during the Royal Institute of British Architecture stage 4/technical design.
TBG001	Increased demand for temporary accommodation	Failure to prevent households becoming homeless and a lack of suitable affordable accommodation options could lead to an increased demand for expensive temporary accommodation resulting in increased budget pressures in the General Fund.	Head of Housing and Regeneration	Finance	<p>Deliver Homelessness and Rough Sleeping Strategy Objectives of Increase Prevention Activity and Reducing Temporary Accommodation Use by:</p> <ol style="list-style-type: none"> <li>1. Ongoing project to look at further ways of reducing homelessness.</li> <li>2. Regular performance indicators and financial monitoring.</li> <li>3. Horizon scanning of legislation changes and lobbying for more funding from government.</li> <li>4. In house lettings agency for procurement of PRS properties.</li> <li>5. Improve insight and intelligence through housing Supply and demand modelling.</li> <li>6. Links to Housing, Homelessness and Growth Strategies outcomes.</li> <li>7. Increase affordable housing supply through new build and acquisitions programmes.</li> <li>8. Tracking ongoing impact of Homelessness Reduction Act &amp; Covid related economic factors.</li> <li>10. Covid impacts mitigation plan developed and incorporated into budget reporting &amp; setting process</li> </ol>	16	Same	Overall numbers in temporary accommodation continued to reduce in Q1, reaching the lowest level in over a decade of 2094. Whilst positive, there are a number of factors which put this area at risk: rental inflation in the private rented sector; increased likely demand linked to the cost of living/inflationary pressures on household finances; and slowing of acquisition activities due to market challenges and interest rate increases.
TBG003	Viability of the Housing Revenue Account business plan	External pressures such as above projected interest rates, changes in legislation and carbon neutrality on the Housing Revenue Account (HRA) could lead to the HRA business plan becoming economically unviable resulting in a reduction in service provision to residents or the general fund needing to support the HRA.	Head of Housing and Regeneration	Finance	<ol style="list-style-type: none"> <li>1. Housing Revenue account business plan model provided by Savills.</li> <li>2. The HRA Business Plan is monitored twice yearly by Housing and Growth Committee.</li> <li>3. Plans to develop and acquire new council homes</li> <li>4. Advanced borrowing - money borrowed in advance whilst interest rates are low.</li> </ol>	16	Same	Barnet Homes Asset Management Strategy approved March 2022 and implemented. Workshop on HRA business plan to be held.
C&P055	Winter service depot	The winter service lease agreement with Harrow coming to an end could lead to the council being unable to find an alternative location for winter service provision resulting in business continuity implications if the service cannot be provided and a breach of statutory duties.	Street Scene Director	Business Continuity	<ol style="list-style-type: none"> <li>1. There is a Depot Board in place to review strategic requirements for the services provided at Barnet depots.</li> <li>2. Board to agree an interim arrangement for when we vacate Harrow Depot until the permanent salt barn and plant storage has been finalised.</li> </ol>	15	Same	The borough will continue to utilise some salt storage capacity at the Harrow Depot for the 22/23 winter season. However an alternative location for salt storage for circa 1500 tonnes will also be installed in the existing Oakleigh Depot in time for the start of winter season (October 2022), and the winter gritting service will operate from here.
STR027	Cost of living	Financial hardship being experienced by more residents and businesses / to a greater degree could lead to increased demand for council services, increased local unemployment, more people in crisis and increased debt / non payment, resulting in pressure on services (capacity / turnaround times / quality of service) and pressure on the council's finances.	Director of Resources	Finance	<ol style="list-style-type: none"> <li>1. Prevention activity in place such as crisis funds, communications on sources of support and how to access, welfare advisers.</li> <li>2. Continued communications with welfare and VCS partners</li> <li>3. Support of Food Hub and foodbanks, usage is monitored</li> </ol>	16	New	This is a new risk based on the increased cost of living and expected future further increases to fuel, food etc. The inherent and residual scores are currently the same as there are limited mitigations in place due to not currently knowing what support will be available. The framework being drafted for September's Policy & Resources Committee will clarify some of this and our future ambitions to support residents and minimise impact to the council.

Appendix F (i)

P&R Additions, Deletions, Slippage, accelerated spend

Year	Directorate	Theme	Programme	Deletions/ Transfers	Additions	Net Slippage & Accelerated spend	Explanation for request	Funding
2022-23	Customer and Place	Housing and Growth Committee	Colindale Parks & Open Spaces	(28)			Funding Swap	CIL
2022-23	Customer and Place	Housing and Growth Committee	Colindale Parks & Open Spaces	28			Funding Swap	S106
2022-23	Children's Family Services	Children, Education & Safeguarding	Alternative Provision	(1,164)			Funding Swap	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	Alternative Provision	1,164			Funding Swap	S106
2022-23	Customer and Place	Housing and Growth Committee	Health Projects				Addition	S106
2022-23	Customer and Place	Policy & Resources	Depot Relocation		4,000		Addition	Borrowing
2022-23	Customer and Place	Environment and Climate Change	Highways Asset Mgmt Phase 2	13			Outturn Correction (Addition)	CIL
2022-23	Customer and Place	Environment and Climate Change	Highways Improvement	(13)			Outturn Correction	S106
2022-23	Children's Family Services	Children, Education & Safeguarding	Pan-London Secure Children's home	132			Outturn Correction	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	Family Services Estate - building compliance, extensive R&M, H&S, DDA	(132)			Outturn Correction	Borrowing
2022-23	Customer and Place	Housing and Growth Committee	Town Centre SCIL	(24)			Budget transferred to main project Town Centre	CIL
2022-23	Customer and Place	Housing and Growth Committee	Town Centre	24			Transfer from Town Centre SCIL	CIL
2022-23	Customer and Place	Environment and Climate Change	Parks & Open Spaces SCIL	(22)			Budget Transfer to Parks Infrastructure & Green spaces development	CIL
2022-23	Customer and Place	Environment and Climate Change	Park Infrastructure	18			Transfer from Parks & Open Spaces SCIL	CIL
2022-23	Customer and Place	Environment and Climate Change	Green spaces development project	4			Transfer from Parks & Open Spaces SCIL	CIL
2024-25	Children's Family Services	Children, Education & Safeguarding	SEN		3,308		Addition	Grant
2025-26	Children's Family Services	Children, Education & Safeguarding	SEN		3,308		Addition	Grant
2023-24	Brent Cross	Housing and Growth (Brent Cross)	BXS Land Acquisitions	(1,263)			Virement	Contribution
2023-24	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions	1,263			Virement	Contribution
2023-24	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions	(1,263)			Funding Reprofiled	Contribution
2023-24	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions	1,263			Funding Reprofiled	Borrowing
2022-23	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions	(1,263)			Funding Reprofiled	Borrowing
2022-23	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions	1,263			Funding Reprofiled	Contribution
2024-25	Brent Cross	Housing and Growth (Brent Cross)	Brent Cross West Station			(12,883)	Funding Reprofiled	Contribution
2022-23	Brent Cross	Housing and Growth (Brent Cross)	Brent Cross West Station			12,883	Budget Reprofiled	Contribution
2022-23	Adults and Health	Adults and Safeguarding	Gaelic playing pitch relocation	(65)			Budget Reprofiled	S106
2023-24	Adults and Health	Adults and Safeguarding	Gaelic playing pitch relocation	(147)			Budget Reprofiled	S106
2022-23	Children's Family Services	Children, Education & Safeguarding	SEN	(30)			Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	Schools Library Service SCIL	(1,000)			Project Deleted	CIL
2022-23	Children's Family Services	Children, Education & Safeguarding	Modernisation - Primary & Secondary	30			Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	Saracens Primary	(36)			Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	St Annes	(5)			Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	School place planning (Primary )	6			Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	Friern Barnet Hub	(1)			Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	Oakleigh SEN			(940)	Budget Reprofiled	Grant
2023-24	Children's Family Services	Children, Education & Safeguarding	Oakleigh SEN			940	Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	Broadfields New Arp	306			Budget Reprofiled	Reprofile (Broadfields New Arp)
2023-24	Children's Family Services	Children, Education & Safeguarding	Broadfields New Arp	25			Budget Reprofiled	Reprofile (Broadfields New Arp)
2022-23	Children's Family Services	Children, Education & Safeguarding	SEN	(331)			Budget Reprofiled	Reprofile (Broadfields New Arp)
2022-23	Children's Family Services	Children, Education & Safeguarding	SEN			1,280	Budget Reprofiled	Grant
2023-24	Children's Family Services	Children, Education & Safeguarding	SEN			(1,295)	Budget Reprofiled	Grant
2024-25	Children's Family Services	Children, Education & Safeguarding	SEN			15	Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	SEN	(14)			Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	SEN	(24)			Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	SEN	14			Budget Reprofiled	Grant
2022-23	Children's Family Services	Children, Education & Safeguarding	SEN	24			Budget Reprofiled	Grant
2022-23	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions			3,730	Budget Reprofiled	Grant
2023-24	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions			(3,730)	Budget Reprofiled	Grant
2022-23	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions			11,676	Budget Reprofiled	Grant
2023-24	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions			(11,676)	Budget Reprofiled	Grant
2023-24	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions			(672)	Budget Reprofiled	Grant
2024-25	Brent Cross	Housing and Growth (Brent Cross)	Land Acquisitions			672	Budget Reprofiled	Grant
2022-23	Brent Cross	Housing and Growth (Brent Cross)	Critical Infrastructure			(3,324)	Budget Reprofiled	Grant
2023-24	Brent Cross	Housing and Growth (Brent Cross)	Critical Infrastructure			3,324	Budget Reprofiled	Grant
2022-23	Brent Cross	Housing and Growth (Brent Cross)	BXT Land Acquisitions			(2,199)	Budget Reprofiled	Grant
2023-24	Brent Cross	Housing and Growth (Brent Cross)	BXT Land Acquisitions			2,199	Budget Reprofiled	Grant
2022-23	HRA	Housing Revenue Account	Voids and Lettings	(1,029)			Budget Reprofiled	Borrowing
2023-24	HRA	Housing Revenue Account	Voids and Lettings	(1,299)			Budget Reprofiled	Borrowing
2024-25	HRA	Housing Revenue Account	Voids and Lettings	(1,299)			Budget Reprofiled	Borrowing
2025-26	HRA	Housing Revenue Account	Voids and Lettings	(2,372)			Budget Reprofiled	Borrowing
2022-23	HRA	Housing Revenue Account	Regeneration	(22)			Budget Reprofiled	Borrowing
2022-23	HRA	Housing Revenue Account	Regeneration			(26)	Budget Reprofiled	Borrowing
2023-24	HRA	Housing Revenue Account	Regeneration			13	Budget Reprofiled	Borrowing
2024-25	HRA	Housing Revenue Account	Regeneration			13	Budget Reprofiled	Borrowing
2025-26	HRA	Housing Revenue Account	Regeneration	(150)			Budget Reprofiled	Borrowing
2022-23	HRA	Housing Revenue Account	M&E/ GAS	(96)			Budget Reprofiled	Borrowing
2022-23	Customer and Place	Housing and Growth Committee	Empty Properties	(960)			Budget Reprofiled	Capital Receipts
2022-23	Customer and Place	Housing and Growth Committee	Empty Properties			(2,540)	Budget Reprofiled	Capital Receipts
2023-24	Customer and Place	Housing and Growth Committee	Empty Properties			1,110	Budget Reprofiled	Capital Receipts
2024-25	Customer and Place	Housing and Growth Committee	Empty Properties			1,110	Budget Reprofiled	Capital Receipts
2025-26	Customer and Place	Housing and Growth Committee	Empty Properties			160	Budget Reprofiled	Capital Receipts
2026-27	Customer and Place	Housing and Growth Committee	Empty Properties			160	Budget Reprofiled	Capital Receipts
2022-23	Customer and Place	Housing and Growth Committee	Modular Homes	(240)			Budget Reprofiled	Borrowing
2023-24	Customer and Place	Housing and Growth Committee	Modular Homes	(2,472)			Budget Reprofiled	Borrowing
2022-23	Customer and Place	Housing and Growth Committee	Housing acquisitions Open Door	(1,950)			Budget Reprofiled	Borrowing
2022-23	Customer and Place	Housing and Growth Committee	Housing acquisitions Open Door			(13,300)	Budget Reprofiled	Borrowing
2024-25	Customer and Place	Housing and Growth Committee	Housing acquisitions Open Door			3,750	Budget Reprofiled	Borrowing
2025-26	Customer and Place	Housing and Growth Committee	Housing acquisitions Open Door			9,550	Budget Reprofiled	Borrowing
2022-23	Customer and Place	Housing and Growth Committee	The Burroughs, Hendon			(3,091)	Budget Reprofiled	Borrowing

Year	Directorate	Theme	Programme	Deletions/ Transfers	Additions	Net Slippage & Accelerated spend	Explanation for request	Funding
2023-24	Customer and Place	Housing and Growth Committee	The Burroughs, Hendon			3,091	Budget Reprofiled	Borrowing
2022-23	Customer and Place	Housing and Growth Committee	Development Portfolio			(1,180)	Budget Reprofiled	Capital Receipts
2023-24	Customer and Place	Housing and Growth Committee	Development Portfolio			1,180	Budget Reprofiled	Capital Receipts
2022-23	Customer and Place	Housing and Growth Committee	Development Portfolio			(913)	Budget Reprofiled	Borrowing
2023-24	Customer and Place	Housing and Growth Committee	Development Portfolio			913	Budget Reprofiled	Borrowing
2025-26	Customer and Place	Housing and Growth Committee	ULF GF SAGE (142)			(699)	Budget Reprofiled	Grants
2026-27	Customer and Place	Housing and Growth Committee	ULF GF SAGE (142)			700	Budget Reprofiled	Grants
2024-25	Customer and Place	Housing and Growth Committee	ULF GF SAGE (142)			(7,376)	Budget Reprofiled	Grants
2023-24	Customer and Place	Housing and Growth Committee	ULF GF SAGE (142)			2,444	Budget Reprofiled	Grants
2022-23	Customer and Place	Housing and Growth Committee	ULF GF SAGE (142)			4,931	Budget Reprofiled	Grants
2022-23	Customer and Place	Housing and Growth Committee	Town Centre			(77)	Budget Reprofiled	CIL
2023-24	Customer and Place	Housing and Growth Committee	Town Centre			77	Budget Reprofiled	CIL
2022-23	Customer and Place	Housing and Growth Committee	Strategic opportunities fund			(13,185)	Budget Reprofiled	Borrowing
2023-24	Customer and Place	Housing and Growth Committee	Strategic opportunities fund			13,185	Budget Reprofiled	Borrowing
2024-25	Customer and Place	Housing and Growth Committee	Milesplit Cemetery Works			(13)	Budget Reprofiled	Borrowing
2022-23	Customer and Place	Housing and Growth Committee	Milesplit Cemetery Works			(1,011)	Budget Reprofiled	Borrowing
2023-24	Customer and Place	Housing and Growth Committee	Milesplit Cemetery Works			1,024	Budget Reprofiled	Borrowing
2022-23	Customer and Place	Housing and Growth Committee	Grahame Park – Community Facilities			(2,008)	Budget Reprofiled	S106
2023-24	Customer and Place	Housing and Growth Committee	Grahame Park – Community Facilities			2,008	Budget Reprofiled	S106
2022-23	Customer and Place	Housing and Growth Committee	Small Sites Programme (GF)			(1,145)	Budget Reprofiled	Capital Receipts
2023-24	Customer and Place	Housing and Growth Committee	Small Sites Programme (GF)			1,145	Budget Reprofiled	Capital Receipts
2022-23	Customer and Place	Environment and Climate Change	Colindale – Parks, Open Spaces and Sports			(1,296)	Budget Reprofiled	CIL
2023-24	Customer and Place	Environment and Climate Change	Colindale – Parks, Open Spaces and Sports			1,296	Budget Reprofiled	CIL
2022-23	Customer and Place	Environment and Climate Change	LED Lighting			(310)	Budget Reprofiled	Borrowing
2023-24	Customer and Place	Environment and Climate Change	LED Lighting			310	Budget Reprofiled	Borrowing
2022-23	Customer and Place	Environment and Climate Change	Park Infrastructure			(8,330)	Budget Reprofiled	Borrowing
2023-24	Customer and Place	Environment and Climate Change	Park Infrastructure			(6,500)	Budget Reprofiled	Borrowing
2024-25	Customer and Place	Environment and Climate Change	Park Infrastructure			6,700	Budget Reprofiled	Borrowing
2025-26	Customer and Place	Environment and Climate Change	Park Infrastructure			8,130	Budget Reprofiled	Borrowing
2022-23	Customer and Place	Environment and Climate Change	Victoria Park Infrastructure			(110)	Budget Reprofiled	Capital Receipts
2023-24	Customer and Place	Environment and Climate Change	Victoria Park Infrastructure			110	Budget Reprofiled	Capital Receipts
2022-23	Customer and Place	Environment and Climate Change	Vehicles			(2,235)	Budget Reprofiled	Borrowing
2023-24	Customer and Place	Environment and Climate Change	Vehicles			2,235	Budget Reprofiled	Borrowing
2022-23	Customer and Place	Environment and Climate Change	Greenspaces Infrastructure Programme			(336)	Budget Reprofiled	S106
2023-24	Customer and Place	Environment and Climate Change	Greenspaces Infrastructure Programme			(50)	Budget Reprofiled	S106
2024-25	Customer and Place	Environment and Climate Change	Greenspaces Infrastructure Programme			386	Budget Reprofiled	S106
2022-23	Customer and Place	Environment and Climate Change	Green spaces development project			(354)	Budget Reprofiled	Borrowing
2023-24	Customer and Place	Environment and Climate Change	Green spaces development project			354	Budget Reprofiled	Borrowing
2022-23	Customer and Place	Customer and Place - Policy & Resources	Saracen Loan		920		Addition	Borrowing

Appendix F (ii)

P&R Proposed Capital Programme by Theme Committee

Theme Committee	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Adults and Safeguarding	5,785	4,074	3,762	0	0	13,621	9,752	155	38	0	3,471	0	205	13,621
Housing and Growth (Brent Cross)	83,305	38,746	17,289	0	0	139,340	109,533	0	17,517	1,011	0	0	11,280	139,341
Children, Education & Safeguarding	16,517	14,416	9,576	5,493	0	46,001	39,851	2,809	158	0	363	0	2,823	46,003
Community Leadership and Libraries	2,274	200	0	0	0	2,474	0	0	0	0	2,363	0	111	2,474
Environment	34,344	23,615	17,864	12,710	0	88,533	3,795	6,354	395	0	42,290	0	35,698	88,532
Housing and Growth Committee	118,810	92,644	55,639	35,760	860	303,713	55,662	7,895	13,676	491	38,841	11,700	175,448	303,713
Policy & Resources	17,787	2,360	2,070	0	0	22,217	1	45	166	0	4,183	0	17,822	22,217
<b>Total - General Fund</b>	<b>278,822</b>	<b>176,055</b>	<b>106,199</b>	<b>53,963</b>	<b>860</b>	<b>615,899</b>	<b>218,595</b>	<b>17,258</b>	<b>31,949</b>	<b>1,502</b>	<b>91,510</b>	<b>11,700</b>	<b>243,386</b>	<b>615,899</b>
Housing Revenue Account	114,736	94,970	62,070	43,104	5,863	320,742	23,824	1,267	10,990	53,586	0	0	231,077	320,742
<b>Total - All Services</b>	<b>393,558</b>	<b>271,025</b>	<b>168,269</b>	<b>97,067</b>	<b>6,723</b>	<b>936,642</b>	<b>242,419</b>	<b>18,525</b>	<b>42,939</b>	<b>55,088</b>	<b>91,510</b>	<b>11,700</b>	<b>474,462</b>	<b>936,642</b>

Adults and Safeguarding	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Sport and Physical Activities	486	0	0	0	0	486	448	0	38	0	0	0	0	486
Community Equipment and Assistive Technology	1,474	1,000	997	0	0	3,471	0	0	0	0	3,471	0	0	3,471
Investing in IT	205	0	0	0	0	205	0	0	0	0	0	0	205	205
Disabled Facilities Grants Programme	3,465	3,074	2,765	0	0	9,304	9,304	0	0	0	0	0	0	9,304
Gaelic playing pitch relocation	155	0	0	0	0	155	0	155	0	0	0	0	0	155
<b>Adults and Safeguarding Total</b>	<b>5,785</b>	<b>4,074</b>	<b>3,762</b>	<b>0</b>	<b>0</b>	<b>13,621</b>	<b>9,752</b>	<b>155</b>	<b>38</b>	<b>0</b>	<b>3,471</b>	<b>0</b>	<b>205</b>	<b>13,621</b>

Housing and Growth (Brent Cross)	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£0
Land Acquisitions	4,197	5,846	0	0	0	10,043	1,263	0	0	0	0	0	8,780	10,043
Brent Cross West Station	64,693	13,529	17,289	0	0	95,511	75,383	0	16,617	1,011	0	0	2,500	95,511
Critical Infrastructure	12,476	3,814	0	0	0	16,290	15,390	0	900	0	0	0	0	16,290
Strategic Infrastructure Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BXT Land Acquisitions	1,939	15,557	0	0	0	17,496	17,496	0	0	0	0	0	0	17,496
<b>Housing and Growth (Brent Cross) Total</b>	<b>83,305</b>	<b>38,746</b>	<b>17,289</b>	<b>0</b>	<b>0</b>	<b>139,340</b>	<b>109,533</b>	<b>0</b>	<b>17,517</b>	<b>1,011</b>	<b>0</b>	<b>0</b>	<b>11,280</b>	<b>139,341</b>

Children, Education & Safeguarding	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLB)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£0
SEN Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oakleigh SEN	604	940	0	0	0	1,544	1,544	0	0	0	0	0	0	1,544
SEN Other Projects	613	25	0	0	0	638	638	0	0	0	0	0	0	638
SEN	2,208	1,706	4,313	5,308	0	13,535	13,535	0	0	0	0	0	0	13,535
Modernisation - Primary & Secondary	3,702	2,727	0	0	0	6,429	6,429	0	0	0	0	0	0	6,429
Healthy Pupils Fund	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Orion Primary School	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Monkfrith	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St Agnes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Saracens Primary	4	500	1,658	0	0	2,162	2,162	0	0	0	0	0	0	2,162
Kosher Kitchen	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Permanent All Through Expansion Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
London Academy	11	0	0	0	0	11	11	0	0	0	0	0	0	11
St Mary's & St John's	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St James / Blessed Dominic	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Permanent Primary/Secondary(reallocation) Expansion Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Friern Barnet Hub	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Oak Lodge Special School	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grammar school projects	1,640	3,347	0	0	0	4,987	4,503	0	0	0	0	0	484	4,987
School place planning (Primary )	0	1,347	1,614	0	0	2,961	2,139	822	0	0	0	0	0	2,961
School place planning (Secondary)	0	1,761	1,574	0	0	3,335	2,513	822	0	0	0	0	0	3,335
Alternative Provision	3,582	882	0	0	0	4,464	3,299	1,164	0	0	0	0	0	4,464
Early Education and Childcare place sufficiency	100	170	0	0	0	270	0	0	0	0	270	0	0	270
Information Management	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loft conversion and extension policy for Foster Carers	99	180	185	185	0	649	0	0	39	0	0	0	610	649
New Park House Children's home	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Meadow Close Children's Homes	142	0	0	0	0	142	0	0	0	0	93	0	49	142
Family Services Estate - building compliance, extensive R&M, H&S, DDA	0	232	231	0	0	463	0	0	118	0	0	0	345	463
Placement Demand Transformation	234	0	0	0	0	234	0	0	0	0	0	0	235	235
Solo Provision Bid	1,100	0	0	0	0	1,100	0	0	0	0	0	0	1,100	1,100
Pan-London Secure Children's home	2,478	598	0	0	0	3,077	3,077	0	0	0	0	0	0	3,077
<b>Children, Education &amp; Safeguarding Total</b>	<b>16,517</b>	<b>14,416</b>	<b>9,576</b>	<b>5,493</b>	<b>0</b>	<b>46,001</b>	<b>39,851</b>	<b>2,809</b>	<b>158</b>	<b>0</b>	<b>363</b>	<b>0</b>	<b>2,823</b>	<b>46,003</b>

Community Leadership and Libraries	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLB)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£0

Enforcement - CCTV	2,163	200	0	0	0	2,363	0	0	0	0	2,363	0	0	2,363
Libraries Capital Programme	111	0	0	0	0	111	0	0	0	0	0	0	111	111
Schools Library Service SCIL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Community Leadership and Libraries Total</b>	<b>2,274</b>	<b>200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,474</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,363</b>	<b>0</b>	<b>111</b>	<b>2,474</b>

Environment	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLB)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£0
<b>HIGHWAYS TfL - LOCAL IMPLEMENTATION PLAN</b>						<b>0</b>								<b>0</b>
Local Implementation Plan 2016/17 and onwards	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Borough Cycling Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HIGHWAYS non-TfL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Footway Reconstruction	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Management	4	0	0	0	0	4	0	4	0	0	0	0	0	4
Highways Improvement	2,430	0	0	0	0	2,430	0	2,430	0	0	0	0	0	2,430
Travel Plan Implementation	91	0	0	0	0	91	0	91	0	0	0	0	0	91
Minor Highways Improvements	671	316	0	0	0	987	0	0	0	0	0	0	987	987
Highways Planned Maintenance Works Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Saracens - highways works	40	0	0	0	0	40	0	40	0	0	0	0	0	40
Drainage Schemes	34	0	0	0	0	34	34	0	0	0	0	0	0	34
Mill Corner Drainage Scheme	833	0	0	0	0	833	0	0	0	0	0	0	833	833
Road Traffic Act - Controlled Parking Zones	50	0	0	0	0	50	0	50	0	0	0	0	0	50
Investment in Roads & Pavement (NRP)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Highway Asset Management/Network Recovery Plan (NRP) Phase 2	7,352	6,240	6,370	0	0	19,962	0	0	0	0	513	0	19,449	19,962
Exor Asset Management System	108	111	13	0	0	233	0	0	0	0	0	0	233	233
Highways & Transportation SCIL	6,280	5,545	3,595	4,580	0	20,000	0	0	0	0	20,000	0	0	20,000
<b>Environment</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Refurbish and regenerate Hendon Cemetery and Crematorium	330	0	0	0	0	330	24	0	0	0	0	0	306	330
Hendon Cemetery & Crematorium Enhancement	10	0	0	0	0	10	0	0	10	0	0	0	0	10
Lines and Signs	9	0	0	0	0	9	0	0	0	0	0	0	9	9
LED Lighting	600	310	0	0	0	910	0	0	0	0	0	0	910	910
Pay and Display parking machine estate upgrade	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Moving traffic cameras	375	0	0	0	0	375	0	0	0	0	0	0	375	375
Controlled parking zones review	499	0	0	0	0	499	0	0	0	0	0	0	499	499
Highways (permanent re-instatement)	36	0	0	0	0	36	0	0	4	0	0	0	31	36
Old Court House - public toilets	40	0	0	0	0	40	0	40	0	0	0	0	0	40
Parks & Open Spaces and Tree Planting	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Park Infrastructure	1,312	3,500	7,500	8,130	0	20,442	8	315	0	0	18,000	0	2,119	20,442
Victoria Park Infrastructure	100	110	0	0	0	210	0	0	210	0	0	0	0	210
Data Works Management system	170	0	0	0	0	170	0	0	170	0	0	0	0	170

Parks Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vehicles	4,000	3,178	0	0	0	7,178	0	0	1	0	0	0	7,177	7,178
Street cleansing and greenspaces - vehicles and equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
COVID19 Social Distancing Projects	163	0	0	0	0	163	163	0	0	0	0	0	0	163
Greenspaces Infrastructure Programme	300	400	386	0	0	1,086	0	1,086	0	0	0	0	0	1,086
Green spaces development project	2,000	2,104	0	0	0	4,104	0	0	0	0	3,750	0	354	4,104
Heybourne Park Improvements	1,666	1,800	0	0	0	3,466	0	2,000	0	0	0	0	1,466	3,466
Two PM2.5 monitoring stations SCIL	27	0	0	0	0	27	0	0	0	0	27	0	0	27
Parks & Open Spaces SCIL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Barnet EV 500 Project	4,815	0	0	0	0	4,815	3,567	298	0	0	0	0	950	4,815
<b>Environment Total</b>	<b>34,344</b>	<b>23,615</b>	<b>17,864</b>	<b>12,710</b>	<b>0</b>	<b>88,533</b>	<b>3,795</b>	<b>6,354</b>	<b>395</b>	<b>0</b>	<b>42,290</b>	<b>0</b>	<b>35,698</b>	<b>88,532</b>

Housing and Growth Committee	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£0
Office Build	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Empty Properties	160	1,110	1,110	160	160	2,700	0	0	2,700	0	0	0	0	2,700
Chilvins Court	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Out of borough acquisition	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Direct Acquisitions	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Modular Homes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
St Georges Lodge temporary accommodation conversion	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hermitage Lane - mixed tenure residential conversion	1,780	0	0	0	0	1,780	0	0	0	491	0	0	1,288	1,780
New Build Housing (Open Door)	10,192	0	0	0	0	10,192	0	100	6,280	0	0	0	3,812	10,192
Housing acquisitions Open Door	22,000	36,000	36,000	28,500	0	122,500	1,250	0	0	0	0	0	121,250	122,500
Loan Trf 156 properties to Open door	0	0	0	0	0	0	0	0	0	0	0	0	0	0
The Burroughs, Hendon	10,405	3,091	0	0	0	13,496	0	0	0	0	0	0	13,496	13,496
Pinkham Way land release	100	0	0	0	0	100	100	0	0	0	0	0	0	100
Micro site development for affordable housing	1,251	0	0	0	0	1,251	703	548	0	0	0	0	0	1,251
Decent Homes Programme	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Infrastructure Projects	0	0	5,000	0	0	5,000	0	0	0	0	5,000	0	0	5,000
Mixed tenure housing programme (Tranche 1)	1,251	0	0	0	0	1,251	0	1,251	0	0	0	0	0	1,251
Development Portfolio	1,945	2,093	0	0	0	4,038	0	0	3,124	0	0	0	913	4,038
ULF GF SAGE (142)	19,845	22,774	2,341	0	700	45,660	45,660	0	0	0	0	0	0	45,660
DECC - Fuel Povety	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Town Centre	8,260	7,205	5,450	6,800	0	27,715	628	105	0	0	26,982	0	0	27,715
Town Centre SCIL	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Strategic opportunities fund	0	13,185	0	0	0	13,185	0	0	0	0	0	0	13,185	13,185
Milespit Cemetery Works	344	1,037	0	0	0	1,381	0	0	0	0	0	0	1,381	1,381
Colindale – Highways and Transport	1,094	1,000	4,938	0	0	7,032	1,032	2,577	0	0	3,423	0	0	7,032
Colindale Station Works	2,858	0	0	0	0	2,858	0	108	0	0	0	0	2,750	2,858
Grahame Park – Community Facilities	100	2,008	0	0	0	2,108	0	2,108	0	0	0	0	0	2,108
Barnet House Exit Works	0	0	0	0	0	0	0	0	0	0	0	0	0	0



Public Sector Decarbonisation Scheme Phase 1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Firestopping works and other urgent maintenance works at care homes	15,000	0	0	0	0	15,000	0	0	0	0	0	0	15,000	15,000
Window replacement at Aphthore care centre	481	0	0	0	0	481	0	0	0	0	0	0	481	481
COLINDALE FOW MODIFICATIONS	1,584	0	0	0	0	1,584	0	0	140	0	0	0	1,444	1,584
FAMILY FRIENDLY HUB FITOUT	439	0	0	0	0	439	0	0	0	0	0	0	439	439
HTH AV EQUIPMENT	9	0	0	0	0	9	0	0	0	0	0	0	9	9
Small Sites Programme (GF)	286	1,145	0	0	0	1,432	0	0	1,432	0	0	0	0	1,432
Healthier Routes to schools SCIL	200	200	300	300	0	1,000	0	0	0	0	1,000	0	0	1,000
Active Route - the Barnet Loop SCIL	0	500	500	0	0	1,000	0	0	0	0	1,000	0	0	1,000
Brent Cross Retail Park Purchase	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Health projects	500	0	0	0	0	500	0	500	0	0	0	0	0	500
Colindale – Parks, Open Spaces and Sports	500	1,296	0	0	0	1,796	333	28	0	0	1,435	0	0	1,796
Public Sector Decarbonisation Scheme Phase 3	18,228	0	0	0	0	18,228	5,956	571	0	0	0	11,700	0	18,228
<b>Housing and Growth Committee Total</b>	<b>118,810</b>	<b>92,644</b>	<b>55,639</b>	<b>35,760</b>	<b>860</b>	<b>303,713</b>	<b>55,662</b>	<b>7,895</b>	<b>13,676</b>	<b>491</b>	<b>38,841</b>	<b>11,700</b>	<b>175,448</b>	<b>303,713</b>

Policy & Resources	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£0
Depot relocation	8,254	0	0	0	0	8,254	0	0	71	0	4,183	0	4,000	8,254
Community Centre - Tarling Road	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Asset Management	1,451	600	600	0	0	2,651	1	45	54	0	0	0	2,551	2,651
ICT strategy	1,291	1,760	1,470	0	0	4,521	0	0	41	0	0	0	4,480	4,521
Customer Services Transformation Programme	97	0	0	0	0	97	0	0	0	0	0	0	97	97
Implementation of Locality Strategy	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Saracen Loan	6,695	0	0	0	0	6,695	0	0	0	0	0	0	6,695	6,695
Finance IT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Policy &amp; Resources Total</b>	<b>17,787</b>	<b>2,360</b>	<b>2,070</b>	<b>0</b>	<b>0</b>	<b>22,217</b>	<b>1</b>	<b>45</b>	<b>166</b>	<b>0</b>	<b>4,183</b>	<b>0</b>	<b>17,822</b>	<b>22,217</b>

Housing Revenue Account	2022-23	2023-24	2024-25	2025-26	2026-27	Total	Grants	S106	Capital Receipts	RCCO/MRA	CIL	Borrowing (Mayor's Energy Efficiency Fund)	Borrowing (PWLb)	Total
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£0
Major Works (excl Granv Rd)	8,822	8,762	8,762	6,007	0	32,354	0	0	0	32,354	0	0	0	32,354
Accessible accommodation adaptations	1,162	1,162	1,162	1,032	0	4,518	0	0	0	510	0	0	4,008	4,518
Regeneration	163	163	163	0	0	489	0	0	0	489	0	0	0	489
Miscellaneous Repairs	3,629	3,211	3,211	2,165	0	12,216	0	0	0	-26	0	0	12,242	12,216
M&E/ GAS	6,911	958	568	2,114	0	10,550	0	0	0	8,960	0	0	1,590	10,550
Voids and Lettings	2,189	2,268	2,268	1,195	0	7,920	0	0	0	7,920	0	0	0	7,920
New Build - 250 units	3,323	18,029	28,838	20,836	2,925	73,951	0	0	0	0	0	0	73,951	73,951
Ansell Court - extra care housing	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dollis Valley - property acquisitions	2,861	0	0	0	0	2,861	0	0	271	0	0	0	2,590	2,861

Extra Care - housing (Stag)	5,412	0	0	0	0	5,412	1,410	701	0	0	0	0	3,301	5,412
Extra Care - housing (Cheshir)	9,293	9,850	3,348	0	0	22,491	7,944	566	0	0	0	0	13,981	22,491
Burnt Oak Broadway Flats - additional storey	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Upper & Lower Fosters Community Led Design	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Regen Stock Additional Investment	16,046	754	0	0	0	16,800	0	0	0	0	0	0	16,800	16,800
Neighbourhood works	2,126	2,063	2,063	738	0	6,990	0	0	0	0	0	0	6,990	6,990
Carbon Neutral works	2,315	3,759	3,759	2,965	0	12,799	0	0	0	0	0	0	12,799	12,799
Stag house - property purchase	97	0	0	0	0	97	0	0	32	0	0	0	65	97
Barnet Homes GLA development programme	8,134	15,828	2,028	151	0	26,141	8,770	0	0	0	0	0	17,371	26,141
HRA acquisitions	1,454	0	0	0	0	1,454	0	0	0	0	0	0	1,454	1,454
HRA Acquisitions Phase 3 - Programme 1	23,067	0	0	0	0	23,067	3,900	0	0	0	0	0	19,167	23,067
HRA Acquisitions Phase 3 - Programme 2	4,450	22,263	0	0	0	26,713	0	0	10,685	0	0	0	16,028	26,713
Small Sites Programme (HRA)	4,521	0	0	0	0	4,521	1,800	0	0	0	0	0	2,721	4,521
Silk House and Shoelands	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HRA Fire and Structural repairs	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HRA Fire Safety Programme	7,879	5,900	5,900	5,900	2,937	28,517	0	0	0	3,379	0	0	25,138	28,517
Dollis Valley CPO Payment	1	0	0	0	0	1	0	0	1	0	0	0	0	1
Graham Park NE	883	0	0	0	0	883	0	0	0	0	0	0	883	883
<b>Housing Revenue Account Total</b>	<b>114,736</b>	<b>94,970</b>	<b>62,070</b>	<b>43,104</b>	<b>5,863</b>	<b>320,742</b>	<b>23,824</b>	<b>1,267</b>	<b>10,990</b>	<b>53,586</b>	<b>0</b>	<b>0</b>	<b>231,077</b>	<b>320,743</b>

## Appendix G - Fees and Charges 2023-24

### Fees and Charges 2023/24

Department:	Re
Area:	Re Strategic Planing & Regen

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
<b>Strategic Planning &amp; Regen</b>												
Re	SPR 1 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Day Rates) Commissioning Director	0 - 20 Days	£1,000.25	£1,101.28	£101.03	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 2 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Day Rates) Commissioning Director	Projects 21 - 60 Days	£924.59	£1,017.97	£93.38	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 3 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Day Rates) Commissioning Director	Projects 60 days +	£875.72	£964.17	£88.45	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 4 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Hourly Rates) Commissioning Director	0 - 20 Days	£138.92	£152.96	£14.03	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 5 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Hourly Rates) Commissioning Director	Projects 21 - 60 Days	£128.41	£141.38	£12.97	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 6 Strategic Planning & Regen	Strategic Planning & Regen	Director of Place Assistant Director (Hourly Rates) Commissioning Director	Projects 60 days +	£121.63	£133.91	£12.28	10.10%	n/a	DRS Contract	Added role of Housing Development and Regeneration Manager	Increased in line with inflation 10.1%
Re	SPR 7 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates)	0 - 20 Days	£779.30	£858.01	£78.71	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 8 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates)	Projects 21 - 60 Days	£721.18	£794.02	£72.84	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 9 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Day Rates)	Projects 60 days +	£681.55	£750.39	£68.84	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 10 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates)	0 - 20 Days	£108.24	£119.17	£10.93	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 11 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates)	Projects 21 - 60 Days	£100.16	£110.28	£10.12	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 12 Strategic Planning & Regen	Strategic Planning & Regen	Head of Regeneration / Head of Service / Regeneration Transport Manager / Programme Director / Senior Commercial Manager (Hourly Rates)	Projects 60 days +	£94.66	£104.22	£9.56	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 13 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates)	0 - 20 Days	£647.21	£712.58	£65.37	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 14 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates)	Projects 21 - 60 Days	£598.34	£658.77	£60.43	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Re	SPR 15 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Day Rates)	Projects 60 days +	£566.64	£623.87	£57.23	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 16 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate)	0 - 20 Days	£89.88	£98.96	£9.08	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 17 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate)	Projects 21 - 60 Days	£83.10	£91.49	£8.39	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 18 Strategic Planning & Regen	Strategic Planning & Regen	Housing Development Partnership Manager / Planning Policy Manager / Urban Design and Heritage Manager / Skills and Enterprise Manager / Infrastructure Planning and Delivery Manager / Major Developments Team Manager / Programme Manager / Regeneration Manager / Senior Regeneration Manager / Property Support (Hourly Rate)	Projects 60 days +	£78.70	£86.65	£7.95	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 19 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates)	0 - 20 Days	£548.90	£604.34	£55.44	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 20 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates)	Projects 21 - 60 Days	£507.21	£558.43	£51.23	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 21 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Day Rates)	Projects 60 days +	£480.78	£529.34	£48.56	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 22 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates)	0 - 20 Days	£76.23	£83.93	£7.70	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 23 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates)	Projects 21 - 60 Days	£70.44	£77.56	£7.11	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 24 Strategic Planning & Regen	Strategic Planning & Regen	Senior Regeneration Officer / Colindale Project Manager / Housing Strategy Manager / Principal Planner (Planning Policy) / Commercial Manager / Principal Planner (MDT) (Hourly Rates)	Projects 60 days +	£66.77	£73.51	£6.74	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 25 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates)	0 - 20 Days	£450.27	£495.75	£45.48	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Re	SPR 26 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates)	Projects 21 - 60 Days	£416.07	£458.09	£42.02	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 27 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Day Rates)	Projects 60 days +	£393.61	£433.36	£39.75	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 28 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates)	0 - 20 Days	£62.54	£68.85	£6.32	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 29 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates)	Projects 21 - 60 Days	£57.78	£63.62	£5.84	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 30 Strategic Planning & Regen	Strategic Planning & Regen	Regeneration Officer / Skills Development Programme Officer / Senior Planning (Planning Policy) / Senior Planner (MDT) / Senior Planning (Urban Design & Heritage) (Hourly Rates)	Projects 60 days +	£54.66	£60.18	£5.52	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 31 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates)	0 - 20 Days	£432.67	£476.37	£43.70	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 32 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates)	Projects 21 - 60 Days	£400.22	£440.64	£40.42	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 33 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Day Rates)	Projects 60 days +	£379.07	£417.36	£38.29	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 34 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates)	0 - 20 Days	£60.09	£66.16	£6.07	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 35 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates)	Projects 21 - 60 Days	£55.58	£61.19	£5.61	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 36 Strategic Planning & Regen	Strategic Planning & Regen	Business Liaison Officer / Town Centre Projects Officer / Management Accountant / Planning Officer (Planning Policy) / Planning Obligations Officer / Planning Officer (Urban Design & Heritage) (Hourly Rates)	Projects 60 days +	£52.64	£57.96	£5.32	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 37 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Day Rates)	0 - 20 Days	£328.30	£361.46	£33.16	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 38 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Day Rates)	Projects 21 - 60 Days	£303.80	£334.48	£30.68	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 39 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Day Rates)	Projects 60 days +	£286.62	£315.57	£28.95	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 40 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Hourly Rates)	0 - 20 Days	£45.59	£50.20	£4.60	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 41 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Hourly Rates)	Projects 21 - 60 Days	£42.19	£46.45	£4.26	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 42 Strategic Planning & Regen	Strategic Planning & Regen	Support Officer (Hourly Rates)	Projects 60 days +	£39.81	£43.83	£4.02	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Re	SPR 43 Strategic Planning & Regen	Strategic Planning & Regen	Support (Day Rates)	0 - 20 Days	£231.42	£254.79	£23.37	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 44 Strategic Planning & Regen	Strategic Planning & Regen	Support (Day Rates)	Projects 21 - 60 Days	£213.98	£235.59	£21.61	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 45 Strategic Planning & Regen	Strategic Planning & Regen	Support (Day Rates)	Projects 60 days +	£202.09	£222.50	£20.41	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 46 Strategic Planning & Regen	Strategic Planning & Regen	Support (Hourly Rates)	0 - 20 Days	£32.14	£35.39	£3.25	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 47 Strategic Planning & Regen	Strategic Planning & Regen	Support (Hourly Rates)	Projects 21 - 60 Days	£29.71	£32.71	£3.00	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%
Re	SPR 48 Strategic Planning & Regen	Strategic Planning & Regen	Support (Hourly Rates)	Projects 60 days +	£28.06	£30.89	£2.83	10.10%	n/a	DRS Contract		Increased in line with inflation 10.1%

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

**Fees and Charges 2023/24**

Department: **Re**  
 Area: **Private Sector Housing**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
<b>Private Sector Housing</b>											
Re	EH 1 Completion of Works	Private Sector Housing	To carry out work(s) in default of a notice recipient	Per case	All costs to be recorded on an hourly rate up to £94.98 from non compliance visit and charged accordingly plus reasonable cost of works	All costs to be recorded on an hourly rate up to £104.57 from non compliance visit and charged accordingly plus reasonable cost of works	£9.59	10.10%	Local Government (Miscellaneous Provisions( Act 1982	Statutory cost recovery	Increased in line with inflation 10.1%
Re	EH 2 Completion of Works	Private Sector Housing	Empty Property Agency Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 3 Completion of Works	Private Sector Housing	Voluntary Works In Default Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 4 Home Improvement Agency Environmental Health	Private Sector Housing	Enquiry including historical data multiple addresses	Each	On enquiry		£0.00	0.00%	Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 5 Housing Reports	Private Sector Housing	Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£333.96 plus hourly rate of up to £94.98 for revisits and/or additional advice	£367.69 plus hourly rate of up to £104.57 for revisits and/or additional advice	£33.73 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 6 Housing Reports	Private Sector Housing	Housing Consultation fee	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 7 Housing Reports	Private Sector Housing	Rent Repayment Order Support	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 8 Housing Reports	Private Sector Housing	Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£266.54 plus hourly rate of up to £94.98 for revisits and/or additional advice	£293.46 plus hourly rate of up to £104.57 for revisits and/or additional advice	£26.92 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 9 Housing Reports	Private Sector Housing	HMO Set Up Advice Service	Each	£497.78 plus hourly rate of up to £94.98 for revisits and/or additional advice	£537.05 plus hourly rate of up to £104.57 for revisits and/or additional advice	£49.27 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 10 Housing Reports	Private Sector Housing	Fire risk assessment for standard HMO	Each	£650.02 for a standard HMO plus hourly rate of up to £94.98 for revisits and/or additional advice	£715.67 for a standard HMO plus hourly rate of up to £104.57 for revisits and/or additional advice	£65.65 £9.59	10.10%	Local Government Act 2003 Localism Act 2011	Discretionary	Increased in line with inflation 10.1%
Re	EH 11 Housing Act	Private Sector Housing	Waiver of fee for notices i.e. Improvement Notice, Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained.	Each	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	NA	NA	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 12 Housing Act	Private Sector Housing	Service of an Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 13 Housing Act	Private Sector Housing	Service of a Suspended Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 14 Housing Act	Private Sector Housing	Service of a Prohibition Order	Each	£467 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£514.17 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£47.17 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 15 Housing Act	Private Sector Housing	Service of a Suspended Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 16 Housing Act	Private Sector Housing	Service of an Emergency Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 17 Housing Act	Private Sector Housing	Service of a Demolition Order	Each	Cost of administration up to hourly rate of £94.98 plus reasonable cost of works	Cost of administration up to hourly rate of £104.57 plus reasonable cost of works	£9.59	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 18 Housing Act	Private Sector Housing	Taking Emergency Remedial Action	Each	£461 plus the reasonable cost of work	£506.63 plus the reasonable cost of work	£45.63	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 19 Housing Act	Private Sector Housing	Add on fee to notice/order cost if electrical certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 20 Housing Act	Private Sector Housing	Add on fee to notice/order cost if a gas certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 21 Housing Act	Private Sector Housing	Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 22 Housing Act	Private Sector Housing	Add on fee to notice/order cost if a structural engineers report is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 22b Housing Act	Private Sector Housing	Add on fee to notice/order cost if a fire engineers report or similar is required in relation to enforcement	Each	Actual fee plus administration costs of up to £54/hour	Actual fee plus administration costs of up to £60.34/hour	£5.46	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 23 Housing Act	Private Sector Housing	Copying grant files and postage	Each	£10.13	£11.15	£1.02	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 24 Housing Act	Private Sector Housing	Review of Suspended Prohibition Order	Each	£347.66	£382.78	£35.11	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 25 Housing Act	Private Sector Housing	Review of Suspended Improvement Notice	Each	£342.40	£376.98	£34.58	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 26 Housing Act	Private Sector Housing	Hazard Awareness Notice	Each	£316.06	£347.98	£31.92	10.10%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 27 Housing Act	Private Sector Housing	Copying enforcement files and postage	Each	11 pence per sheet plus postage costs.	11 pence per sheet plus postage costs.	£0.00	0.00%	section 49 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 28 Mandatory HMO Licensing	Private Sector Housing	New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,404.02 £648.32 £755.70	£1,546 £714 £832	£141.81 £65.48 £76.33	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 29 Mandatory HMO Licensing	Private Sector Housing	Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,496.20 £756.71 £739.49	£1,647 £833 £814	£151.12 £76.43 £74.69	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 30 Mandatory HMO Licensing	Private Sector Housing	New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,263.21 £583.49 £679.72	£1,391 £642 £748	£127.58 £58.93 £68.65	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 31 Mandatory HMO Licensing	Private Sector Housing	Assisted New Licence fee up to 5 units of accommodation (online application- when available) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,347.29 £683.78 £663.52	£1,483 £753 £731	£136.08 £69.06 £67.02	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 32 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Fee for a 1 year licence (paper application)	Per HMO (F1+F2) Fee 1 Fee 2	£844.84 £633.13 £211.72	£930 £697 £233	£85.33 £63.95 £21.38	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 33 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Assisted fee for a 1 year licence (paper application)	Per HMO (F1+F2) Fee 1 Fee 2	£981.60 £769.88 £211.72	£1,081 £848 £233	£99.14 £77.76 £21.38	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 34 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Fee for a 1 year licence (on line application)	Per HMO (F1+F2) Fee 1 Fee 2	£782.04 £570.32 £211.72	£861 £628 £233	£78.99 £57.60 £21.38	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 35 Mandatory HMO Licensing	Private Sector Housing	New HMO Licensing Assisted fee for a 1 year licence (on line application)	Per HMO (F1+F2) Fee 1 Fee 2	£901.57 £689.85 £211.72	£993 £760 £233	£91.06 £69.67 £21.38	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 36 Mandatory HMO Licensing	Private Sector Housing	Discount for accredited landlords	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 37 Mandatory HMO Licensing	Private Sector Housing	Discount for registered charities	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 38 Mandatory HMO Licensing	Private Sector Housing	Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,235.86 £480.16 £755.70	£1,360.68 £528.66 £832.03	£124.82 £48.50 £76.33	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 39 Mandatory HMO Licensing	Private Sector Housing	Assisted Renewal fee up to 5 units of accommodation (paper application)for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,282.46 £526.76 £755.70	£1,411.99 £579.96 £832.03	£129.53 £53.20 £76.33	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 40 Mandatory HMO Licensing	Private Sector Housing	Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,112.27 £432.55 £679.72	£1,224.61 £476.24 £748.37	£112.34 £43.69 £68.65	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 41 Mandatory HMO Licensing	Private Sector Housing	Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced)for 5 years	Per HMO (F1+F2) Fee 1 Fee 2	£1,154.82 £473.07 £681.75	£1,271.46 £520.85 £750.61	£116.64 £47.78 £68.86	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 42 Mandatory HMO Licensing	Private Sector Housing	Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2) Fee 1 Fee 2	£812.43 £481.18 £331.25	£894.49 £529.78 £364.71	£82.06 £48.60 £33.46	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 43 Mandatory HMO Licensing	Private Sector Housing	Assisted Renewal fee up to 5 units of accommodation (paper application)for 1 year	Per HMO (F1+F2) Fee 1 Fee 2	£861.05 £526.76 £334.29	£948.02 £579.96 £368.05	£86.97 £53.20 £33.76	10.10% 10.10% 10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 44 Mandatory HMO	Private Sector	HMO Licensing Renewal fee for a 1 year licence (on line application, when	Per HMO (F1+F2)	£645.28	£710.45	£65.17	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with



Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
	Licensing	Housing	Each licence (on line application, when introduced)	Fee 1	£433.56	£477.35	£43.79	10.10%	section 63 Housing Act 2004	Statutory Discretionary	inflation 10.1%
				Fee 2	£211.72	£233.10	£21.38	10.10%			
Re	EH 45 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£684.79	£753.95	£69.16	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
				Fee 1	£473.07	£520.85	£47.78	10.10%			
				Fee 2	£211.72	£233.10	£21.38	10.10%			
Re	EH 46 Mandatory HMO Licensing	Private Sector Housing	Fee associated with an abortive visit	Per HMO	£81.65	£89.90	£8.25	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 47 Mandatory HMO Licensing	Private Sector Housing	Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	£26.84	£29.56	£2.71	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 48 Mandatory HMO Licensing	Private Sector Housing	Licence holder changing nominated manager	Per request	£0.00	£0.00	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 49 Mandatory HMO Licensing	Private Sector Housing	Change in Licence holder	Per request	new application fee as per EH28 - EH35, above	new application fee as per EH28 - EH35, above	NEW	NEW	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 50 Mandatory HMO Licensing	Private Sector Housing	Recovery fee for dishonoured cheque	Each	£0.00	£0.00	NEW	NEW	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 51 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing pre inspection refund (to cover preliminary administration costs)	Each licence	Fee 2 will not be charged and a refund will be considered if a property has not been inspected. £59.77 will be retained of Fee 1 to cover the Council's administrative costs.	Fee 2 will not be charged and a refund will be considered if a property has not been inspected. £65.81 will be retained of Fee 1 to cover the Council's administrative costs.	£6.04	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 52 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs)	Each licence	Fee 2 will not be charged. £285.67 will be retained of Fee 1 to cover the Council's administrative costs.	Fee 2 will not be charged. £314.52 will be retained of Fee 1 to cover the Council's administrative costs.	£28.85	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 53 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection)	Each licence	Fee 2 will not be charged. £172.21 will be retained of Fee 1 to cover the Council's administrative costs.	Fee 2 will not be charged. £189.61 will be retained of Fee 1 to cover the Council's administrative costs.	£17.40	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 54 Mandatory HMO Licensing	Private Sector Housing	Refund clarification for revocations	Each licence	Where an HMO licence is revoked there is no refund	Where an HMO licence is revoked there is no refund	£0.00	0.00%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 55 Mandatory HMO Licensing	Private Sector Housing	HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request	Each licence	£15.70 on top of Fee 2	£17.29 on top of Fee 2	£1.59	10.10%	section 63 Housing Act 2004	Statutory Discretionary	Increased in line with inflation 10.1%
<b>Home Improvement Agency</b>											
Re	EH 152 Home Improvement Agency	Care and Repair	Full Home Improvement Agency service	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5%  Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5%  Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%	The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	Increased in line with inflation 10.1%
Re	EH 153 Home Improvement Agency	Care and Repair	Assisted grant process	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10%  Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at; less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5%  Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%	The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	Increased in line with inflation 10.1%

**Terminology key**

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**  
 Area: **Land Charges**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 1 Land Charges	Land Charges	Full Search	Each	£237.65	£261.65	£24.00	10.1%	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed	Increased in line with inflation 10.1%
Re	LC 2 Land Charges	Land Charges	Expedited 24 hr Full Search	Each	£285.18	£313.98	£28.80	10.1%	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed	Increased in line with inflation 10.1%
Re	LC 3 Land Charges	Land Charges	Certificate of Search (LLC1)	Each	£76.98	£84.75	£7.77	10.1%	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 4 Land Charges	Land Charges	Additional Enquiries (each)	Each	£52.44	£57.73	£5.29	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 5 Land Charges	Land Charges	Extra Parcels of Land (each)	Each	£52.44	£57.73	£5.29	10.1%	Rule 14 and Schedule 3 item 6(b)(ii) Local Land Charges Rules 1977/985	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 6 Land Charges	Land Charges	CON29 ONLY	Each	£160.16	£176.33	£16.17	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 7 Land Charges	Land Charges	Search refresh - within 93 days of original search	Each	£100.75	£110.92	£10.17	10.1%	1. Local Authorities (England)(Charges for Property Searches) Regulations 2008 2. Local Land Charges Rules 1977/985 3. s13A (1) Local Land Charges Act 1975	Statutory Discretionary and Prescribed	Increased in line with inflation 10.1%
<b>Personal Searches</b>											
<b>One Parcel of Land (view only)</b>											
Re	LC 12 Land Charges	Land Charges	One Parcel of Land (copy of documentation provided)		£29.45	£32.42	£2.97	10.1%	s.8 Environmental Information Regulations 2004	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 13 Land Charges	Land Charges	Extra Parcels of Land (each)	Each	£1.60	£1.76	£0.16	10.0%	s.8 Environmental Information Regulations 2004	Statutory Discretionary	Increased in line with inflation 10.1%
<b>Copy of Official Documentation</b>											
Re	LC 14 Land Charges	Land Charges	Copies of Planning Decisions	Each	£32.81	£36.12	£3.31	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 15 Land Charges	Land Charges	Copies of Enforcement Notices	Each	£32.81	£36.12	£3.31	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 16 Land Charges	Land Charges	Tree Preservation Order Full Document	Each	£32.81	£36.12	£3.31	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 17 Land Charges	Land Charges	Listed Buildings	Each	£47.53	£52.33	£4.80	10.1%	s.5-8 Local Authorities (England)(Charges for Property Searches) Regulations 2008 / s93 of the Local Government Act 2003 - cost recovery	Discretionary	Increased in line with inflation 10.1%
Re	LC 18 Land Charges	Land Charges	Light Obstruction Notices	Each	£43.91	£48.34	£4.43	10.1%	Local Land Charges Rules 1977/985, Rule 10 and Schedule 3 items 1-4	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 19 Land Charges	Land Charges	Repair Notices	Each	£42.11	£46.36	£4.25	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/985	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 20 Land Charges	Land Charges	Improvement Grants	Each	£41.85	£46.07	£4.22	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/986	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 21 Land Charges	Land Charges	Covenants	Each	£41.85	£46.07	£4.22	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/987	Statutory Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 22 Land Charges	Land Charges	Agreements	Each	£56.83	£62.56	£5.73	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/988	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 23 Land Charges	Land Charges	Article 4 Directions	Each	£36.16	£39.81	£3.65	10.1%	Rule 14 and Schedule 3 item 8 Local Land Charges Rules 1977/989	Statutory Discretionary	Increased in line with inflation 10.1%
Re	LC 24 Land Charges	Land Charges	Duplicate Searches	Each	£54.24	£59.71	£5.47	10.1%	s93 of the Local Government Act 2003	Discretionary	Increased in line with inflation 10.1%
CON29R Enquires of local authority (2007)											
Planning and Building Regulations											
1.1. Planning and building decisions and pending applications											
Which of the following relating to the property have been granted, issued or refused or (were applicable) are the subject of pending applications?											
Re	LC 25 Land Charges	Land Charges	(a) a planning permission *		£19.11	£21.04	£1.93	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 26 Land Charges	Land Charges	(b) a listed building consent *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 27 Land Charges	Land Charges	(c) a conservation area consent *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 28 Land Charges	Land Charges	(d) a certificate of lawfulness of existing use or development *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 29 Land Charges	Land Charges	(e) a certificate of lawfulness of proposed use or development *						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 30 Land Charges	Land Charges	(f) building regulations approval		£19.11	£21.04	£1.93	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 31 Land Charges	Land Charges	(g) a building regulation completion certification						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 32 Land Charges	Land Charges	(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
1.2. Planning designations and proposals											
Re	LC 33 Land Charges	Land Charges	What designations of land use for the property or the area, and what specific proposals of the property, are contained in any existing or proposed development plan?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Roads											
2.1 Roadways, footways and footpaths											
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:											
Re	LC 34 Land Charges	Land Charges	(a) highways maintainable at public expense *		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 35 Land Charges	Land Charges	(b) subject to adoption and, supported by a bond and bond waver		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 36 Land Charges	Land Charges	(c) to be made up by a local authority who will reclaim the cost from the frontages		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 37 Land Charges	Land Charges	(d) to be adopted by a local authority without reclaiming the cost from the frontages		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 38 Land Charges	Land Charges	2.2 Is any public right of way which abuts on, or crosses the property, shown in a definitive map or revised definitive map?		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 39 Land Charges	Land Charges	2.3 Are there any pending applications to record a public right of way which abuts or crosses the property, on the register?		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 40 Land Charges	Land Charges	2.4 Are there any legal orders to stop up, or divert, alter or create a public right of way which abuts on, or crosses the property, not yet implemented or shown on a revised definitive map?		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 41 Land Charges	Land Charges	2.5 If so, please attach a plan showing the approximate route.		£19.37	£21.32	£1.95	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
<b>Other Matters</b>											
<b>3.1 Land required for public purposes</b>											
Re	LC 42 Land Charges	Land Charges	Is the property included in the land required for public purposes?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
<b>3.2 Land to be acquired for road works</b>											
Re	LC 43 Land Charges	Land Charges	Is the property included in land to be acquired for road works?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
<b>3.3 Drainage agreements and consents</b>											
Do either of the following exist in relation to the property?									Barnet Council does not charge for this information		
(a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer **									Barnet Council does not charge for this information		
(b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main? **									Barnet Council does not charge for this information		
<b>3.4 Nearby road schemes</b>											
Is the property (or will it be) within 200 metres of any of the following?											
Re	LC 44 Land Charges	Land Charges	(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme		£19.63	£21.61	£1.98	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 45 Land Charges	Land Charges	(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass flyover, footbridge, elevated road or duel carriageway		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 46 Land Charges	Land Charges	c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one additional traffic lanes		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 47 Land Charges	Land Charges	(d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes.		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 48 Land Charges	Land Charges	(e) the centre line of the line proposed route of the new road under proposals published for public consultation		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Statutory - discretionary fee	Increased in line with inflation 10.1%
Re	LC 49 Land Charges	Land Charges	(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
<b>3.5. Nearby railway schemes</b>											
Re	LC 50 Land Charges	Land Charges	Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tram, light railway or monorail?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
<b>3.6. Traffic schemes</b>											
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in box B) which abut the boundaries of the property?											Increased in line with inflation 10.1%
Re	LC 51 Land Charges	Land Charges	(a) permanent stopping up or diversion		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Statutory - discretionary fee	Increased in line with inflation 10.1%
Re	LC 52 Land Charges	Land Charges	(b) waiting or loading restrictions		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 53 Land Charges	Land Charges	c) one way driving		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 54 Land Charges	Land Charges	(d) prohibition of driving		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 55 Land Charges	Land Charges	(e) pedestrianisation		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 56 Land Charges	Land Charges	(f) vehicle width or weight restriction		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 57 Land Charges	Land Charges	(g) traffic calming works including road humps		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 58 Land Charges	Land Charges	(h) residents parking controls		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 59 Land Charges	Land Charges	(i) minor road widening of improvement		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 60 Land Charges	Land Charges	(j) pedestrian crossings		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 61 Land Charges	Land Charges	(k) cycle tracks		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 62 Land Charges	Land Charges	(l) bridge building		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
<b>3.7. Outstanding notices</b>											
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?											
Re	LC 63 Land Charges	Land Charges	(a) building works		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 64 Land Charges	Land Charges	(b) environment		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 65 Land Charges	Land Charges	(c) health and safety		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 66 Land Charges	Land Charges	(d) housing		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 67 Land Charges	Land Charges	(e) highways		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 68 Land Charges	Land Charges	(f) public health		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
<b>3.8. Contravention of building regulations</b>											
Re	LC 69 Land Charges	Land Charges	Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
<b>3.9 Notices, orders, directions and proceedings under Planning Acts</b>											
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?											
Re	LC 70 Land Charges	Land Charges	(a) an enforcement notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 71 Land Charges	Land Charges	(b) a stop notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 72 Land Charges	Land Charges	(c) a listed building enforcement notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 73 Land Charges	Land Charges	(d) a breach of condition notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 74 Land Charges	Land Charges	(e) a planning contravention notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 75 Land Charges	Land Charges	(f) another notice relation to a breach of planning control		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 76 Land Charges	Land Charges	(g) a listed building repairs notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 77 Land Charges	Land Charges	(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 78 Land Charges	Land Charges	(i) a building preservation notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 79 Land Charges	Land Charges	(j) a direction restricting permitted development		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 80 Land Charges	Land Charges	(k) an order revoking or modifying planning permission		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 81 Land Charges	Land Charges	(l) an order requiring discontinuance of use or alteration or removal of building works		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 82 Land Charges	Land Charges	(m) a tree preservation order		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 83 Land Charges	Land Charges	(n) proceedings to enforce a planning agreement or planning contribution		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.10 Community Infrastructure Levy											
Re	LC 84 Land Charges	Land Charges	(a) Is there a CIL charging schedule?		£18.60	£20.47	£1.87	10.1%	s93 of the Local Government Act 2003	Discretionary	Increased in line with inflation 10.1%
Re	LC 85 Land Charges	Land Charges	Yes - There are two charging schedules (i) Mayor of London CIL Charging Schedule (ii) London Borough of Barnet CIL Charging Schedule						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 86 Land Charges	Land Charges	(b) If, yes, do any of the following subsist in relation to the property, or has a Local Authority decided to issue, serve, make or commence any of the following?:		£18.60	£20.47	£1.87	10.1%	s93 of the Local Government Act 2003	Discretionary	Increased in line with inflation 10.1%
Re	LC 87 Land Charges	Land Charges	(i) a liability notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 88 Land Charges	Land Charges	(ii) a notice of chargeable development?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 89 Land Charges	Land Charges	(iii) a demand notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 90 Land Charges	Land Charges	(iv) a default liability notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 91 Land Charges	Land Charges	(v) an assumption of liability notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 92 Land Charges	Land Charges	(vi) a commencement notice?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 93 Land Charges	Land Charges	(c) Has any demand notice been suspended?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 94 Land Charges	Land Charges	(d) Has the Local Authority received full or partial payment of any CIL liability?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 95 Land Charges	Land Charges	(e) Has the Local Authority received any appeal against any of the above?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 96 Land Charges	Land Charges	(f) Has a decision been taken to apply for a liability order?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 97 Land Charges	Land Charges	(g) Has a liability order been granted?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 98 Land Charges	Land Charges	(h) Have any other enforcement measures been taken?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
3.11 Conservation area											
Do the following apply in relation to the property?											
Re	LC 99 Land Charges	Land Charges	(a) the making of the area a conservation area before 31 August 1974		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 100 Land Charges	Land Charges	(b) an unimplemented resolution to designate the area a conservation area		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.12 Compulsory purchase											
Re	LC 101 Land Charges	Land Charges	Has any enforceable order or decision been made to compulsorily purchase or acquire the property?		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.13 Contaminated land											
Do any of the following apply (including any relating land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)?											
Re	LC 102 Land Charges	Land Charges	(a) a contaminated land notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 103 Land Charges	Land Charges	(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 104 Land Charges	Land Charges	(i) a decision to make an entry						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 105 Land Charges	Land Charges	(ii) an entry						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 106 Land Charges	Land Charges	c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice		£12.92	£14.22	£1.30	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
3.14 Assets of Community Value											
Re	LC 107 Land Charges	Land Charges	(a) Has the property been nominated as an asset of community value?		£12.14	£13.36	£1.22	10.0%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 108 Land Charges	Land Charges	(i) Is it listed as an asset of community value?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 109 Land Charges	Land Charges	(ii) Was it excluded and placed on the "nominated but not listed" list?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 110 Land Charges	Land Charges	(iii) Has the listing expired?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 111 Land Charges	Land Charges	(iv) Is the Local Authority reviewing or proposing to review the listing?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 112 Land Charges	Land Charges	(v) Are there any subsisting appeals against the listing?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 113 Land Charges	Land Charges	(b) If the property is listed		£12.14	£13.36	£1.22	10.0%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%



Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Re	LC 114 Land Charges	Land Charges	(i) Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 115 Land Charges	Land Charges	(ii) Has the Local Authority received a notice of disposal?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 116 Land Charges	Land Charges	(iii) Has an community interest group requested to be treated as a bidder?						S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
CON 290 Optional enquiries of the Local Authority (2007)											
Re	LC 117 Land Charges	Land Charges	4. Road proposals by private bodies		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 118 Land Charges	Land Charges	5. Advertisements		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 119 Land Charges	Land Charges	6. Completion notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 120 Land Charges	Land Charges	7. Parks and Countryside		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 121 Land Charges	Land Charges	8. Pipelines		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 122 Land Charges	Land Charges	9. Houses in multiple occupation		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 123 Land Charges	Land Charges	10. Noise abatement		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 124 Land Charges	Land Charges	11. Urban development areas		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 125 Land Charges	Land Charges	12. Enterprise zones, Local Development Orders & BIDS		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 126 Land Charges	Land Charges	13. Inner urban improvement areas		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 127 Land Charges	Land Charges	14. Simplified planning zones		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 128 Land Charges	Land Charges	15. Land maintenance notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 129 Land Charges	Land Charges	16. Mineral Consultation and Safeguarding Areas		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 130 Land Charges	Land Charges	17. Hazardous substance consents		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 131 Land Charges	Land Charges	18. Environmental and pollution notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 132 Land Charges	Land Charges	19. Food safety notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 133 Land Charges	Land Charges	20. Hedgerow notices		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 134 Land Charges	Land Charges	21. Flood Defence and Land Drainage Consents		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%
Re	LC 135 Land Charges	Land Charges	22. Common land and town or village greens		£26.09	£28.72	£2.63	10.1%	S13A (1) Local Land Charges Act 1975	Discretionary	Increased in line with inflation 10.1%

**Terminology key**

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Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

**Fees and Charges 2023/24**

Department:  
Area:

Estates  
Colindale Offices

\*Please note that these fees were previously charges by half or full day. This has been amended to reflect the lack of demand for this period. All charges are now hourly, with an average hourly rate for prior year identified for comparison purposes only.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (hourly rate for comparis on only)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£84.62	£96.00	£11.38	13%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£84.62	£116.50	£31.88	38%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£61.54	£71.00	£9.46	15%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£61.54	£85.50	£23.96	39%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£26.92	£30.50	£3.58	13%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£26.92	£36.50	£9.58	36%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£12.69	£25.00	£12.31	97%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£12.69	£30.00	£17.31	136%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£7.69	£14.50	£6.81	89%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£7.69	£17.50	£9.81	128%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£10.38	£20.50	£10.12	97%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£10.38	£24.50	£14.12	136%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£153.85	£156.00	£2.15	1%	s93 Local Government Act 2003/Localism Act	Discretionary	Sum of individual rooms at new rate
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£153.85	£188.50	£34.65	23%	s93 Local Government Act 2003/Localism Act	Discretionary	Sum of individual rooms at new rate
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£16.92	£19.00	£2.08	12%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Whole Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£16.92	£23.50	£6.58	39%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£12.31	£14.00	£1.69	14%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (hourly rate for comparison on only)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Large Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£12.31	£17.00	£4.69	38%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£5.38	£6.00	£0.62	11%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Small Section of Conference Room	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£5.38	£7.50	£2.12	39%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£2.54	£5.00	£2.46	97%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 1	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£2.54	£6.00	£3.46	136%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£1.54	£3.00	£1.46	95%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 2	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£1.54	£3.50	£1.96	128%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£2.08	£4.00	£1.92	93%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Meeting Room 3	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£2.08	£5.00	£2.92	141%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	£30.77	£31.00	£0.23	1%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Entire Facility	Proposed rates (Hourly)	Colindale Offices	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£30.77	£38.00	£7.23	24%	s93 Local Government Act 2003/Localism Act	Discretionary	As above, but uplifted further for Weekend hire. Not previously separated.

#### Terminology key

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**Fees and Charges 2023/24**

Department: **Estates**  
 Area: **Hendon Town Hall Parties, Fairs and Events**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (shown by hour)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£65.00	£82.00	£17.00	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£65.00	£95.00	£30.00	46%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£16.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Council Chamber	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£19.00	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£34.62	£43.50	£8.88	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£53.08	£58.20	£5.12	10%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£8.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Committee rooms 1,2	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£11.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£34.62	£43.50	£8.88	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Former Committee Room 3 has been turned into the new Heritage Room
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£46.15	£58.20	£12.05	26%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£8.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	As above
Heritage room	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£11.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	As above
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Mon-Fri)	Hourly	n/a	£19.23	£21.00	£1.77	9%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Commercial) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	£23.08	£27.50	£4.42	19%	s93 Local Government Act 2003/Localism Act	Discretionary	Rates uplifted by inflation, benchmarking with neighbouring boroughs, and increased utilities and improved facilities.
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Mon-Fri)	Hourly	n/a	n/a	£4.00	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24
Plus Kitchen hire	Proposed rates (hourly)	Hendon Town Hall	Hourly (Concessionary) (Weekends, Bank Holidays and Unsociable hours)	Hourly	n/a	n/a	£5.50	n/a	n/a	s93 Local Government Act 2003/Localism Act	Discretionary	Concessionary Rates at HTH New in 23/24

Terminology key

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	2022/23 (shown by hour)	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments
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Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Adults and Health  
Area: Greenspaces

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT1	Events	Greenspaces	Community Events size 1-100	Per Event (Per Day)	£331.34	£342.94	£11.60	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT2	Events	Greenspaces	Community Events size 101-1,000	Per Event (Per Day)	£742.43	£768.42	£25.99	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT3	Events	Greenspaces	Community Events size 1,001-2,500	Per Event (Per Day)	£994.38	£1,029.18	£34.80	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT4	Events	Greenspaces	Community Events size 2,501-5,000	Per Event (Per Day)	£1,325.72	£1,372.12	£46.40	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT5	Events	Greenspaces	All Commercial Events and Community Event size 5,000 +	Per Event (Per Day)	Price on application	Price on application	No change	No change		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT6	Events	Greenspaces	Application Fee (Commercial)	Per Event	£78.00	£80.73	£2.73	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT7	Events	Greenspaces	Application Fee (Community Organisation)	Per Event	£0.00	£0.00	£0.00	0.0%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT8	Events	Greenspaces	Small Fun Fair (Up to 5 rides)	Per Day	£412.46	£426.89	£14.44	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT9	Events	Greenspaces	Medium Fun Fair (6-12 rides)	Per Day	£742.43	£768.41	£25.98	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT10	Events	Greenspaces	Large Fun Fair (13-19 rides)	Per Event	£1,319.87	£1,366.06	£46.20	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT11	Events	Greenspaces	Charity and Community Events	Per Day	80% discount	80% discount	No change	No change	Discount is applied to the appropriate full day rate based on size of event. Applies to GT1 to GT5	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT12	Events	Greenspaces	Non Trading Day costs for events	Per Day	25% discount	25% discount	No change	No change	Discount is applied to the appropriate full day rate based on size of event. Applies to GT6 to GT10	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT13	Events	Greenspaces	Late application fee (Within 4 weeks of a small - medium event)	Per Event	£57.20	£59.20	£2.00	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT14	Events	Greenspaces	Late application fee (Within 12 weeks of a medium - large event)	Per Event	£130.00	£134.55	£4.55	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT15	Events	Greenspaces	Banner costs	Per Week	£35.39	£36.63	£1.24	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT16	Fitness Bookings & Licences	Greenspaces	Sports course bookings (no pavilion) 2hrs max per day	Per Event	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	
GT17	Fitness Bookings & Licences	Greenspaces	Sports course bookings (no pavilion) over 2hrs per day	Per Event	£68.06	£70.44	£2.38	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT18	Fitness Bookings & Licences	Greenspaces	Fitness programmes i.e. exercise classes. - Min. 20 session booking	Per Event	£13.42	£13.89	£0.47	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT19	Fitness Bookings & Licences	Greenspaces	Not for profit fitness programmes - i.e. volunteer led programmes	One off fee, every 6 months	£61.30	£63.44	£2.15	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT20	Fitness Bookings & Licences	Greenspaces	Fitness Instructors annual licence	Annual	£312.00	£322.92	£10.92	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	New Charge for annual licence for 121 fitness instructors in Parks and Open Spaces
GT21	Miscellaneous Fees and Charges	Greenspaces	Storage room rental small	Per Event	£18.97	£19.63	£0.66	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT22	Miscellaneous Fees and Charges	Greenspaces	Storage room rental large	Per Event	£31.80	£32.92	£1.11	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT23	Miscellaneous Fees and Charges	Greenspaces	Charge for bounced cheques	Per Event	£64.65	£66.91	£2.26	3.5%		Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT24	Miscellaneous Fees and Charges	Greenspaces	Site Hire (non sporting/non event use)	Hour	£79.01	£81.78	£2.77	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT25	Miscellaneous Fees and Charges	Greenspaces	Administration Fee	Hour	£26.34	£27.26	£0.92	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT26	Miscellaneous Fees and Charges	Greenspaces	Officer Fee	Hour	£31.61	£32.71	£1.11	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT27	Miscellaneous Fees and Charges	Greenspaces	Postage - per set of keys return and or collection	Per Event	£12.84	£13.29	£0.45	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT28	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 30 mins	Per Visit	£0.00	£0.00	£0.00	0.0%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT29	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 1 hour	Per Visit	£1.15	£1.25	£0.10	8.7%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT30	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 2 hours	Per Visit	£1.70	£1.85	£0.15	8.8%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT31	Parks Car Parks	Greenspaces	Hendon Park Short Stay Bays - Up to 3 hours	Per Visit	£2.20	£2.40	£0.20	9.1%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT32	Parks Car Parks	Greenspaces	Hendon Park Long Stay Bays - Up to 4 hours	Per Visit	£5.60	£6.15	£0.55	9.8%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT33	Parks Car Parks	Greenspaces	Hendon Park Long Stay Bays - All Day	Per Visit	£6.70	£7.35	£0.65	9.7%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT34	Parks Car Parks	Greenspaces	Old Courthouse Rec - Up to 30 minutes	Per Visit	£0.00	£0.00	£0.00	0.0%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT35	Parks Car Parks	Greenspaces	Old Courthouse Rec - Up to 1 hour	Per Visit	£1.05	£1.15	£0.10	9.5%	Increased broadly inline with 10.1% rounded down to nearest 5p	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	





Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
GT57	Pitches & Lettings	Greenspaces	Rugby casual child (inc. pavilion)	Game	£54.88	£56.80	£1.92	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT58	Pitches & Lettings	Greenspaces	Rugby season adult (inc. pavilion)	Based On A 34 Week Season	£1,976.85	£2,046.04	£69.19	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT59	Pitches & Lettings	Greenspaces	Rugby season child (inc. pavilion)	Based On A 34 Week Season	£1,028.73	£1,064.73	£36.01	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT60	Pitches & Lettings	Greenspaces	Tennis per court - Adult	Hour	£7.92	£8.00	£0.08	1.0%	Tennis court charging is currently only applied to two locations and the actual fee charged for adults is £7.00 hence the reduced % increase	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT61	Pitches & Lettings	Greenspaces	Tennis per court - Concessionary Adult & Junior	Hour	£3.93	£4.00	£0.07	1.7%	Tennis court charging is currently only applied to two locations and the actual fee charged for adults is £3.60 hence the reduce % increase	S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT62	Pitches & Lettings	Greenspaces	Tennis per court - Club/group bookings - Adult (Over 10 bookings VAT exempt)	Hour	£5.90	£6.67	£0.77	13.1%	This charge should be based on VAT saving from GS60. The charge has been amended to align with the correct fee structure	S19, Local Government (Miscellaneous Provisions) Act 1977	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT63	Pitches & Lettings	Greenspaces	Tennis per court - Club/group bookings - Concessionary Adults & Junior (Over 10 bookings VAT exempt)	Hour	£3.01	£3.34	£0.33	11.1%	This charge should be based on VAT saving from GS61. The charge has been amended to align with the correct fee structure	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT64	Pitches & Lettings	Greenspaces	Tennis Coaching annual licence	Annual	£208.00	£215.28	£7.28	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT65	Pitches & Lettings	Greenspaces	Cricket casual adult (inc. Pavilion)	Game	£147.23	£152.38	£5.15	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT66	Pitches & Lettings	Greenspaces	Cricket casual junior (inc. Pavilion)	Game	£74.77	£77.39	£2.62	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT67	Pitches & Lettings	Greenspaces	Cricket nets adult	Hour	£9.08	£9.40	£0.32	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT68	Pitches & Lettings	Greenspaces	Cricket nets junior	Hour	£4.45	£4.61	£0.16	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT69	Pitches & Lettings	Greenspaces	Netball/Multi sport court booking	Per game	£11.57	£11.97	£0.40	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT70	Pitches & Lettings	Greenspaces	Netball/Multi sport court	hour	£17.12	£17.72	£0.60	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT71	Pitches & Lettings	Greenspaces	Admin charge for changing dates etc	Per Event	£12.84	£13.29	£0.45	3.5%		Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT72	Pitches & Lettings	Greenspaces	Pavilion with event/sports booking per hour (min charge 2 hrs per day)	Per Event	£18.68	£19.33	£0.65	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT73	Pitches & Lettings	Greenspaces	Pavilion - without sport booking per hour (min charge 2 hrs per day)	Per Event	£37.93	£39.26	£1.33	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT74	Schools Pitches and lettings	Greenspaces	LBB Schools Rounders (inc. pavilion)	Per Game	£25.67	£26.57	£0.90	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT75	Schools Pitches and lettings	Greenspaces	Non LBB Schools Rugby (inc. pavilion)	Per Game	£35.51	£36.75	£1.24	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT76	Schools Pitches and lettings	Greenspaces	Pavilion hire for schools or groups such as cubs and scouts	Session (Max 2 Hours)	£18.68	£19.33	£0.65	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT77	Schools Pitches and lettings	Greenspaces	LBB Schools Cricket (inc. pavilion)	Per Game	£41.69	£43.15	£1.46	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT78	Schools Pitches and lettings	Greenspaces	LBB Schools Football (inc. pavilion)	Per Game	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT79	Schools Pitches and lettings	Greenspaces	LBB Schools Rugby (inc. pavilion)	Per Game	£29.38	£30.40	£1.03	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT80	Schools Pitches and lettings	Greenspaces	Non LBB Schools Cricket (inc. pavilion)	Per Game	£44.82	£46.38	£1.57	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT81	Schools Pitches and lettings	Greenspaces	Non LBB Schools Football (inc. pavilion)	Per Game	£32.15	£33.28	£1.13	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	

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GT82	Schools Pitches and lettings	Greenspaces	Non LBB Schools Rounders (inc. pavilion)	Per Game	£28.16	£29.15	£0.99	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT83	Schools Pitches and lettings	Greenspaces	Site hire (inc. pavilion) for events/sports days etc	Per Booking	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT84	Schools Pitches and lettings	Greenspaces	Netball/Multi sport court booking	Per game	£9.08	£9.40	£0.32	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976	Statutory Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit	
GT85	Sports Markings	Greenspaces	Sports markings - mini soccer pitch, rounders, soft ball or similar (25% discount on additional marking on the same site)	Per Event	£115.94	£120.00	£4.06	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT86	Sports Markings	Greenspaces	Sports markings - 8x100m track similar	Per Event	£115.94	£120.00	£4.06	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT87	Sports Markings	Greenspaces	Sport markings - 200 m track	Per Event	£218.06	£225.69	£7.63	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT88	Sports Markings	Greenspaces	Sport markings - 400 m track	Per Event	£367.83	£380.71	£12.88	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT89	Sports Markings	Greenspaces	Additional markings (e.g. relay boxes, markers)	Per Event	£27.00	£27.95	£0.95	3.5%		S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT90	Sports Markings	Greenspaces	Over mark for sports markings	Per Event	£40.42	£44.50	£4.08	10.1%	Increased inline with 10.1% in order to ensure service cost are recovered.	S19, Local Government (Miscellaneous Provisions) Act 1976; Local Government Act 2003/Localism Act 2011	Statutory Discretionary / Discretionary – The Authority may provide certain leisure and recreation facilities under the Local Government (Miscellaneous Provisions) Act 1976 either without charge or on such charges as the authority thinks fit. If any facilities are provided beyond the scope of the 1976 Act the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011.	
GT91	Trees Fees and Charges	Greenspaces	Memorial Tree (Standard 45/65 litre, 12-14cm girth)	Per Tree, Species Varies	Price on application	Price on application	No change	No change		Local Government Act 2003/Localism Act 2011	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT92	Trees Fees and Charges	Greenspaces	Basic Inspection of trees already on the system for verification and/or management recommendations.	Per day	£335.40	£347.14	£11.74	3.5%		Local Government Act 2003/Localism Act 2067	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT93	Trees Fees and Charges	Greenspaces	Basic Inspection of trees already on the system for verification and/or management recommendations.	Per hour	£50.13	£51.88	£1.75	3.5%		Local Government Act 2003/Localism Act 2068	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT94	Trees Fees and Charges	Greenspaces	Intermediate Tree Inspection / survey. To include: • Identification • Plotting onto GIS system • Safety and condition assessment • Recommendations and management plans	Per hour	£78.18	£80.92	£2.74	3.5%		Local Government Act 2003/Localism Act 2069	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	
GT95	Trees Fees and Charges	Greenspaces	Professional Tree Advice - Assessment of development impact on public trees	Per hour	£102.24	£105.82	£3.58	3.5%		Local Government Act 2003/Localism Act 2070	Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011	

**Terminology key**

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) – legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Customer & Place  
 Area: Street Lighting, DLO & EV Charging

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges from 01/01/23	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SL1	Install a Banner on a Street Light Column	Street Lighting	Charge applicable to attaching a banner with dual bracket arm to a lighting column	Each	£100.00 to £200.00 (Depending on volumes)	£100.00 to £200.00 (Depending on volumes)	£0.00	0.00%		s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL2	Install a Banner on a Street Light Column, including design and printing	Street Lighting	Charge applicable to designing, printing and attaching a banner with dual bracket arm to a lighting column	Each	£350.00 to £500.00 (Depending on volumes)	£350.00 to £500.00 (Depending on volumes)	£0.00	0.00%		s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL3	Rent of an approved Advertising Banner placed on Street Furniture	Advertising	Weekly Charge applicable to a banner being displayed on street furniture	Weekly Charge per banner	£250.00	£250.00	£0.00	0.00%		s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	
SL4	Electric Vehicle Charging	EV Charging	Per Kilowatt Hour charge for using the Electric Vehicle Charging points	Per Kilowatt Hour	Between 24p and 34p excl vat (depending on Charger Type)	Between 30p excl vat and 45p excl vat (depending on charger type)	6p to 11p excl vat	33.00%	Summer 22 Energy price increase well above inflation at 60% with additional increases expected in the Autumn and March 23. The % increase has been calculated based on the comparison between the proposed maximum charge in each period, so equates to the maximum potential increase.	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	Energy prices rising above inflation.
SL5	Replacement 10 metre Lighting column	Street Lighting	Replacement double door 10 metre lighting column to accommodate additional attachments	Each	n/a	£3,000.00	n/a	n/a	Where a request is received to authorise attachments to lighting columns which cannot be accommodated without the column being replaced with a new double door column.	s115B, s115E Highways Act 1980; Local Government Act 2003; Localism Act 2011	Statutory Discretionary / Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

**Fees and Charges 2023/24**

Department:	Customer & Place
Area:	Street Scene

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS1	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 1100 litre bin including delivery. The bin remains property of the Council	Per Bin	£523.96	£550.00	£26.00	4.96%		s46 Environmental Protection Act 1990	Statutory Discretionary	
SS2	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 660 Litre bin including delivery. The bin remains property of the Council	Per Bin	£358.54	£363.52	£4.98	1.39%		s46 Environmental Protection Act 1991	Discretionary	
SS3	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr black (refuse) bin including delivery. The bin remains property of the Council	Per Bin	£58.32	£61.31	£2.99	5.13%		s46 Environmental Protection Act 1992	Discretionary	
SS4	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£41.86	£45.85	£3.99	9.53%		s46 Environmental Protection Act 1993	Discretionary	
SS5	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for additional 240 ltr blue (dry recycling) bin including delivery. The bin remains property of the Council	Per Bin	£58.32	£61.31	£2.99	5.13%		s46 Environmental Protection Act 1994	Discretionary	
SS6	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Charge for 240 ltr green (garden) bin including delivery. The bin remains property of the Council	Per Bin	£58.32	£61.31	£2.99	5.13%		s46 Environmental Protection Act 1995	Discretionary	
SS8	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Lid for 4 Wheeled bin	Per Lid	£90.30	£93.91	£3.61	4.00%		s46 & s47 Environmental Protection Act 1990	Statutory Discretionary	
SS9	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Lid for 2 Wheeled bin	Per Lid	£15.80	£16.43	£0.63	3.99%		s46 & s47 Environmental Protection Act 1991	Statutory Discretionary	
SS10	Recycling and Waste - 4 Wheeled Bins	Street Scene Service Delivery	Wheel for 4 Wheeled bin	Per Wheel	£20.33	£21.14	£0.81	3.98%		s46 & s47 Environmental Protection Act 1992	Statutory Discretionary	
SS11	Recycling and Waste - 2 Wheeled Bins	Street Scene Service Delivery	Wheel for 2 Wheeled bin	Per Wheel	£16.79	£17.46	£0.67	3.99%		s46 & s47 Environmental Protection Act 1993	Statutory Discretionary	
SS12	Bin Maintenance & Repair Works	Street Scene Service Delivery	Priced work as required by the client (cost defined by time, resources and parts used)	Per hour / Per unit	£80.86 per hour plus parts	£84.09 per hour plus parts	£3.23	4.00%		s46 & s47 Environmental Protection Act 1994	Discretionary	
SS13	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 4 wheeled bins (5 year contract with bin - year 1)	Per annum	£311.47	£323.92	£12.45	4.00%		s46 & s47 Environmental Protection Act 1995	Statutory Discretionary	
SS14	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year new bin contract - years 2-5)	Per annum	£103.82	£107.97	£4.15	4.00%		s46 & s47 Environmental Protection Act 1996	Statutory Discretionary	
SS15	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 4 wheeled bins (5 year contract - bins previously supplied)	Per annum	£76.91	£79.98	£3.07	3.99%		s46 & s47 Environmental Protection Act 1997	Statutory Discretionary	
SS16	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Bin supply, delivery, rental and maintenance - 2 wheeled bins (5 year contract with bin - year 1)	Per annum	£57.68	£59.98	£2.30	3.99%		s46 & s47 Environmental Protection Act 1998	Statutory Discretionary	
SS17	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract with bin - years 2-5)	Per annum	£23.07	£23.99	£0.92	3.99%		s46 & s47 Environmental Protection Act 1999	Statutory Discretionary	
SS18	Bin Maintenance - developers/managing agents	Street Scene Service Delivery	Ongoing bin rental and maintenance - 2 wheeled bins (5 year contract - bins previously supplied)	Per annum	£19.22	£19.98	£0.76	3.95%		s46 & s47 Environmental Protection Act 2000	Statutory Discretionary	
SS19	Commercial Waste - Refuse Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£903.92	£940.07	£36.15	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS20	Commercial Waste - Refuse Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£446.48	£464.33	£17.85	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS21	Commercial Waste - Refuse Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£561.53	£583.99	£22.46	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	New Charge for annual licence for 121 fitness instructors in Parks and Open Spaces
SS22	Commercial Waste - Refuse Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£821.75	£854.62	£32.87	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS23	Commercial Waste - Refuse Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,087.44	£1,130.93	£43.49	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS24	Commercial Waste - Refuse Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£1,076.48	£1,119.53	£43.05	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS25	Commercial Waste - Refuse Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£1,410.67	£1,467.09	£56.42	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS26	Commercial Waste - Recycling Band A (Up to 70Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£676.57	£703.63	£27.06	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS27	Commercial Waste - Recycling Band B (Up to 20Kg)	Street Scene Service Delivery	240 Litre Bins	Per container	£394.44	£410.21	£15.77	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS28	Commercial Waste - Recycling Band B (Up to 30Kg)	Street Scene Service Delivery	360 Litre Bins	Per container	£506.74	£527.00	£20.26	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS29	Commercial Waste - Recycling Band B (Up to 60Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£651.91	£677.98	£26.07	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS30	Commercial Waste - Recycling Band B (Up to 100Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£791.62	£823.28	£31.66	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS31	Commercial Waste - Recycling Band C (Up to 100Kg)	Street Scene Service Delivery	660 Litre Bins	Per container	£791.62	£823.28	£31.66	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS32	Commercial Waste - Recycling Band C (Up to 150Kg)	Street Scene Service Delivery	1100 Litre Bins	Per container	£961.44	£999.89	£38.45	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS33	Commercial Waste - Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£849.14	£883.10	£33.96	4.00%		s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary	
SS34	Commercial Waste - Garden Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£451.96	£225.98	-£225.98	-50.00%		s45(4), s47 Environmental Protection Act 1990	Statutory Discretionary	
SS35	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	240 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS36	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	360 Litre Bins	Per container	£460.18	£478.58	£18.40	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS37	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	660 Litre Bins	Per container	£586.18	£609.62	£23.44	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS38	Collection Only - Recycling & Waste (Schools)	Street Scene Service Delivery	1100 Litre Bins	Per container	£665.61	£692.23	£26.62	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS39	Commercial Collection Only Food Waste	Street Scene Service Delivery	140 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS40	Commercial Collection Only Food Waste	Street Scene Service Delivery	240 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS41	Commercial Collection Only Garden waste	Street Scene Service Delivery	240 Litre Bins	Per container	£388.96	£404.51	£15.55	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS42	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£116.77	£121.44	£4.67	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS43	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Refuse Bins	Per container	£34.83	£36.22	£1.39	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS44	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£102.84	£106.95	£4.11	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS45	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Refuse Bins	Per container	£20.89	£21.72	£0.83	3.97%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS46	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£95.87	£99.70	£3.83	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS47	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Refuse Bins	Per container	£13.93	£14.48	£0.55	3.95%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS48	Commercial Waste - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£92.38	£96.07	£3.69	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS49	Commercial Waste - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Refuse Bins	Per container	£10.45	£10.86	£0.41	3.92%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS50	Commercial Waste - attend & empty first container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£108.06	£112.38	£4.32	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS51	Commercial Waste - each additional container	Street Scene Service Delivery	1100 Litre Recycling Bins	Per container	£26.11	£27.15	£1.04	3.98%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS52	Commercial Waste - attend & empty first container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£97.60	£101.50	£3.90	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS53	Commercial Waste - each additional container	Street Scene Service Delivery	660 Litre Recycling Bins	Per container	£15.66	£16.28	£0.62	3.96%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS54	Commercial Waste - attend & empty first container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£92.38	£96.07	£3.69	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS55	Commercial Waste - each additional container	Street Scene Service Delivery	360 Litre Recycling Bins	Per container	£10.45	£10.86	£0.41	3.92%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS56	Commercial Waste - attend & empty first container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£89.77	£93.36	£3.59	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS57	Commercial Waste - each additional container	Street Scene Service Delivery	240 Litre Recycling Bins	Per container	£9.03	£9.39	£0.36	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS58	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£93.55	£97.29	£3.74	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS59	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	1100 Litre Recycling/Refuse Bins	Per container	£25.54	£26.56	£1.02	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS60	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£88.91	£92.46	£3.55	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS61	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	660 Litre Recycling/Refuse Bins	Per container	£15.32	£15.93	£0.61	3.98%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS62	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£86.58	£90.04	£3.46	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS63	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	360 Litre Recycling/Refuse Bins	Per container	£11.14	£11.58	£0.44	3.95%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS64	Collection Only - attend & empty first container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£85.43	£88.84	£3.41	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS65	Collection Only - each additional container (including contaminated recycling)	Street Scene Service Delivery	240 Litre Recycling/Refuse Bins	Per container	£8.59	£8.93	£0.34	3.96%		s45-47 Environmental Protection Act 1990; Schedule 1, Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS66	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 52	£90.39	£94.00	£3.61	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS67	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 104	£173.12	£180.04	£6.92	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS68	Commercial Refuse	Street Scene Service Delivery	Refuse Sacks	Per 208	£328.70	£341.84	£13.14	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS69	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 52	£145.17	£150.97	£5.80	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS70	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 104	£282.68	£293.98	£11.30	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS71	Commercial Refuse	Street Scene Service Delivery	Premium Sacks	Per 208	£547.83	£569.74	£21.91	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS72	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 52	£74.51	£77.49	£2.98	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS73	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 104	£142.44	£148.13	£5.69	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS74	Commercial Recycling	Street Scene Service Delivery	Recycling Sacks	Per 208	£271.72	£282.58	£10.86	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS75	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 50	£60.58	£63.00	£2.42	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS76	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 100	£115.89	£120.52	£4.63	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS77	Commercial Recycling	Street Scene Service Delivery	Cardboard Recycling Strips	Per 200	£221.24	£230.08	£8.84	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS78	Commercial Bin Replacement	Street Scene Service Delivery	1100 Litre Bin - Lost/stolen/broken	Per unit	£360.98	£375.41	£14.43	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS79	Commercial Bin Replacement	Street Scene Service Delivery	660 Litre Bin - Lost/stolen/broken	Per unit	£214.09	£222.85	£8.56	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS80	Commercial Bin Replacement	Street Scene Service Delivery	360 Litre Bin - Lost/stolen/broken	Per unit	£71.32	£74.17	£2.85	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS81	Commercial Bin Replacement	Street Scene Service Delivery	240 Litre Bin - Lost/stolen/broken	Per unit	£45.49	£47.30	£1.81	3.98%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS82	Commercial Bin Delivery or Collection	Street Scene Service Delivery	4 wheeled bin	Per bin	£54.52	£56.70	£2.18	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS83	Commercial Bin Delivery or Collection	Street Scene Service Delivery	2 wheeled bin	Per bin	£27.12	£28.20	£1.08	3.98%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS84	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	6 to 10 bins delivered & collected	Per event	£326.59	£339.65	£13.06	4.00%		s45-47 Environmental Protection Act 1990	Discretionary	
SS85	Event/Fete Bins - delivery & collection from site	Street Scene Service Delivery	Up to 5 bins delivered & collected	Per event	£218.61	£227.35	£8.74	4.00%		s45-47 Environmental Protection Act 1991	Discretionary	
SS86	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Weekly collection of up to a tonne of waste	Per annum	£15,855.48	£16,489.69	£634.21	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS87	Commercial Refuse - Compactor Skip	Street Scene Service Delivery	Overweight - only applied to weight after 1 tonne	Per tonne	£131.16	£136.40	£5.24	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS88	Collection Only - Compactor Skip	Street Scene Service Delivery	Collection only charge for additional collections	Per annum	£14,148.77	£14,714.72	£565.95	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS89	Barnet Allotments 12 Yard Skip (2 Weeks maximum on site)	Street Scene Service Delivery	Collection of up to a tonne of green waste	Per skip	£290.29	£301.90	£11.61	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS90	Barnet Allotments 12 Yard Skip (2 Weeks maximum on site)	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£76.38	£79.43	£3.05	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS91	Barnet Allotments 12 Yard Skip(2 Weeks maximum on site)	Street Scene Service Delivery	Contaminated - applied to complete load	Per tonne	£54.52	£56.70	£2.18	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS92	Skip Charges - Internal Clients 12 Yard Skip (2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - materials up to 1 tonnes	Per skip	£290.29	£301.90	£11.61	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS93	Skip Charges - Internal Clients(2 Weeks maximum on site)	Street Scene Service Delivery	Overweight - applied to weight after 1 tonne	Per tonne	£96.81	£100.68	£3.87	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS94	16 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - light/medium weights up to 1.5 tonnes	Per skip	£350.00	£364.00	£14.00	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS95	12 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - light/medium weights up to 1.25 tonnes	Per skip	£290.00	£301.60	£11.60	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS96	8 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - medium/heavy materials up to 1 tonnes	Per skip	£235.00	£244.40	£9.40	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	



Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS97	6 Yard Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Single collection - medium/heavy materials up to 0.75 tonnes	Per skip	£205.00	£213.20	£8.20	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS98	Skip Charges - External clients(2 Weeks maximum on site)	Street Scene Service Delivery	Overweight - applied to skip weights exceeding the prescribed limits	Per tonne	£131.16	£136.40	£5.24	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS99	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Service Charge (minimum booking 3.5 hours)	Per hour	£105.35	£109.56	£4.21	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS100	Grab Lorry Hire - All clients	Street Scene Service Delivery	Grab Lorry Disposal costs	Per tonne	£131.16	£136.40	£5.24	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS101	Additional Commercial Waste Clearance Services	Street Scene Service Delivery	Priced work as required by the client (cost defined by tonnages, time taken and resources used)	Per tonne/ Per hour / Per unit	£129.48 per tonne plus resources	£134.65	£5.17	4.00%		s45-47 Environmental Protection Act 1990; s93 Local Government Act 2003	Discretionary	
SS102	Commercial Agreement Non-Payment	Street Scene Service Delivery	Stopped collections administration charge	Per process	£52.68	£54.78	£2.10	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS103	Commercial Agreement Non-Payment	Street Scene Service Delivery	Bin removal or bin return charge	Per action	£54.62	£56.80	£2.18	3.99%		s47 Environmental Protection Act 1990	Statutory Discretionary	
SS104	Bin Maintenance - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per annum	£96.14	£99.98	£3.84	3.99%		s47 Environmental Protection Act 1991	Statutory Discretionary	
SS105	Bin Maintenance - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per annum	£65.36	£67.97	£2.61	3.99%		s47 Environmental Protection Act 1992	Statutory Discretionary	
SS106	Bin Washing Service - commercial customers	Street Scene Service Delivery	4 wheeled bin charge	Per wash	£21.07	£21.91	£0.84	3.99%		s47 Environmental Protection Act 1993	Statutory Discretionary	
SS107	Bin Washing Service - commercial customers	Street Scene Service Delivery	2 wheeled bin charge	Per wash	£10.54	£10.96	£0.42	3.98%		s47 Environmental Protection Act 1994	Statutory Discretionary	
SS108	Clinical waste collection	Street Scene Service Delivery	Individual user in own home (per bag, sharp or box)	Per unit collected	Free	Free	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS109	Clinical waste collection	Street Scene Service Delivery	Residential care homes or similar (per bag, sharps or box)	Per unit collected	£37.10	£38.58	£1.48	3.99%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS110	Removal of dead domestic animals (private dwellings)	Street Scene Service Delivery	Charge for removal	Per animal	£69.19	£72.64	£3.45	4.99%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS111	Graffiti removal	Street Scene Service Delivery	Charge for 1st square metre	Per area	£69.19	£72.64	£3.45	4.99%		s93 Local Government Act 2003	Discretionary	
SS112	Graffiti removal	Street Scene Service Delivery	Charge for each additional square metre	Per area	£81.37	£85.43	£4.06	4.99%		s93 Local Government Act 2004	Discretionary	
SS113	Commercial Agreement Administration	Street Scene Service Delivery	Customer initiated activity (account changes)	Per process	£26.33	£27.38	£1.05	3.99%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS114	Commercial Agreement Administration	Street Scene Service Delivery	Contract termination charge (un-notified)	Per process	10% of annual service costs	10% of annual service costs	£0.00	0.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS115	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	Prepaid charge for removal of up to 3 non electrical items of rubbish or furniture (an additional £10 for each subsequent item up to a maximum of 10 items)	Up to 3 items	£35 up to £105	£35 up to £105	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS116	Bulky & electrical items collection (Domestic Households)	Street Scene Service Delivery	An additional item - up to 10	Per additional item	£10.00	£10.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS117	Commercial Services Administration	Street Scene Service Delivery	Copy of WTN provided	Per Record	£10.40	£10.81	£0.41	3.94%		s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	
SS118	Commercial Services Administration	Street Scene Service Delivery	Delivery of commercial refuse sacks	Per Delivery	£5.20	£5.40	£0.20	3.85%		s45-47 Environmental Protection Act 1990; Local Government Act 2003	Discretionary	
SS119	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Collection Only Band S2	1100 Litre Bins	£811.20	£843.64	£32.44	4.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS120	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band A* (Up to 40Kg)	1100 Litre Bins	£774.43	£805.40	£30.97	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS121	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Refuse Band D (Up to 200Kg)	1100 Litre Bins	£1,678.64	£1,745.78	£67.14	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS122	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band A* (Up to 40Kg)	1100 Litre Bins	£575.41	£598.42	£23.01	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS123	Recycling and Waste - Wheeled Bins	Street Scene Service Delivery	Commercial Waste - Recycling Band D (Up to 200Kg)	1100 Litre Bins	£1,168.13	£1,214.85	£46.72	4.00%		s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS124	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licensed to be on the street for up to 2 weeks	Skips	£60.00	£60.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	
SS125	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Licencing Fee 1 month	Skips	£120.00	£120.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998;	Statutory Discretionary	
SS126	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day	£40.00	£40.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS127	Skip Charges - All Clients	Street Scene Service Delivery	Skip Charges - All Clients - Skips Parking Bay Suspension Fee	Per Skip/Day	£55.00	£55.00	£0.00	0.00%		s139 Highways Act 1980; Local Authorities (Transport Charges) Regulations 1998; s45-47 Environmental Protection Act 1990	Statutory Discretionary	
SS128	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin annual charge	Per Container	£70.00	£70.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
SS129	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin annual charge	Per Container	£50.00	£50.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS130	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - 1st Bin Part Year Charge	Per Container	£40.00	£40.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS131	Garden Waste	Street Scene Service Delivery	Chargeable Garden Waste Collection - Per Additional Bin Part Year Charge	Per Container	£30.00	£30.00	£0.00	0.00%		s45-47 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS132	Garden Waste	Street Scene Service Delivery	Removal of garden waste bin	Per Collection	£10.00	£10.00	£0.00	0.00%		s45 Environmental Protection Act 1990; Schedule 1 Controlled Waste (England & Wales) Regulations 2012	Statutory Discretionary	
SS145	Class 4 MOT fees	Street Scene Service Delivery	Class 4 MOT fees	Per Test	Up to £54	£0.00	Up to £54			Charges capped by DVSA	Statutory Discretionary	
SS146	Class 4 (9 to 12 Seats) MOT fees	Street Scene Service Delivery	Class 4 (9 to 12 Seats) MOT fees	Per Test	Up to £57	£0.00	Up to £57			Charges capped by DVSA	Statutory Discretionary	
SS147	Class 5 MOT fees	Street Scene Service Delivery	Class 5 MOT fees	Per Test	Up to £59	£0.00	Up to £59			Charges capped by DVSA	Statutory Discretionary	
SS148	Class 7 MOT fees	Street Scene Service Delivery	Class 7 MOT fees	Per Test	Up to £58	£0.00	Up To £58			Charges capped by DVSA	Statutory Discretionary	
SS149	Class 4,5,7 MOT retest	Street Scene Service Delivery	Class 4,5,7 MOT retest	Per Test	Up to £20	£0.00	Up to £20			Charges capped by DVSA	Statutory Discretionary	
SS150	Vehicle Inspection, Repair and Maintenance work	Street Scene Service Delivery	Priced work as required by the client (cost defined by time, resources and parts used)	Per Hour	Up to £60 plus parts	£0.00	Up to £60 plus parts			s93 Local Government Act 2003	Discretionary	

**Terminology key**

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011



Fees and Charges 2023/24

Department: Customer & Place  
 Area: Parking

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
P1	Surrendered Vehicle Disposal	Parking	End of Life Surrender and disposal	Annual	£60.00	£66.00	£6.00	10.00%		Local Government Act 2003, s93.	Statutory discretionary
P2	Schools Permit	Parking	Annual	Annual	£190.00	£209.00	£19.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P3	Key Worker Permits	Parking	Annual	Annual	£190.00	£209.00	£19.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P4	Essential Service Vouchers	Parking	Full-day essential service vouchers	1 Day	£2.50	£2.80	£0.30	12.00%	Above inflation to round to the next suitable price point.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P5	Car Club Permits	Parking	To allow car club permit vehicles to park within the borough	Annual	£1,260.00	£1,387.50	£127.50	10.12%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P6	Restricted Car Park Permit	Parking	Restricted Off Street Location Annual Car Park Permit	Annual	£350.00	£385.50	£35.50	10.14%		Road Traffic Regulation Act 1984, s35	Statutory discretionary
P7	Resident Car Park Permit	Parking	Resident only bays in off street car parks	Annual	£200.00	£220.00	£20.00	10.00%		Road Traffic Regulation Act 1984, s35	Statutory discretionary
P8	Business Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£200.00	£220.00	£20.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P9	Business Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£262.50	£288.00	£26.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P10	Business Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£472.50	£520.00	£47.50	10.05%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P11	Business Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£525.00	£578.00	£53.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P12	Business Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£525.00	£578.00	£53.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P13	Business Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£525.00	£578.00	£53.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P14	Business Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£577.50	£636.00	£58.50	10.13%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P15	Business Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£577.50	£636.00	£58.50	10.13%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P16	Business Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P17	Business Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P18	Business Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P19	Business Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£787.50	£867.00	£79.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P20	Business Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£787.50	£867.00	£79.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P21	Business Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£787.50	£867.00	£79.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P22	Business Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£11.00	£1.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P23	Business Permit	Parking	Any vehicle	Annual	£1,272.00	£1,400.50	£128.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P24	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 0	Annual	£500.00	£550.50	£50.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P25	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 1-50	Annual	£656.25	£722.50	£66.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P26	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 51-75	Annual	£1,181.25	£1,300.50	£119.25	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P27	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 76-90	Annual	£1,312.50	£1,445.00	£132.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P28	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 91-100	Annual	£1,312.50	£1,445.00	£132.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P29	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 101-110	Annual	£1,312.50	£1,445.00	£132.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P30	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 111-130	Annual	£1,443.75	£1,589.50	£145.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P31	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 131-150	Annual	£1,443.75	£1,589.50	£145.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P32	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 151-170	Annual	£1,640.63	£1,806.50	£165.87	10.11%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P33	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 171-190	Annual	£1,640.63	£1,806.50	£165.87	10.11%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P34	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 191-200	Annual	£1,640.63	£1,806.50	£165.87	10.11%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P35	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 201-225	Annual	£1,968.75	£2,167.50	£198.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P36	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 226-255	Annual	£1,968.75	£2,167.50	£198.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P37	Contractor Permit	Parking	Specific vehicle, g/CO2/km: 256+	Annual	£1,968.75	£2,167.50	£198.75	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P38	Contractor Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£11.00	£1.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P39	Contractor Permit	Parking	Any vehicle	Annual	£3,152.00	£3,470.50	£318.50	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P40	Doctors	Parking	Doctors	Annual	£200.00	£220.00	£20.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P41	Builders	Parking	Specific vehicle	Monthly	£38.00	£42.00	£4.00	10.53%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P42	Builders	Parking	Specific vehicle	Annual	£310.00	£341.50	£31.50	10.16%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P43	Builders	Parking	Any vehicle	Monthly	£76.00	£83.50	£7.50	9.87%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P44	Builders	Parking	Any vehicle	Annual	£620.00	£682.50	£62.50	10.08%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P45	Carers	Parking	Annual	Annual	Free	Free	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P46	Religious Permit	Parking	First Vehicle	Annual	£40.00	£44.00	£4.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P47	Religious Permit Surcharge	Parking	2nd or 3rd vehicle	Annual	£30.00	£33.00	£3.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P48	Members	Parking	Member Permit	Annual	Free	As per resident permit				Road Traffic Regulation Act 1984, s46	Statutory discretionary
P49	Admin Fee	Parking	Amendments to existing permit	Each	£0.00	£0.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P50	Admin Fee	Parking	Permit refunds	Each	£0.00	£0.00	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P51	Bay Suspensions	Parking	One Bay Suspension for One Day	One Day	Admin Fee: £130, Resident £40, Paid parking bay £55	Admin Fee: £145, Resident £45, Paid parking bay £60	Admin Fee: £15 Resident: £5 Paid Parking bay: £5	Admin Fee: 11.1% Resident: 12.5% Paid Parking bay: 9.1%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P52	Resident Permit	Parking	g/CO2/km: 0	Annual	£15.00	£16.50	£1.50	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P53	Resident Permit	Parking	g/CO2/km: 1-50	Annual	£25.00	£27.50	£2.50	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P54	Resident Permit	Parking	g/CO2/km: 51-75	Annual	£25.00	£27.50	£2.50	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P55	Resident Permit	Parking	g/CO2/km: 76-90	Annual	£50.00	£55.00	£5.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P56	Resident Permit	Parking	g/CO2/km: 91-100	Annual	£50.00	£55.00	£5.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P57	Resident Permit	Parking	g/CO2/km: 101-110	Annual	£50.00	£55.00	£5.00	10.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P58	Resident Permit	Parking	g/CO2/km: 111-130	Annual	£65.55	£72.00	£6.45	9.84%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P59	Resident Permit	Parking	g/CO2/km: 131-150	Annual	£71.25	£78.50	£7.25	10.18%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P60	Resident Permit	Parking	g/CO2/km: 151-170	Annual	£85.50	£94.00	£8.50	9.94%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P61	Resident Permit	Parking	g/CO2/km: 171-190	Annual	£99.75	£110.00	£10.25	10.28%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P62	Resident Permit	Parking	g/CO2/km: 191-200	Annual	£114.00	£125.50	£11.50	10.09%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P63	Resident Permit	Parking	g/CO2/km: 201-225	Annual	£142.50	£157.00	£14.50	10.18%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P64	Resident Permit	Parking	g/CO2/km: 226-255	Annual	£171.00	£188.50	£17.50	10.23%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P65	Resident Permit	Parking	g/CO2/km: 256+	Annual	£182.25	£200.50	£18.25	10.01%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P66	Resident Permit	Parking	g/CO2/km: 0	3 Month	£3.75	£4.20	£0.45	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
P67	Resident Permit	Parking	g/CO2/km: 1-50	3 Month	£6.25	£7.00	£0.75	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P68	Resident Permit	Parking	g/CO2/km: 51-75	3 Month	£6.25	£7.00	£0.75	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P69	Resident Permit	Parking	g/CO2/km: 76-90	3 Month	£12.50	£14.00	£1.50	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P70	Resident Permit	Parking	g/CO2/km: 91-100	3 Month	£12.50	£14.00	£1.50	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P71	Resident Permit	Parking	g/CO2/km: 101-110	3 Month	£12.50	£14.00	£1.50	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P72	Resident Permit	Parking	g/CO2/km: 111-130	3 Month	£16.39	£18.25	£1.86	11.35%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P73	Resident Permit	Parking	g/CO2/km: 131-150	3 Month	£17.81	£19.75	£1.94	10.89%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P74	Resident Permit	Parking	g/CO2/km: 151-170	3 Month	£21.38	£23.75	£2.37	11.09%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P75	Resident Permit	Parking	g/CO2/km: 171-190	3 Month	£24.94	£27.75	£2.81	11.27%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P76	Resident Permit	Parking	g/CO2/km: 191-200	3 Month	£28.50	£31.50	£3.00	10.53%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P77	Resident Permit	Parking	g/CO2/km: 201-225	3 Month	£35.63	£39.50	£3.87	10.86%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P78	Resident Permit	Parking	g/CO2/km: 226-255	3 Month	£42.75	£47.25	£4.50	10.53%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P79	Resident Permit	Parking	g/CO2/km: 256+	3 Month	£45.56	£50.25	£4.69	10.29%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P80	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	Annual	£25.00	£27.50	£2.50	10.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P81	Resident Permit Surcharge	Parking	2, 3 or 4th vehicle	3 Month	£6.25	£7.00	£0.75	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P82	Resident Permit Diesel Surcharge	Parking	Annual	Annual	£10.00	£11.00	£1.00	10.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P83	Resident Permit Diesel Surcharge	Parking	Annual	3 Month	£2.50	£2.80	£0.30	12.00%	Increase above inflation to ensure that quarterly permits remain above the cost of four quarters purchased as individual permits, which would increase processing costs.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P84	Resident Permit 7 seater discount	Parking		Each	As 2020/21	As 2022/23	£0.00	0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P85	Resident Visitor Vouchers - Virtual	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.10	£1.20	£0.10	9.09%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P86	Resident Visitor Vouchers - Printed	Parking	All resident permit zones, except Event Day, visitor vouchers. Sold in batches of 4 visitor vouchers, minimum purchase is 12 vouchers with a maximum per household of 200 in any 12 month period. Limit applies across virtual and printed.	Day	£1.25	£1.40	£0.15	12.00%	Above inflation to round to the next suitable price point.	Road Traffic Regulation Act 1984, s46	Statutory discretionary
P87	Event Day Visitor Vouchers	Parking	Event Day controlled parking zone visitor vouchers with a maximum per household or workplace of 88 in any 12 month period.	12 Month Period	£1.10	£1.20	£0.10	9.09%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P88	On Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	As 2020/21	As 2022/23 plus 10.1%	£0.00	10.10%		Road Traffic Regulation Act 1984, s46	Statutory discretionary

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
P89	Off Street Parking Charges	Parking	Payment to Park	As per location, local signage and Traffic Management Order 2019-20	As 2020/21	As 2022/23 plus 10.1%	£0.00	10.10%		Road Traffic Regulation Act 1984, s35	Statutory discretionary
P90	Parking Voucher	Parking	Sold in batches of 4	one hour	£2.56	£2.80	£0.24	9.38%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P91	Parking Voucher	Parking	Sold in batches of 4	half hour	£1.28	£1.40	£0.12	9.38%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P92	Business Permit Charity Discount	Parking	Discount for applicants who receive charitable business rates relief	Each	50%	As 2022-23		0.00%		Road Traffic Regulation Act 1984, s46	Statutory discretionary
P93	Admin Fee	Parking	Administration fee associated with setting up each property with limit on number of permits allowed on the permit system - for developments of up to 100 units	Each	25	£27.50	£2.50	10.00%		Local Government Act 2003, s93;	Discretionary
P94	Admin Fee	Parking	Administration fee associated with setting up each property with limit on number of permits allowed on the permit system - for developments of 101 to 250 units	Each	20	£22.00	£2.00	10.00%		Local Government Act 2003, s93;	Discretionary
P95	Admin Fee	Parking	Administration fee associated with setting up each property with limit on number of permits allowed on the permit system - for developments of 251 units and upwards	Each	15	£16.50	£1.50	10.00%		Local Government Act 2003, s93;	Discretionary

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**  
 Area: **Highways**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 1 Highways	Highways	Unlicensed Skip found on the highway	Each	£338.51	£372.70	£34.19	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998; Section 140 Highways Act 1980	Statutory Discretionary	
Re	HW 2 Highways	Highways	Traffic sensitive site inspection charge Skips	Each	£67.25	£74.05	£6.79	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 3 Highways	Highways	Licence to erect or retain on or over a highway any scaffolding or other structure	Each	£202.88	£223.37	£20.49	10.10%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 4 Highways	Highways	Licence to erect a hoarding or fence and site inspections to monitor compliance	Each	£202.88	£223.37	£20.49	10.10%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 5 Highways	Highways	Licence to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£202.88	£223.37	£20.49	10.10%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 6 Highways	Highways	Licence to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£202.88	£223.37	£20.49	10.10%		s.171, s171A Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion	
Re	HW 8 Highways	Highways	Vehicle Crossover - On occasions where it is necessary for obstructions to be considered for removal in order for a crossover to be constructed such as a tree or lighting column, thereby necessitating a site visit by a tree officer/lighting engineer.	Each	£161.41	£177.71	£16.30	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 9 Highways	Highways	Rechargeable construction Works - Vehicle Crossovers, Street Lighting, Highway Construction, Sign supply and installation etc.	Each	£271.26	£298.65	£27.40	10.10%		s. 184 and s278 Highways Act 1980; and reg. 4, Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 11 Highways	Highways	Section 50 Street works licence	Per licence	£583.99	£642.97	£58.98	10.10%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 12 Highways	Highways	Section 50 Street works licence - additional phases of works on previously excavated sites	per application	£260.05	£286.31	£26.26	10.10%		s.50 and Sch. 3 Para. 2 New Roads and Street Works Act 1991	Statutory discretionary	
Re	HW 13 Highways	Highways	Memorial Seat/bench, up to 6ft in length, Including on-going care for 10 years (minimum bench cost £1438.91 dependant on material availability)	Each Bench	up to £1306.91 plus £625 fixings and installation plus £500 on going care	up to £1438.91 plus £688 fixings and installation plus £550 on going care	£245.00	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 14 Highways	Highways	Type 1 Bronze Plaque 152 x 63mm Flush Fitted	Each	£240.44	£264.72	£24.28	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 15 Highways	Highways	Type 2 Bronze Plaque 152 x 63mm Flush Fitted	Each	£284.86	£313.63	£28.77	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 16 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application initial meeting to discuss proposed developments.	Each	£678.14	£746.63	£68.49	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 17 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate up to Snr Eng.	£145.72	£160.43	£14.72	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 18 Highways	Highways	Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application advice or Pre-approval meeting to discuss proposed development and the scope of adoptable highway works in connection with new developments	Hourly Rate above Snr Eng.	£226.42	£249.29	£22.87	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 19 Highways	Highways	The alteration of parking layout through Traffic Management Order (TMO) processes. Charge covers the public consultation, advertising and one TMO alteration	Each	£1,527.60	£1,681.89	£154.29	10.10%		reg. 4 and Sch. 1 Para. 1 Tables 1 & 2 Local Authorities (Transport Charges) Regulations 1998; Road Traffic Regulation Act 1984; Local Government Act 2003	Statutory Discretionary	
Re	NEW HW19b	Highways	Finalisation of the TMO - 1 TMO alteration	Each	£738.84	£813.47	£74.62	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 & 2 Local Authorities (Transport Charges) Regulations 1998; Road Traffic Regulation Act 1984; Local Government Act 2003	Statutory Discretionary	
Re	NEW HW19c	Highways	Review and respond to any objections received	Each	£221.24	£243.58	£22.35	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 20 Highways	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar	Each	£244.35	£269.03	£24.68	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 20b	Highways	Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar items or queries over and above those set out in HW20.	Per Item	£79.01	£86.99	£7.98	10.10%		s.93 Local Government Act 2003 and s.1 Localism Act 2011.	Discretionary	
Re	HW 23 Highways	Highways	Section 38, 278 and 106 Highway Work : Technical approval of highway layout & construction details and the supervision of adoptable highway works in connection with new estate roads offered for adoption.  These works are carried out under Section 38 / 278 of the Highways Act 1980 and / or Section 106 of the Town and Country Planning Act by Agreement. Highest percentage figure used when works cost in under £400,000. Lowest percentage used when works cost £1m to £2m. When works cost over £2m they are subject to individual negotiation. The Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will also be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	12%, 15.5% and 20.5%	12%, 15.5% and 20.5%	£0.00	0.00%		S. 278 Highways Act 1980	Statutory Discretionary	
Re	HW 24 Highways	Highways	Minor Offsite Highways Work : Technical approval of highway layout & construction details and the supervision of highway works on the public highway for minor offsite highways work necessitated by the new development.  Under section 184 of the Highways Act 1980, the charges relate to each access created or closed.  This fee applies for all new developments (two or more units) requiring light / heavy duty crossovers, temporary habitual crossings, accesses serving multiple dwellings; commercial or industrial development; accesses to car park / forecourt; accesses for emergency and refuse vehicles or single access that forms part of a multiple property development to facilitate site construction or permanent accesses for the new development.  The Council levies a fixed charge per access / crossover created or redundant crossover reinstated. Total fees are calculated based on the number of accesses, crossovers and redundant crossovers which need to be created, re-aligned or reinstated on the public highway for the whole development. The fees cover costs associated with Officer time and the administration, site assessment, technical approval, estimation of highway works refundable deposit, inspection and certification of the works and covers staff cost from the time of application made to the completion of highway works. The fees do not include the costs of carrying out the works or costs associated with lowering of services affected by development proposals	Each	£3,392.94	£3,735.63	£342.69	10.10%		The Highways Act 1980 - S184	Statutory discretionary	
Re	HW 25 Highways	Highways	Highway Licences : Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179; etc.)  Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,250.42	£4,679.72	£429.29	10.10%		Highways Act 1980 - Sections 142; 177; 179; s.179 application fee charged under Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory discretionary	
Re	HW 26 Highways	Highways	Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990 - Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£5,548.42	£6,108.81	£560.39	10.10%		s.247 Town and Country Planning Act 1990	Statutory discretionary	
Re	HW 27 Highways	Highways	Processing of Stopping Up Order Under the Highways Act 1980 - Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£8,720.54	£9,601.32	£880.77	10.10%		Statutory Discretionary - s.177 Highways Act 1980	Statutory discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 28 Highways	Highways	Processing of Notification for Transport for London approval under TMA 2004. Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.	Each	£4,250.42	£4,679.72	£429.29	10.10%		s.278 Highways Act 1980	Statutory discretionary	
Re	HW 29 Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor	Each	£199.52	£219.67	£20.15	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 30 Highways	Highways	Minimum deposit related to an application for a licence to erect or retain on or over a highway any scaffolding or other structure	Each	£617.61	£679.99	£62.38	10.10%		s.169 Highways Act 1980 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 31 Highways	Highways	Minimum deposit related to an application to erect a hoarding or fence and site inspections to monitor compliance	Each	£617.61	£679.99	£62.38	10.10%		s.172&173 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 32 Highways	Highways	Minimum deposit in relation to a request to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	Each	£617.61	£679.99	£62.38	10.10%		For buildings/construction over highway - s.177 Highways Act 1980 For buildings/construction under highway (incl cellars) - s.179 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 33 Highways	Highways	Minimum deposit in relation to an application to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	Each	£271.20	£298.59	£27.39	10.10%		s.171 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretion	
Re	HW 34 Highways	Highways	Vehicle Crossover Legal Agreement	Each	£216.33	£238.18	£21.85	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 35 Highways	Highways	Vehicle Crossover White Line - Process Application	Each	£172.62	£190.05	£17.43	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 36 Highways	Highways	Vehicle Crossover White Line Installation	Each	£190.55	£209.80	£19.25	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	NEW HW 36a	Highways	Vehicle crossover White Line Installation - markings over 5m for every additional metre	Each	£21.07	£23.20	£2.13	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 38 Highways	Highways	Licence to place skip on the highway	Each	£30.26	£33.32	£3.06	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 39 Highways	Highways	Renewal for expired skip licence	Each	£30.26	£33.32	£3.06	10.10%		reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 41 Highways	Highways	Private Street Name Plate - Quote and Specification Fee	Each	£129.58	£142.67	£13.09	10.10%		Localism Act 2011	Discretionary	
Re	HW 42 Highways	Highways	Temporary Traffic Regulation Order - 14.1 Road Traffic Regulation Act- Extension per month - The additional fee is applied each month between months 4 and 18 of an order period to enable further co-ordination, permitting and network management functions	Each	£208.00	£229.01	£21.01	10.10%		The Road Traffic Regulation Act - S14	Statutory Discretionary	
Re	HW 43 Highways	Highways	Damage to Highways - Recharges Recharge cost of repairs to damage caused to the public highway by building works. S133 Highways Act 1980	Per incident	Cost + 40%	Cost + 40%	£0.00	0.00%		The Highways Act 1980 - S133	Statutory Discretionary	
Re	HW 44 Highways	Highways	Failure to secure lighting or safety markings on a skip. Penalty for no lighting of safety markings on a builders skip deposited on the highway. S139 (4) (a) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 45 Highways	Highways	Failure to clearly mark owners details on a skip. Penalty for not clearly marking the owner of a skip on the public highway. S139 (4) (b) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		London Local Authorities and Transport for London Act 2003 Sch. 4	Statutory prescribed	
Re	HW 46 Highways	Highways	Depositing or storing building materials on the public highway without a licence. Penalty for depositing or storing building materials on the public highway without a licence. S148 (a) & (c) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		Highways Act (1980) S.148(b) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 47 Highways	Highways	Erection of a scaffold or any other structure on the public highway without a licence. Penalty for the erection of a scaffold or any other structure on the public highway without a licence. S169 (5) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		Highways Act (1980) S169(5) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003	Statutory prescribed	
Re	HW 48 Highways	Highways	Affixing a sign or banner upon the public highway without authorisation. Penalty for erecting or fixing a sign on the public highway, tree or highway structure without authorisation. S132 (1) Highways Act 1980	Per incident	£104.00	£114.50	£10.50	10.10%		Highways Act (1980) S169(5) , FPN provision by Schedule 4 of the London Local Authorities and Transport for London Act 2003The Highways Act 1980 - S132 (1)	Statutory prescribed	
Re	HW 49 Highways	Highways	Crane over-sailing licence. The minimum licence period is 3 months and each individual licence costs £1568.98. Once the licence has expired you will be required to apply for a new licence should you require longer than 3 months.	Per incident	£1,424.96	£1,568.88	£143.92	10.10%		s.169/s.179 Highways Act 1980 and Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	To properly and robustly manage extensions of these licences it is necessary to apply the same rigour as is required for the initial application. The existing weekly renewal fee does not cover the cost of the work required to do this and multiple weekly extensions are an inefficient means of administering this process
Re	HW 50 Rechargeable Works	Rechargeable Works	Provide and place new salt bin, inc. salt	Item	£412.49	£454.15	£41.66	10.10%		Localism Act 2011	Discretionary	
Re	HW 51 Rechargeable Works	Rechargeable Works	Replace damaged salt bin, inc. salt refill	Item	£412.49	£454.15	£41.66	10.10%		Localism Act 2011	Discretionary	
Re	HW 52 Rechargeable Works	Rechargeable Works	Salt refill of bin	Item	£164.77	£181.41	£16.64	10.10%		Localism Act 2011	Discretionary	
Re	HW 54 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to facilitate a Special Event or similar whether on or off-street. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings.  This is a fee to cover initial consideration including site inspection, consultations, estimate preparation and processing costs only. The cost of physical construction work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs to cover detailed design, drafting and advertising traffic order/notice(s). Supervision and admin costs. Note: Discretionary charges or a waiver of fees may be applied in instances where the Council considers it appropriate – for example Charity events.	Per order	£232.02	£255.46	£23.43	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 55 Rechargeable Works	Rechargeable Works	Approval to carry out a traffic count on borough roads	Each	£364.29	£401.08	£36.79	10.10%		Localism Act 2011	Discretionary	
Re	HW 56 Rechargeable Works	Rechargeable Works	Anything done to restrict or prohibit traffic on a road in order to carry out works on or near the road. Includes making temporary traffic orders, advertising, providing notification of the restrictions and making, erecting, maintaining diversion signs, barriers etc. to implement the road closure and removal thereof.	Per order	£4,486.93	£4,940.11	£453.18	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 57 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings	Per order	£2,289.98	£2,521.27	£231.29	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 58 Rechargeable Works	Rechargeable Works	Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road when restriction is required without delay. Includes site meetings, making temporary traffic notices and erecting street notices. Excludes signs/road markings	Per order	£1,878.62	£2,068.36	£189.74	10.10%		Reg 4, Local Authorities (Transport Charges) Regulations 1998/948	Statutory Discretionary	
Re	HW 59 Rechargeable Works	Rechargeable Works	Consideration of a request to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign	£388.95	£428.23	£39.28	10.10%		Localism Act 2011	Discretionary	
Re	NEW HW 59a	Rechargeable Works	Consideration, quotation and specification to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	Per Sign	£155.57	£171.29	£15.71	10.10%		Localism Act 2011	Discretionary	
Re	HW 60 Rechargeable Works	Rechargeable Works	Provide traffic flow data from automatic traffic counters or previously conducted manual counts	Each	£476.38	£524.49	£48.11	10.10%		Localism Act 2011	Discretionary	
Re	HW 75 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - material and depth failure	Per failure	£145.93	£160.67	£14.74	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 76 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 1 layer	Per failure	£188.62	£207.68	£19.05	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 77 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 2 layers	Per failure	£233.80	£257.42	£23.61	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 78 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 3 layers	Per failure	£278.97	£307.15	£28.18	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 79 Rechargeable Works	Rechargeable Works	Recovery of costs in coring programme for failed sample - air void, 4 layers	Per failure	£324.15	£356.89	£32.74	10.10%		s.72 New Roads and Street Works Act 1991	statutory costs recovery	
Re	HW 80 Rechargeable Works	Rechargeable Works	Commuted Sums for Highways	Unit depends on the Assets Adopted	Commuted Sum rates calculated based on ADEPT Guidelines	Commuted Sum rates calculated based on ADEPT Guidelines	N/A	N/A		s.278 Highways Act 1980	statutory discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	HW 81 - Highways	Highways	Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor where the contractor is already onsite undertaking a footway relay.	Each	£146.91	£161.75	£14.84	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998 for charges arising from the cost of determining the application	Statutory Discretionary	
Re	HW 82 - Highways	Highways	Construction cost of residential crossover (per sq. metre)	Per sq. Metre	£182.00	£200.38	£18.38	10.10%		s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	
Re	HW 082a -Highways	Highways	Construction cost of residential crossover (per sq. metre) where works are carried by the authority via the highways term contractor where the contractor is already onsite undertaking a footway relay.	Per sq. Metre		£150.29	NEW			s.184 Highways Act 1980 and reg. 4 and Sch. 1 Para. 1 Table 1 Local Authorities (Transport Charges) Regulations 1998	Statutory Discretionary	Construction costs discounted by 25% when where the contractor is already onsite undertaking a footway relay.
Re	HW 83 - Highways	Highways PUBLIC PATH ORDERS	Stage 1 Process Application. Check application, site visit, map preparation, initial consultation, correspondence and prepare committee report. Legal advice if required will be charged at £150 per hour (an estimate of costs will be provided before works start) Additional time dealing with consultee responses will be charged at £40 per hour (an estimate of costs to be provided before works start)	per path	up to £955	up to £1051.45	£96.45	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 84 - Highways	Highways PUBLIC PATH ORDERS	Stage 2 – Order Making. Prepare Order, Notice, and statement. Sign and seal Order. Distribute Order to all consultees and advertise (28 days consultation period) and advertise on Barnet website. Post, check and remove notices. Respond to queries and seek to overcome objections charged at £40 per hour. Additional site meetings if required charged at £110 per visit. Forward to Secretary of State if objections upheld and follow due process with possible Public Inquiry (non-chargeable work)	per order	up to £685	up to £754.19	£69.19	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 85 - Highways	Highways PUBLIC PATH ORDERS	Stage 3 & 4 – Confirmation of Order/Legal Event Order Confirm works completed to agreed standard, Sign confirmed Order, draft confirmation notice. Quality control check. Distribute Order. Post notices on site, check and remove. Advertise notice of confirmation of order (cost not included, advertising cost will be charged at the prevailing rate). Send copies to prescribed organisations. Amend Definitive Map and Statement. Produce Legal event Order (LEO) and sign and seal 2 copies	per order	up to £550	£605.55	£55.55	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 86 - Highways	Highways PUBLIC PATH ORDERS	Stage 5 Certification. Confirm works completed to agreed standard as detailed in Certificate of Works plus any additional agreements. Draft certificate, advertise (advertising cost not included, advertising cost will be charged at the prevailing rate) and send to all on consultation list including applicant, landowners and Ordnance Survey.	per certificate	up to £245	£269.75	£24.75	10.10%		HW Act 1980 sections 26, 118 and 119 Local Authorities (Recovery of Costs for Public Path Orders) Regulation 1993 (as amended).	statutory costs recovery	
Re	HW 87 - Highways	Highways Act S31(6)	Deposit of first declaration, statement and map £245. Deposit of subsequent declarations within expiry period of first deposit (20 years) £245. Multiple areas of land may require more than one application and more than one fee. In the event of a joint application under s15A(1) of the Commons Act additional fees may apply for that element for which an estimate of costs will be provided before works commence	per landholding	£225.00	£247.73	£22.73	10.10%		Section 31(6) (Highways Act 1980) s.93 Local Government Act 2003 and s.1 Localism Act 2011	Discretionary	
Re	HW 88 - Highways	Highways -Eruv Licence	Significant Eruv Licence renewal - 5 year licence plus legal fees charged at £150 per hour (an estimate of costs will be provided before works start)	per Eruv area	£1,648.00	£1,814.45	£166.45	10.10%		s169 Highways Act 1980 Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Re	HW 89 - Highways	Highways -Eruv Licence	Significant Eruv Licence new - 5 year licence minimum fee £1814.45 dependant on size of area, complexity, number of roadways affected and number of wires and poles required (plus legal fees charged at £150 per hour an estimate of costs will be provided before works start)	per Eruv area	£1,648.00	£1,814.45	£166.45	10.10%		Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 1	Statutory Discretionary	
Re	HW 90 -Highways	Highways -Eruv Licence	Small Eruv Licence - 5 year licence up to £1841.45 dependant on size of area, complexity, number of roadways affected and number of wires and poles required (plus legal fees charged at £150 per hour an estimate of costs will be provided before works start)	per Eruv area	upto £1648.00	£1,814.45	£166.45	10.10%		Local Authorities (Transport Charges) Regulations 1998/948 Reg 3, 4 and Schedule 2	Statutory Discretionary	
Re	HW 91 Highways	Highways	Private Street Name Plate - Supply and Installation on supporting poles, posts or wall	Each	up to 714.60	£786.77	£72.17	10.10%		s.93 Local Government Act 2003; Localism Act 2011	Discretionary	
Re	TSL 57 Trading Standards and Licensing	Trading Standards and Licensing	Demarcation of a street trading pitch by insertion of studs into the footway or road	Per stud	£22.88	£25.19	£2.31	10.10%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	

**Terminology key**

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011



Fees and Charges 2023/24

Department: **Re**  
 Area: **Environmental health**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
<b>Environmental Health</b>												
Re	EH 1 Completion of Works	Environmental Health	To carry out work(s) in default of a notice recipient	Per case	All costs to be recorded on an hourly rate up to £94.98 from non compliance visit and charged accordingly plus reasonable cost of works	All costs to be recorded on an hourly rate up to £104.57 from non compliance visit and charged accordingly plus reasonable cost of works	£9.59	10.10%		Local Government (Miscellaneous Provisions( Act 1982	Statutory cost recovery	
Re	EH 2 Completion of Works	Environmental Health	Empty Property Agency Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 3 Completion of Works	Environmental Health	Voluntary Works In Default Service	Per case	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £184.37	Up to 15% of the cost of the building works, or up to 12.5% of the cost of the building works if the cost of the work is above £75k and up to 10% if the cost of the work is over £100k. Minimum fee £202.99	£18.62	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 4 Home Improvement Agency Environmental Health	Environmental Health	Enquiry including historical data multiple addresses	Each	On enquiry		£0.00	0.00%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 5 Housing Reports	Environmental Health	Inspection of house in multiple occupation and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£333.96 plus hourly rate of up to £94.98 for revisits and/or additional advice	£367.69 plus hourly rate of up to £104.57 for revisits and/or additional advice	£33.73 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 6 Housing Reports	Environmental Health	Housing Consultation fee	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 7 Housing Reports	Environmental Health	Rent Repayment Order Support Service	Each	£108.51 (additional fees charged over two hours at up to £94.98/hour)	£119.47 (additional fees charged over two hours at up to £104.57/hour)	£10.96 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 8 Housing Reports	Environmental Health	Inspection of single occupied dwelling and provision of inspection report e.g. HHSRS inspection to meet visa requirements or on a consultancy basis	Each	£266.54 plus hourly rate of up to £94.98 for revisits and/or additional advice	£293.46 plus hourly rate of up to £104.57 for revisits and/or additional advice	£26.92 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 9 Housing Reports	Environmental Health	HMO Set Up Advice Service	Each	£487.78 plus hourly rate of up to £94.98 for revisits and/or additional advice	£537.05 plus hourly rate of up to £104.57 for revisits and/or additional advice	£49.27 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 10 Housing Reports	Environmental Health	Fire risk assessment for standard HMO	Each	£650.02 for a standard HMO plus hourly rate of up to £94.98 for revisits and/or additional advice	£715.67 for a standard HMO plus hourly rate of up to £104.57 for revisits and/or additional advice	£65.65 £9.59	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 11 Housing Act	Environmental Health	Waiver of fee for notices i.e. Improvement Notice , Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order, Suspended Prohibition Order, Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained.	Each	umber forwarded to LBB.	umber forwarded to LBB.	NA	NA		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 12 Housing Act	Environmental Health	Service of an Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 13 Housing Act	Environmental Health	Service of a Suspended Improvement Notice	Each	£538 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£592.34 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£54.34 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 14 Housing Act	Environmental Health	Service of a Prohibition Order	Each	£467 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£514.17 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£47.17 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 15 Housing Act	Environmental Health	Service of a Suspended Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 16 Housing Act	Environmental Health	Service of an Emergency Prohibition Order	Each	£459 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £94/hour.	£505.36 for standard construction plus additional costs per hour incurred in relation to tower blocks. Hourly rate up to £103.49/hour.	£46.36 £9.49	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 17 Housing Act	Environmental Health	Service of a Demolition Order	Each	Cost of administration up to hourly rate of £94.98 plus reasonable cost of works	Cost of administration up to hourly rate of £104.57 plus reasonable cost of works	£9.59	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 18 Housing Act	Environmental Health	Taking Emergency Remedial Action	Each	reasonable cost of work	reasonable cost of work	£45.63	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 19 Housing Act	Environmental Health	Add on fee to notice/order cost if electrical certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 20 Housing Act	Environmental Health	Add on fee to notice/order cost if a gas certificate is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 21 Housing Act	Environmental Health	Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 22 Housing Act	Environmental Health	Add on fee to notice/order cost if a structural engineers report is obtained	Each	Actual cost plus administration costs up to £54.88/hour.	Actual fee plus administration costs of up to £60.42/hour	£5.54	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 22b Housing Act	Environmental Health	Add on fee to notice/order cost if a fire engineers report or similar is required in relation to enforcement	Each	n costs of up to £54/hour	osts of up to £60.34/hour	£5.46	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 23 Housing Act	Environmental Health	Copying grant files and postage	Each	£10.13	£11.15	£1.02	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 24 Housing Act	Environmental Health	Review of Suspended Prohibition Order	Each	£347.66	£382.78	£35.11	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 25 Housing Act	Environmental Health	Review of Suspended Improvement Notice	Each	£342.40	£376.98	£34.58	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 26 Housing Act	Environmental Health	Hazard Awareness Notice	Each	£316.06	£347.98	£31.92	10.10%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 27 Housing Act	Environmental Health	Copying enforcement files and postage	Each	sheet plus postage costs.	sheet plus postage costs.	£0.00	0.00%		section 49 Housing Act 2004	Statutory Discretionary	
Re	EH 28 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,404.02	£1,546	£141.81	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£648.32	£714	£65.48	10.10%				
				Fee 2	£755.70	£832	£76.33	10.10%				
Re	EH 29 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,496.20	£1,647	£151.12	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£756.71	£833	£76.43	10.10%				
				Fee 2	£739.49	£814	£74.69	10.10%				
Re	EH 30 Mandatory HMO Licensing	Environmental Health	New Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years	Per HMO (F1+F2)	£1,263.21	£1,391	£127.58	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£583.49	£642	£58.93	10.10%				
				Fee 2	£679.72	£748	£68.65	10.10%				

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 31 Mandatory HMO Licensing	Environmental Health	Assisted New Licence fee up to 5 units of accommodation (online application- when available) for 5 years	Per HMO (F1+F2)	£1,347.29	£1,483	£136.08	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£683.78	£753	£69.06	10.10%				
				Fee 2	£663.52	£731	£67.02	10.10%				
Re	EH 32 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£844.84	£930	£85.33	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£633.13	£697	£63.95	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 33 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (paper application)	Per HMO (F1+F2)	£981.60	£1,081	£99.14	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£769.88	£848	£77.76	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 34 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£782.04	£861	£78.99	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£570.32	£628	£57.60	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 35 Mandatory HMO Licensing	Environmental Health	New HMO Licensing Assisted fee for a 1 year licence (on line application)	Per HMO (F1+F2)	£901.57	£993	£91.06	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£689.85	£760	£69.67	10.10%				
				Fee 2	£211.72	£233	£21.38	10.10%				
Re	EH 36 Mandatory HMO Licensing	Environmental Health	Discount for accredited landlords	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 37 Mandatory HMO Licensing	Environmental Health	Discount for registered charities	Per HMO	10% off fee 1	10% off fee 1	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 38 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO (F1+F2)	£1,235.86	£1,360.68	£124.82	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£480.16	£528.66	£48.50	10.10%				
				Fee 2	£755.70	£832.03	£76.33	10.10%				
Re	EH 39 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application)for 5 years	Per HMO (F1+F2)	£1,282.46	£1,411.99	£129.53	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£526.76	£579.96	£53.20	10.10%				
				Fee 2	£755.70	£832.03	£76.33	10.10%				
Re	EH 40 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO (F1+F2)	£1,112.27	£1,224.61	£112.34	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£432.55	£476.24	£43.69	10.10%				
				Fee 2	£679.72	£748.37	£68.65	10.10%				
Re	EH 41 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced)for 5 years	Per HMO (F1+F2)	£1,154.82	£1,271.46	£116.64	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£473.07	£520.85	£47.78	10.10%				
				Fee 2	£681.75	£750.61	£68.86	10.10%				
Re	EH 42 Mandatory HMO Licensing	Environmental Health	Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO (F1+F2)	£812.43	£894.49	£82.06	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£481.18	£529.78	£48.60	10.10%				
				Fee 2	£331.25	£364.71	£33.46	10.10%				
Re	EH 43 Mandatory HMO Licensing	Environmental Health	Assisted Renewal fee up to 5 units of accommodation (paper application)for 1 year	Per HMO (F1+F2)	£861.05	£948.02	£86.97	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£526.76	£579.96	£53.20	10.10%				
				Fee 2	£334.29	£368.05	£33.76	10.10%				
Re	EH 44 Mandatory HMO Licensing	Environmental Health	HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£645.28	£710.45	£65.17	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
				Fee 1	£433.56	£477.35	£43.79	10.10%				
				Fee 2	£211.72	£233.10	£21.38	10.10%				
Re	EH 45 Mandatory HMO Licensing	Environmental Health	HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO (F1+F2)	£684.79	£753.95	£69.16	10.10%		section 63 Housing Act 2004	Statutory Discretionary	

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				Fee 1	£473.07	£520.85	£47.78	10.10%				
				Fee 2	£211.72	£233.10	£21.38	10.10%				
Re	EH 46 Mandatory HMO Licensing	Environmental Health	Fee associated with an abortive visit	Per HMO	£81.65	£89.90	£8.25	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 47 Mandatory HMO Licensing	Environmental Health	Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	£26.84	£29.56	£2.71	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 48 Mandatory HMO Licensing	Environmental Health	Licence holder changing nominated manager	Per request	£0.00	£0.00	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 49 Mandatory HMO Licensing	Environmental Health	Change in Licence holder	Per request	per EH28 - EH35, above	per EH28 - EH35, above	NEW	NEW		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 50 Mandatory HMO Licensing	Environmental Health	Recovery fee for dishonoured cheque	Each	£0.00	£0.00	NEW	NEW		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 51 Mandatory HMO Licensing	Environmental Health	HMO Licensing pre inspection refund (to cover preliminary administration costs)	Each licence	cil's administrative costs.	cil's administrative costs.	£6.04	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 52 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection, where no paperwork is drafted refund (to cover preliminary administration costs and inspecting officer costs)	Each licence	cil's administrative costs.	cil's administrative costs.	£28.85	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 53 Mandatory HMO Licensing	Environmental Health	HMO Licensing post inspection refund when the property is found not to be licensable (to cover preliminary administration costs and inspection)	Each licence	cil's administrative costs.	cil's administrative costs.	£17.40	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 54 Mandatory HMO Licensing	Environmental Health	Refund clarification for revocations	Each licence	evoked there is no refund	evoked there is no refund	£0.00	0.00%		section 63 Housing Act 2004	Statutory Discretionary	
Re	EH 55 Mandatory HMO Licensing	Environmental Health	HMO Licensing additional fee for failure to pay 2nd HMO licensing fee within 48 hours of request	Each licence	£15.70 on top of Fee 2	£17.29 on top of Fee 2	£1.59	10.10%		section 63 Housing Act 2004	Statutory Discretionary	
<b>Food, Health &amp; Safety</b>												
Re	EH 56 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Per person	Per person	£72.00	£72.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 57 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering.	Per person	£355.00	£355.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 58 Food Safety Courses	Food, Health and Safety	Level 3 Award in Food Safety - Supervising food safety in catering, - Block bookings by organisations	Per session	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 59 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Council Services	Per person	£62.00	£62.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 60 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - examination rest	Per person	£35.00	£35.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 61 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Refresher - Per person	Per person	£55.00	£55.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 62 Food Safety Courses	Food, Health and Safety	Level 2 Award in Food Safety - Group Courses - Block Bookings)	Per session	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 63 Food Safety Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)	Per person/session as applicable	30% of course fee	no change	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 64 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety	Per person	£50.00	£50.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 65 Food Safety Courses	Food, Health and Safety	Food Allergen training	Per person	£25.00	£25.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 66 Food Safety Courses	Food, Health and Safety	Level 1 Award in Food Safety - block bookings	per course	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 67 Food Safety Courses	Food, Health and Safety	Food Allergen training courses - block bookings	per course	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 68 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Per person	£72.00	£72.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 69 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Registered Charities	£72.00	£72.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 70 Health and Safety at Work Courses	Food, Health and Safety	Health & Safety at Work Courses	Council Services	£62.00	£62.00	£0.00	0.00%	proposed to move to on-line	Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 71 Health and Safety at Work Courses	Food, Health and Safety	Level 2 Certificate in Health and Safety Group Courses - Block Bookings	Per session	price on request	poa	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 72 Health and Safety at Work Courses	Food, Health and Safety	Administration charge for cancelled courses (minimum of 24 hours before course, otherwise full fee for no show)		30% of course fee	no change	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

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Re	EH 73 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Sent by post)	Each	£18.50	£20.37	£1.87	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 74 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business (SFBB) Pack (Collected )	Each	£15.00	£16.52	£1.52	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 75 Miscellaneous Food Business Charges	Food, Health and Safety	Safer Food Better Business diary	Each	£10.00	£11.01	£1.01	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 76 Miscellaneous Food Business Charges	Food, Health and Safety	Requested Food Hygiene Rating Scheme Re-rating Inspection	Per inspection	£243.00	£267.54	£24.54	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 77 Miscellaneous Food Business Charges	Food, Health and Safety	Unsound Food (Business and Commercial premises) - collection and disposal	Per seizure/voluntary surrender	Actual cost of disposal + 30% transport and admin fee	no change	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 78 Miscellaneous Food Business Charges	Food, Health and Safety	Food Export Certificates	Per certificate	Actual cost of officer time at officer hourly rate (minimum 1 hour)	no change	£0.00	0.00%			Discretionary	
Re	EH 79 Miscellaneous Food Business Charges	Food, Health and Safety	Expenses arising from additional official controls	Hourly rate	Actual cost of officer time at officer hourly rate (minimum 1 hour)	no change	£0.00	0.00%			Discretionary	
Re	EH 80 Miscellaneous Food Business Charges	Food, Health and Safety	Sampling of Private Water Supplies (The Private Water Supplies (England) Regulations 2016)		Actual laboratory analytical fees and sampling visit charges (based on officer hourly rates) up to statutory maximums	no change	£0.00	0.00%		The Private Water Supplies (England) Regulations 2016 sch.5 para. 1	Statutory cost recovery	
<b>Environmental Health Licensing Fees</b>												
Re	EH 81 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	New	Each	£105 application fee £410 licence fee	£115.60 application fee £451.41 licence fee	£10.60 £41.41	10.1% 10.1%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 82 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Renewal	Each	£105 application fee £400 licence fee	£114.50 application fee £440.40 licence fee	£9.50 £40.40	10.1% 10.1%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
Re	EH 83 Dangerous wild animals (Dangerous Wild Animals Act 1976)	Environmental Health Licensing Fees	Zoo (Zoo Licensing Act 1981)	Each	Costs incurred including administration costs	Costs incurred including administration costs	£0.00	0.00%		s.1(2)(e) Dangerous Wild Animals Act 1976	Statutory Discretionary	
<b>Band A - Low risk and non-invasive treatments, including manicure, pedicure, ear and nose piercing using a single use piercing gun designed for the purpose, and sun beds</b>												
Re	EH 84 Licence for Massage and Special Treatments (including cosmetic piercing)	Environmental Health Licensing Fees	New licence	Each	£160 Application fee £100 licence fee	£176.16 Application £110.10 licence	£16.16 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 85 Licence for Massage and Special Treatments (including cosmetic piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£107 Application fee £100 licence	£117.81 Application fee £110.10 licence	£10.81 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
<b>Band B - medium risk non-invasive treatments including some beauty treatments and therapeutic treatments, head, neck and below the knee massage.</b>												
Re	EH 86 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£249 Application fee £100 licence	£274.15 Application fee £110.10 licence	£25.15 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 87 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£198 application £100 licence fee	£218 application £110.10 licence fee	£20 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
<b>Band C - Higher risk or invasive treatments, including body massage (other than described in Band B), electrolysis, acupuncture, tattooing, saunas and laser/intense pulsed light treatments.</b>												
Re	EH 88 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	New licence	Each	£360 application £100 licence fee	£396.36 application £110.10 licence fee	£36.36 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 89 Licence for Massage and Special Treatments (including cosmetic skin piercing)	Environmental Health Licensing Fees	Renewal licence	Each	£320 application £100 licence fee	£352.32 application £110.10 licence fee	£32.32 £10.10	10.1% 10.1%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 90 Transfer and Variation Fee	Environmental Health Licensing Fees	Band A	Each	£65.50	£72.12	£6.62	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 91 Transfer and Variation Fee	Environmental Health Licensing Fees	Band B	Each	£84.00	£92.48	£8.48	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 92 Transfer and Variation Fee	Environmental Health Licensing Fees	Band C	Each	£102.00	£112.30	£10.30	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 93 Transfer and Variation Fee	Environmental Health Licensing Fees	Additional licensing fee for Laser Removal of hair and intense pulsed light treatments	Each	£78.00	£85.88	£7.88	10.10%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	

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Re	EH 94 Transfer and Variation Fee	Environmental Health Licensing Fees	Administration fee on all aborted licence applications	Each	£0.00	£0.00	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 95 Primary Authority Services	Environmental Health Licensing Fees	Annual fee per subject area	Per annum	Up to £750 each area of regulation	no change	£0.00	0.00%		Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 96 Primary Authority Services	Environmental Health Licensing Fees	Primary authority work	Per hour	Up to £60 per hour	Up to £66 per hour	£6.00	10.00%		Regulatory Enforcement and Sanctions ACT 2008	Cost recovery	
Re	EH 97 Special Treatment Licences	Environmental Health Licensing Fees	EH Special Treatment Licences - Sole trader based at home	each application	£10 discount on licence fee for all new and renewal applications	£10 discount on licence fee for all new and renewal applications	£0.00	0.00%		s.7(6) London Local Authorities Act 1991	Statutory Discretionary	
Re	EH 98 Animal Welfare	Environmental Health Licensing Fees	Licence application fee under	per application	£130.00	£143.13	£13.13	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 99 Animal Welfare	Environmental Health Licensing Fees	inspections fee animal boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 100 Animal Welfare	Environmental Health Licensing Fees	inspection fee home boarding	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 101 Animal Welfare	Environmental Health Licensing Fees	inspection fee breeding establishments	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 102 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 103 Animal Welfare	Environmental Health Licensing Fees	inspection fee performing animals	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 104 Animal Welfare	Environmental Health Licensing Fees		per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 105 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 106 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments >15 & <30 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 107 Animal Welfare	Environmental Health Licensing Fees	inspection fee riding establishments ,15 horses	per inspection	As per City of London published fees and charges	As per City of London published fees and charges	£0.00	0.00%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 108 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - New Application	Each	Fee 1 £131 plus inspection fee 2 Annual fee £155	Fee 1 £144.23 plus inspection fee 2 Annual fee £170.66	£13.23 £15.66	10.1% 10.1%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 109 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Variation of Licence	Each Application	£130 plus inspection fee (if required)	£143.13 plus inspection fee (if required)	£13.13	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 110 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Transfer	Each Application	£130.00	£143.13	£13.13	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 111 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Change of details	Each Application	£21.00	£23.12	£2.12	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 112 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Duplicate Licence	Each Application	£21.00	£23.12	£2.12	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 113 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Request revisit	Each Application	£41.50 plus inspection fee	£45.69 plus inspection fee	£4.19	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	
Re	EH 114 Animal Welfare	Environmental Health Licensing Fees	Animal Welfare (Licensing of Activities) - Annual Fee	On Grant of application and annually on grant date	£156.00	£171.76	£15.76	10.10%		Animal Welfare (Licensing of Activities involving animals) England Regulations 2018	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 115 Pest Control	Environmental Health Licensing Fees	Rats	Per treatment	£156.50	£172.31	£15.81	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 116 Pest Control	Environmental Health Licensing Fees	Mice	Per treatment	£156.50	£172.31	£15.81	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 117 Pest Control	Environmental Health Licensing Fees	Cockroaches	Per treatment	£156.50	£172.31	£15.81	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 118 Pest Control	Environmental Health Licensing Fees	Bed Bugs for a 2 bedroom property	Per treatment	£242.00	£266.44	£24.44	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 119 Pest Control	Environmental Health Licensing Fees	Bed Bugs (per additional bedroom)	Per treatment	£52.50	£57.80	£5.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 120 Pest Control	Environmental Health Licensing Fees	Fleas	Per treatment	£151.50	£166.80	£15.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 121 Pest Control	Environmental Health Licensing Fees	Exotic Ants	Per treatment	£202.00	£222.40	£20.40	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 122 Pest Control	Environmental Health Licensing Fees	Wasps	Per treatment	£73.50	£80.92	£7.42	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 123 Pest Control	Environmental Health Licensing Fees	Domestic crawling insects (Carpet beetles, larder beetles, etc.)	Per treatment	£151.50	£166.80	£15.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 124 Pest Control	Environmental Health Licensing Fees	Garden Ants	Per treatment	£151.50	£166.80	£15.30	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 125 Pest Control	Environmental Health Licensing Fees	Squirrels	Per Treatment	£293.50	£323.14	£29.64	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 126 Pest Control	Environmental Health Licensing Fees	Site pest assessment (where treatment not requested)	Per visit	Deleted	Deleted	Deleted	Deleted		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 127 Pest Control	Environmental Health Licensing Fees	Call out fee for advice (refundable against the full cost of treatment)	Per visit	£30.00	£33.03	£3.03	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 128 Pest Control	Environmental Health Licensing Fees	Discount for Barnet residents (homeowners) receiving Means Tested Benefits	Per treatment	35% off list price	35% off list price	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 129 Pest Control	Environmental Health Licensing Fees	Commercial Premises and monitoring contracts	Per annual contract	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 130 Pest Control	Environmental Health Licensing Fees	Discounted charges on any pest control treatment when booked concurrently for more than one premises	Per block treatment	Price on application	Price on application	£0.00	0.00%		S93 - Local Government Act / Localism Act 2012	Discretionary	
Pollution Prevention and Control Act 1999												
Re	EH 131 Environmental Permit	Pollution Prevention and Control Act 1999	Application Standard	each	£1,650.00	£1,650.00	£0.00	0.00%	set by DEFRA			
Re	EH 132 Environmental Permit	Pollution Prevention and Control Act 1999	Application Reduced fee	each	£155.00	£155.00	£0.00	0.00%	set by DEFRA			
Re	EH 133 Environmental Permit	Pollution Prevention and Control Act 1999	Application Petrol vapour I&II	each	£257.00	£257.00	£0.00	0.00%	set by DEFRA			
Re	EH 134 Environmental Permit	Pollution Prevention and Control Act 1999	Application Vehicle refinshers	each	£362.00	£362.00	£0.00	0.00%	set by DEFRA			

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 135 Environmental Permit	Pollution Prevention and Control Act 1999	Application Mobile screening and crushing plant for 1st and 2nd permits	1st & 2nd applications	£1,650 (985 3rd to 7th, 485 subsequent applications)	£1,650 (985 3rd to 7th, 485 subsequent applications)	£0.00	0.00%	set by DEFRA			
Re	EH 136 Environmental Permit	Pollution Prevention and Control Act 1999	Fee operating without a permit	each	£1,188.00	£1,188.00	£0.00	0.00%	set by DEFRA			
Re	EH 137 Environmental Permit	Pollution Prevention and Control Act 1999	Late payment fee	each	£52.00	£52.00	£0.00	0.00%	set by DEFRA			
Re	EH 138 Environmental Permit	Pollution Prevention and Control Act 1999	Annual subsistence charge		Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	set by DEFRA			
Re	EH 139 Environmental Permit	Pollution Prevention and Control Act 1999	Standard	each	Low = £772 / Medium = £1,161 / High = £1,747	Low = £772 / Medium = £1,161 / High = £1,747	£0.00	0.00%	set by DEFRA			
Re	EH 140 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee	each	Low = £79 / Medium = £158 / High = £237	Low = £79 / Medium = £158 / High = £237	£0.00	0.00%	set by DEFRA			
Re	EH 141 Environmental Permit	Pollution Prevention and Control Act 1999	Petrol vapour I&II	each	Low = £113 / Medium = £226 / High = £341	Low = £113 / Medium = £226 / High = £341	£0.00	0.00%	set by DEFRA			
Re	EH 142 Environmental Permit	Pollution Prevention and Control Act 1999	Vehicle refinishers	each	Low = £228 / Medium = £365 / High = £548	Low = £228 / Medium = £365 / High = £548	£0.00	0.00%	set by DEFRA			
Re	EH 143 Environmental Permit	Pollution Prevention and Control Act 1999	Mobile screening and crushing plant for 1st and 2nd permits	each	Low = £626 / Medium = £1034/ High = £1,551	Low = £626 / Medium = £1034/ High = £1,551	£0.00	0.00%	set by DEFRA			
Re	EH 144 Environmental Permit	Pollution Prevention and Control Act 1999	Standard Transfer and substantial change	each	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	Std Transfer = £169 / Partial transfer = £497 / Sub. Change = £1050	£0.00	0.00%	set by DEFRA			
Re	EH 145 Environmental Permit	Pollution Prevention and Control Act 1999	Reduced fee Transfer and substantial change	each	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	Red. Fee Transfer = £78 / Partial Transfer = £47 / Substantial change = £112	£0.00	0.00%	cost from gradko not a huge increase			
Re	EH 146 Environmental Permit	Pollution Prevention and Control Act 1999	Adopt a tube scheme p/a		£144.00	£158.54	£14.54	10.10%				
Re	EH 147 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per hour	Up to £120	Up to £120	£0.00	0.00%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Re	EH 148 General Consultancy Fees	Pollution Prevention and Control Act 1999	Specialist Environmental Health Advice/Consultancy in Barnet	Per Day	Up to £600 plus expenses	Up to £660.60 plus expenses	£60.60	10.10%		S93 - Local Government Act / Localism Act 2011	Discretionary	
Charges made for the seizure, removal and detention of equipment.												
Re	EH 149 Noise Act 1996	Pollution Prevention and Control Act 1999	Seizure, removal and storage of seized equipment	Each	£182.00	£200.38	£18.38	10.10%		Sch. 1 Noise Act 1996	Statutory Discretionary	
Re	EH 150 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Basic Enquiry	Each	£54.00	£59.45	£5.45	10.10%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Re	EH 151 Contaminated Land Enquiries	Pollution Prevention and Control Act 1999	Enquiry including historical data multiple addresses	Each	£123.00	£135.42	£12.42	10.10%		Regulation 8, Environmental Information Regulations 2004	Statutory Discretionary	
Home Improvement Agency												



Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 152 Home Improvement Agency	Care and Repair	Full Home Improvement Agency service	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5%  Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5%  Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
Re	EH 153 Home Improvement Agency	Care and Repair	Assisted grant process	Each	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 15% less than £15k - 14% less than £20k - 12% more than £20k - 10%  Minimum fee £250 (ex VAT)	Fees based on sliding percentage rate of cost of works (excluding extended warranties), with splits at: less than £10k - 20% less than £15k - 19% less than £20k - 17% less than £75k - 15% more than £75k - 12.5%  Minimum fee £275 (ex VAT)	increase of £25 to minimum fee	10.00%		The Housing Renewal Grants (Services and Charges) Order 1996	Statutory Discretionary	
<b>Online Training</b>												
Re	EH 154 Online Training	Environmental Health	Food Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 155 Online Training	Environmental Health	Food Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 156 Online Training	Environmental Health	Food Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 157 Online Training	Environmental Health	Food Safety Level 2 Manufacturing	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 158 Online Training	Environmental Health	Introduction to Allergens	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 159 Online Training	Environmental Health	Health and Safety Level 1	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 160 Online Training	Environmental Health	Health and Safety Level 2	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 161 Online Training	Environmental Health	Health and Safety Level 3	Per Course	£175.00	£175.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 162 Online Training	Environmental Health	Manual Handling	Per Course	£20.00	£20.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 163 Online Training	Environmental Health	Level 2 Award for Personal Licence Holders	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 164 Online Training	Environmental Health	Level 2 Fire Safety	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 165 Online Training	Environmental Health	Level 2 Customer Service	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 166 Online Training	Environmental Health	Level 2 Understanding Stewarding at Spectator Events	Per Course	£95.00	£95.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 167 Online Training	Environmental Health	Level 2 Spectator Safety	Per Course	£115.00	£115.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 168 Online Training	Environmental Health	Level 2 Warehousing and Storage	Per Course	£80.00	£80.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 169 Online Training	Environmental Health	Care Certificate	Per Course	£35.00	£35.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 170 Online Training	Environmental Health	Emergency First Aid at Work	Per Course	£10.00	£10.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 171 Online Training	Environmental Health	First Aid at Work	Per Course	£15.00	£15.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 172 Online Training	Environmental Health	An Introduction to Fire Safety in the Workplace	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 173 Online Training	Environmental Health	Communication	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 174 Online Training	Environmental Health	Equality and Diversity	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 175 Online Training	Environmental Health	Managing Conflict	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 176 Online Training	Environmental Health	Self-Awareness and Personal Development	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 177 Online Training	Environmental Health	Teamworking	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 178 Online Training	Environmental Health	Environmental awareness	Per Course	£25.00	£25.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 179 Online Training	Environmental Health	GDPR	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	EH 180 Online Training	Environmental Health	Fraud and Fraud Awareness	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 181 Online Training	Environmental Health	An Introduction to the Bribery Act	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 182 Online Training	Environmental Health	Stress management	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 183 Online Training	Environmental Health	Money Laundering	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 184 Online Training	Environmental Health	Safe use and control of Anaphylaxis and Autoinjectors	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	
Re	EH 185 Online Training	Environmental Health	Display screen equipment (DSE)	Per Course	£5.00	£5.00	£0.00	0.00%		Local Government Act 2003 Localism Act 2011	Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Re  
 Area: Cem and Crem

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
A. Grave purchase for LBB Residents:												
Re	C&C 1 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") - grave pre-purchase only - LBB Residents	Each	£7,935.00	£8,736.00	£801.00	10.09%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 2 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - LBB Residents	Each	£5,678.00	£6,251.00	£573.00	10.09%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 3 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - LBB Residents	Each	£3,967.00	£4,368.00	£401.00	10.11%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 4 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (6'6" x 2' 6") for immediate use - LBB Residents	Each	£2,834.00	£3,120.00	£286.00	10.09%		Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 5 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - LBB Residents	Each	£3,967.00	£4,368.00	£401.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 6 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (3'6" x 3'6") half grave for immediate use - LBB Residents	Each	£2,834.00	£3,120.00	£286.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 7 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - LBB Residents	Each	£1,963.00	£2,161.00	£198.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 8 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' grave (3'0" x 2' 6") half grave for immediate use - LBB Residents	Each	£1,389.00	£1,529.00	£140.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
B. Grave purchase for Non-LBB Residents:												
Re	C&C 9 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (7'6" x 3' 6") grave pre-purchase only - Non LBB Residents	Each	£17,108.00	£18,836.00	£1,728.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 10 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' grave (7'6" x 3' 6") for immediate use - Non LBB Residents	Each	£10,686.00	£11,765.00	£1,079.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 11 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") grave pre-purchase only - Non LBB Residents	Each	£9,058.00	£9,973.00	£915.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 12 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (6'6" x 2' 6") for immediate use - Non LBB Residents	Each	£5,730.00	£6,309.00	£579.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Half size grave for burial of ashes (Ash Grave)Note there are a limited number of these and no new 1/2 graves will be created.												
Re	C&C 13 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3'6") - half grave pre-purchase only - Non LBB Residents	Each	£7,820.00	£8,610.00	£790.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 14 Cemetery and Crematorium	Cemetery and Crematorium	Class 'A' (3'6" x 3' 6") half grave for immediate use - Non LBB Residents	Each	£4,846.00	£5,335.00	£489.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 15 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") - half grave pre-purchase only - Non LBB Residents	Each	£3,801.00	£4,185.00	£384.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 16 Cemetery and Crematorium	Cemetery and Crematorium	Class 'B' (3'0" x 2' 6") half grave for immediate use - Non LBB Residents	Each	£2,366.00	£2,605.00	£239.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
C. Mausoleums (Single price for LBB residents and non-residents)												
Re	C&C 17 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum pre-purchase	Each	£22,750.00	£25,048.00	£2,298.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 18 Cemetery and Crematorium	Cemetery and Crematorium	Mausoleum space for immediate use	Each	£16,500.00	£18,167.00	£1,667.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 19 Cemetery and Crematorium	Cemetery and Crematorium	Construction of Mausoleum	Each	£13,300.00	£14,643.00	£1,343.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 20 Cemetery and Crematorium	Cemetery and Crematorium	Community Mausoleum	Each	£10,000.00	£7,990.00	-£2,010.00	-20.10%	Reduced following benchmarking	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>D. Burial Vaults</b>												
Re	C&C 21 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Resident)	Each	£12,000.00	£9,990.00	-£2,010.00	-16.75%	Reduced following benchmarking	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 22 Cemetery and Crematorium	Cemetery and Crematorium	Burial Vault (Non resident)	Each	£18,000.00	£14,000.00	-£4,000.00	-22.22%	Reduced following benchmarking	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>E. Interments (Single price for LBB Residents and non-Residents)</b>												
Re	C&C 23 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Persons over 16 years of age (single depth)	Each	£946.00	£1,042.00	£96.00	10.15%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 24 Cemetery and Crematorium	Cemetery and Crematorium	Interment - pre-dug grave	Each	£705.00	£775.00	£70.00	9.93%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 26 Cemetery and Crematorium	Cemetery and Crematorium	Interment - Additional charge for each additional coffin depth (up to maximum of 4)	Each	£268.00	£295.00	£27.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 27 Cemetery and Crematorium	Cemetery and Crematorium	Burial of Ashes into a private grave at minimum depth without movement of memorial/landing (see separate charge for removal of memorial)	Each	£499.00	£549.00	£50.00	10.02%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 28 Cemetery and Crematorium	Cemetery and Crematorium	Public interment - Persons over 16 years of age	Each	£584.00	£643.00	£59.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>F. General Burial Fees</b>												
Re	C&C 31 Cemetery and Crematorium	Cemetery and Crematorium	Exhumation of Deceased	Each	£1,537.00	£1,692.00	£155.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 32 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) kerbs and landing unto 4ft 6	Each	£315.00	£347.00	£32.00	10.16%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 33 Cemetery and Crematorium	Cemetery and Crematorium	Removal and/or replacing of memorials (all parts of the cemetery) over 4ft 6	Each	Price on application	Price on application	£0.00	0.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 34 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or Bank Holiday Burial.	Each	£268.00	£295.00	£27.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 35 Cemetery and Crematorium	Cemetery and Crematorium	Additional charge for a Weekend or bank Holiday Burial for cremated remains	Each	£140.00	£154.00	£14.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 36 Cemetery and Crematorium	Cemetery and Crematorium	Shroud Burials	Each	£230.00	£253.00	£23.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 37 Cemetery and Crematorium	Cemetery and Crematorium	Casket Burial	Each	£326.00	£359.00	£33.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	

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Re	C&C 38 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Resident 'B' class per year (minimum of 5 years)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 39 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'A' Class per year (minimum of 5 years)	Each	£102.00	£112.00	£10.00	9.80%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 40 Cemetery and Crematorium	Cemetery and Crematorium	Grave Lease Extension Non Resident 'B' Class per year (minimum of 5 years)	Each	£50.00	£55.00	£5.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 41 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround standard 'A' Class grave (7'6" x 3' 6")	Each	£184.00	£203.00	£19.00	10.33%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 42 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class grave (6'6" x 2' 6")	Each	£151.00	£166.00	£15.00	9.93%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 43 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'A' Class - Ash Grave (3'6" x 3'6")	Each	£100.00	£110.00	£10.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 44 Cemetery and Crematorium	Cemetery and Crematorium	Decking style temporary wooden grave surround for 'B' Class - Ash Grave (3'0" x 2' 6")	Each	£89.00	£98.00	£9.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 45 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Half size Kerb and Landing and Headstone only	Each	£69.00	£76.00	£7.00	10.14%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 46 Cemetery and Crematorium	Cemetery and Crematorium	Washing of Full Size Kerb and Landing Memorial including Headstone	Each	£117.00	£129.00	£12.00	10.26%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 47 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Half Size kerb and Landing	Each	£86.00	£95.00	£9.00	10.47%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 48 Cemetery and Crematorium	Cemetery and Crematorium	Raise and Level of Headstone and Full size Kerb and Landing	Each	£117.00	£129.00	£12.00	10.26%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 49 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Seat, 6ft, inclusive of plaque up to 60 letters maximum inscription, (no on-going care) for placement on a pre-owned grave subject to payment of additional permit fee.	Each	£1,494.00	£1,645.00	£151.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
G. Permits												
Permit for erecting new monuments, memorials, grave stones and tablets for the right to erect or place on private graves (including first inscription)												
Re	C&C 50 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone with kerbs	Each	£347.00	£382.00	£35.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 51 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Headstone only	Each	£268.00	£295.00	£27.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 52 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Conversion of existing Headstone to include kerbs	Each	£113.00	£124.00	£11.00	9.73%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	

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Re	C&C 53 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Memorial in the form of a vase, tablet, seat or bench or wooden cross etc.	Each	£92.00	£101.00	£9.00	9.78%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 54 Cemetery and Crematorium	Cemetery and Crematorium	Permit - Renovation or additional inscription	Each	£113.00	£124.00	£11.00	9.73%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 55 Cemetery and Crematorium	Cemetery and Crematorium	Retrospective permit application	Each	2 x permit normal fee	2 x permit normal fee	£0.00	0.00%	Rounded to be as near to inflation assumed to be 10.1%	Article 15 Local Authorities Cemeteries Order 1977	Statutory Discretionary	
<b>H. Annual Planting etc. and General Attention of Private Graves (per single grave space)</b>												
Re	C&C 56 Cemetery and Crematorium	Cemetery and Crematorium	Planting Evergreen shrubs only	Each	£225.00	£248.00	£23.00	10.22%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 57 Cemetery and Crematorium	Cemetery and Crematorium	Turfing only	Each	£163.00	£179.00	£16.00	9.82%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 58 Cemetery and Crematorium	Cemetery and Crematorium	Planting - Seasonal Bedding	Each	£336.00	£370.00	£34.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 59 Cemetery and Crematorium	Cemetery and Crematorium	Turfing or Moulding (No maintenance)	Each	£92.00	£101.00	£9.00	9.78%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 60 Cemetery and Crematorium	Cemetery and Crematorium	Provision of a wooden cross including brass plaque	Each	£178.00	£196.00	£18.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 61 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of headstone.	Each	£383.00	£422.00	£39.00	10.18%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 62 Cemetery and Crematorium	Cemetery and Crematorium	1 Yr full grave maintenance to include seasonal bedding and 1 washing of full size kerb and landing.	Each	£431.00	£475.00	£44.00	10.21%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
<b>I. Transfer of Grave Ownership</b>												
Re	C&C 63 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Probate, Letters of Administration, or Private Statutory Declaration	Each	£82.00	£90.00	£8.00	9.76%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 64 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£135.00	£149.00	£14.00	10.37%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 65 Cemetery and Crematorium	Cemetery and Crematorium	Transfer by combination of Probate, Letters of Administration, or Private Statutory Declaration and Assignment, Assent, Hendon Statutory Declaration or Renunciation	Each	£199.00	£219.00	£20.00	10.05%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 66 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Deed of Ownership	Each	£26.00	£28.00	£2.00	7.69%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act/s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 67 Cemetery and Crematorium	Cemetery and Crematorium	Duplicate of Cremation Certificate	Each	£15.00	£16.00	£1.00	6.67%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
<b>J. Cremation Fees</b>												

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Re	C&C 68 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors Not holding an account)	Each	£763.00	£840.00	£77.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 69 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekend and bank Holidays (Funeral Directors Not holding an account)	Each	£884.00	£973.00	£89.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 70 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday (Funeral Directors holding an account)	Each	£681.00	£750.00	£69.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 71 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays (Funeral Directors holding an account)	Each	£804.00	£885.00	£81.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 72 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekends and bank Holidays + 2 hours in North chapel	Each	£1,440.00	£1,585.00	£145.00	10.07%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 73 Cemetery and Crematorium	Cemetery and Crematorium	Cremation - Persons over 16 years weekday between 09:00-09:45	Each	£405.00	£446.00	£41.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
Re	C&C 76 Cemetery and Crematorium	Cemetery and Crematorium	Public Health Cremations	Each	£230.00	£253.00	£23.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s9 Cremation Act 1902	Statutory Discretionary	
<b>K. Memorials - memorial gardens</b>												
Re	C&C 77 Cemetery and Crematorium	Cemetery and Crematorium	Standard Rose Bush 3 yr. lease	Each	£252.00	£277.00	£25.00	9.92%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 78 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush and Plaque 3 yr. lease	each	£194.00	£214.00	£20.00	10.31%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 79 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Bush renewable 3 yr. lease	each	£326.00	£359.00	£33.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 80 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Rose Standard and Plaque 3 yr. lease	each	£394.00	£434.00	£40.00	10.15%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 81 Cemetery and Crematorium	Cemetery and Crematorium	Rose Plaque	each	£146.00	£161.00	£15.00	10.27%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 82 Cemetery and Crematorium	Cemetery and Crematorium	Columbarium Niche (10 year lease)	Each	£1,790.00	£1,971.00	£181.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 83 Cemetery and Crematorium	Cemetery and Crematorium	Placing additional urn in same niche	Each	£176.00	£194.00	£18.00	10.23%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 84 Cemetery and Crematorium	Cemetery and Crematorium	Lily Pond tablet (10 year lease)	Each	£683.00	£752.00	£69.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

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Re	C&C 85 Cemetery and Crematorium	Cemetery and Crematorium	Cleaning of Lily Pond tablet	Each	£67.00	£74.00	£7.00	10.45%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 86 Cemetery and Crematorium	Cemetery and Crematorium	Leather Panel Scheme (10 year lease, Max 60 letters)	Each	£189.00	£208.00	£19.00	10.05%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 87 Cemetery and Crematorium	Cemetery and Crematorium	Wall tablet in Book of Remembrance Hall (10 Yr lease)	Each	£1,115.00	£1,228.00	£113.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 88 Cemetery and Crematorium	Cemetery and Crematorium	Old Memorial - Inscriptions	Each	£3.99	£4.35	£0.36	8.92%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 89 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 2 lines	Each	£173.00	£190.00	£17.00	9.83%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 90 Cemetery and Crematorium	Cemetery and Crematorium	Entry in Book of Remembrance consisting of 5 lines	Each	£247.00	£272.00	£25.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 91 Cemetery and Crematorium	Cemetery and Crematorium	Copy of Book of Remembrance - 2 lines	Each	£82.00	£90.00	£8.00	9.76%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 92 Cemetery and Crematorium	Cemetery and Crematorium	Book of Remembrance copy 5 lines	Each	£134.00	£146.00	£12.00	8.96%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 93 Cemetery and Crematorium	Cemetery and Crematorium	Armorial bearing or badges (these may be engrossed in the Book of Remembrance only if accompanied by an inscription of at least 5 lines)	Each	£336.00	£370.00	£34.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 94 Cemetery and Crematorium	Cemetery and Crematorium	Memorial Jewellery	Each	£43.00	£47.00	£3.90	9.07%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
L. Urns and Caskets												
M. Ashes strewing and storage												
Re	C&C 95 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when returned to Hendon after 12 month of cremation	Each	£124.00	£137.00	£13.00	10.48%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 96 Cemetery and Crematorium	Cemetery and Crematorium	Strewing of Ashes when cremated elsewhere	Each	£163.00	£179.00	£16.00	9.82%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 97 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per month	Each	£27.00	£29.00	£2.00	7.41%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 98 Cemetery and Crematorium	Cemetery and Crematorium	Long-term storage of Ashes per year	Each	£273.00	£301.00	£28.00	10.26%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
N. Chapel Hire and Organist Fees												
Re	C&C 99 Cemetery and Crematorium	Cemetery and Crematorium	Fee for Organ Music and Services of Organist	Each	£66.00	£73.00	£7.00	10.61%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	



Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 100 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel for additional ½ hour Service	Each	£125.00	£138.00	£13.00	10.40%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
Re	C&C 101 Cemetery and Crematorium	Cemetery and Crematorium	Use of Chapel plus Organist for additional ½ hour Service	Each	£194.00	£214.00	£20.00	10.31%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
<b>O. Web access to services</b>												
Re	C&C 102 Cemetery and Crematorium	Cemetery and Crematorium	Live video streaming of funeral services and provision of DVD	Each	£263.00	£290.00	£27.00	10.27%	Rounded to be as near to inflation assumed to be 10.1%	s15 (1) (a) The Local Authorities' Cemeteries Order 1977	Statutory Discretionary	
<b>P. Anniversary Services</b>												
Re	C&C 103 Cemetery and Crematorium	Cemetery and Crematorium	Placing of flowers etc. at key anniversary dates for the client. Take photograph and e mail client picture of placed memorial (excludes cost of flowers)	Each	£100.00	£110.00	£10.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
<b>Q. Memorial Bird Boxes</b>												
Re	C&C 104 Cemetery and Crematorium	Cemetery and Crematorium	Bird	Each	£15.00	£16.00	£1.00	6.67%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 105 Cemetery and Crematorium	Cemetery and Crematorium	Bat	Each	£35.00	£38.00	£3.00	8.57%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 106 Cemetery and Crematorium	Cemetery and Crematorium	Owl	Each	£60.00	£66.00	£6.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 107 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl	Each	£120.00	£132.00	£12.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 108 Cemetery and Crematorium	Cemetery and Crematorium	Bird (with memorial plaque)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 109 Cemetery and Crematorium	Cemetery and Crematorium	Bat (with memorial plaque)	Each	£45.00	£49.00	£4.00	8.89%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 110 Cemetery and Crematorium	Cemetery and Crematorium	Owl (with memorial plaque)	Each	£70.00	£77.00	£7.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 111 Cemetery and Crematorium	Cemetery and Crematorium	Tawny Owl (with memorial plaque)	Each	£130.00	£143.00	£13.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
<b>R. New Memorials</b>												
Re	C&C 114 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (5 year lease) (includes 1st standard inscription)	Each	£833.00	£917.00	£84.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 115 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (10 year lease) (includes 1st standard inscription)	Each	£1,080.00	£1,189.00	£109.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 116 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (15 year lease) (includes 1st standard inscription)	Each	£1,250.00	£1,376.00	£126.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 117 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (20 year lease) (includes 1st standard inscription)	Each	£1,500.00	£1,652.00	£152.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 118 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (30 year lease) (includes 1st standard inscription)	Each	£2,000.00	£2,202.00	£202.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 119 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (50 year lease) (includes 1st standard inscription)	Each	£2,916.00	£3,211.00	£295.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 120 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum Panorama Niche (75 year lease) (includes 1st standard inscription)	Each	£5,000.00	£5,505.00	£505.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 121 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£150.00	£165.00	£15.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 122 Cemetery and Crematorium	Cemetery and Crematorium	Additional inscription	per letter	£2.80	£3.05	£0.25	8.93%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 123 Cemetery and Crematorium	Cemetery and Crematorium	Additional ashes interment	Each	£250.00	£275.00	£25.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 126 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (5 year lease) (includes 1st standard inscription)	Each	£833.00	£917.00	£84.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 127 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (10 year lease) (includes 1st standard inscription)	Each	£1,080.00	£1,189.00	£109.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 128 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (15 year lease) (includes 1st standard inscription)	Each	£1,250.00	£1,376.00	£126.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 129 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (20 year lease) (includes 1st standard inscription)	Each	£1,500.00	£1,652.00	£152.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 130 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (30 year lease) (includes 1st standard inscription)	Each	£2,000.00	£2,202.00	£202.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 131 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (50 year lease) (includes 1st standard inscription)	Each	£2,916.00	£3,211.00	£295.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 132 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 2000 (75 year lease) (includes 1st standard inscription)	Each	£5,000.00	£5,505.00	£505.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 133 Cemetery and Crematorium	Cemetery and Crematorium	Flower posey Holder	Each	£62.50	£69.00	£6.50	10.40%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 134 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£150.00	£165.00	£15.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 136 Cemetery and Crematorium	Cemetery and Crematorium	Additional ashes interment	Each	£250.00	£275.00	£25.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 137 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (10 Year lease) (includes 1 standard inscription)	Each	£375.00	£413.00	£38.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 138 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (15 Year lease) (includes 1 standard inscription)	Each	£520.00	£573.00	£53.00	10.19%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 139 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (20 Year lease) (includes 1 standard inscription)	Each	£625.00	£688.00	£63.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 140 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (30 Year lease) (includes 1 standard inscription)	Each	£830.00	£914.00	£84.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 141 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (50 Year lease) (includes 1 standard inscription)	Each	£1,210.00	£1,332.00	£122.00	10.08%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 142 Cemetery and Crematorium	Cemetery and Crematorium	Single vase block (75 Year lease) (includes 1 standard inscription)	Each	£1,730.00	£1,905.00	£175.00	10.12%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 143 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£150.00	£165.00	£15.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 145 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (10 Year lease) (includes 1 standard inscription)	Each	£375.00	£413.00	£38.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 146 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (15 Year lease) (includes 1 standard inscription)	Each	£465.00	£512.00	£47.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 147 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (20 Year lease) (includes 1 standard inscription)	Each	£555.00	£611.00	£56.00	10.09%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 148 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (30 Year lease) (includes 1 standard inscription)	Each	£740.00	£815.00	£75.00	10.14%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 149 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (50 Year lease) (includes 1 standard inscription)	Each	£1,075.00	£1,184.00	£109.00	10.14%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 150 Cemetery and Crematorium	Cemetery and Crematorium	Memorial barbian plaque (75 Year lease) (includes 1 standard inscription)	Each	£1,540.00	£1,696.00	£156.00	10.13%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 151 Cemetery and Crematorium	Cemetery and Crematorium	Photo inscription	Each	£75.00	£83.00	£8.00	10.67%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 153 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (5 year lease) (includes 1st standard inscription)	Each	£1,750.00	£1,927.00	£177.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 154 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (10 year lease) (includes 1st standard inscription)	Each	£2,275.00	£2,505.00	£230.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 155 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (15 year lease) (includes 1st standard inscription)	Each	£2,625.00	£2,890.00	£265.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 156 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (20 year lease) (includes 1st standard inscription)	Each	£3,150.00	£3,468.00	£318.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 157 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (30 year lease) (includes 1st standard inscription)	Each	£4,200.00	£4,624.00	£424.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 158 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (50 year lease) (includes 1st standard inscription)	Each	£6,125.00	£6,744.00	£619.00	10.11%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 159 Cemetery and Crematorium	Cemetery and Crematorium	Sanctum 4 (75 year lease) (includes 1st standard inscription)	Each	£8,750.00	£9,634.00	£884.00	10.10%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 160 Cemetery and Crematorium	Cemetery and Crematorium	Additional memorials from catalogue	Each	Price on application		£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 161 Cemetery and Crematorium	Cemetery and Crematorium	Lease renewal	Each	75% of the current new lease price		£0.00	0.00%		s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
S. Spring bulbs to be planted by cemetery staff												
Re	C&C 162 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (15 bulbs)	Each	£8.33	£9.08	£0.75	9.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 163 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (50 bulbs)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 164 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (100 bulbs)	Each	£41.66	£46.00	£4.34	10.42%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 165 Cemetery and Crematorium	Cemetery and Crematorium	Crocus (200 bulbs)	Each	£66.66	£73.00	£6.34	9.51%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 166 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (15 bulbs)	Each	£12.50	£13.60	£1.10	8.80%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	C&C 167 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (50 bulbs)	Each	£33.33	£36.00	£2.67	8.01%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 168 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (100 bulbs)	Each	£58.33	£64.00	£5.67	9.72%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 169 Cemetery and Crematorium	Cemetery and Crematorium	Daffodil (200 bulbs)	Each	£100.00	£110.00	£10.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 170 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (15 bulbs)	Each	£8.33	£9.08	£0.75	9.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 171 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (50 bulbs)	Each	£25.00	£27.00	£2.00	8.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 172 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (100 bulbs)	Each	£41.66	£46.00	£4.34	10.42%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 173 Cemetery and Crematorium	Cemetery and Crematorium	Tulip (200 bulbs)	Each	£66.66	£73.00	£6.34	9.51%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
Re	C&C 174 Cemetery and Crematorium	Cemetery and Crematorium	Other varieties can be purchased	Each	Price on application		£0.00	0.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
<b>Traffic Control</b>												
Re	C&C 175 Cemetery and Crematorium	Cemetery and Crematorium	Traffic Management	Per funeral	£250.00	£275.00	£25.00	10.00%	Rounded to be as near to inflation assumed to be 10.1%	s3 Localism Act 2011 / s93 Local Government Act 2003	Statutory Discretionary	
<b>Milesplit New Cemetery</b>												
All fees and charges currently charged at Hendon Cemetery & Crematorium will be replicated at Milesplit New Cemetery as applicable.												

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Re**  
 Area: **Trading Standards and Licensing**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
<b>Weights and Measures Testing</b>												
Re	TSL 166 Trading Standards and Licensing	Trading Standards and Licensing	Verification or calibration of weights and measures equipment	Per officer hour	£100	£109.00	£9.00	9.00%		Weights and Measures Act - s.11 Weights and Measures Act 1985	Statutory Discretionary	
<b>Fireworks</b>												
Re	TSL 36 Trading Standards and Licensing	Trading Standards and Licensing	Licence to store explosives, by virtue of regulation 27 of, and Schedule 5 to, the 2021 Regulations. Split by lower bracket and upper bracket (determined by net explosive quantity).	Per application (1-5 years)	1 Year: £111 / £189 2 Years: £144 / £248 3 Years: £177 / £311 4 Years: £211 / £382 5 Years: £243 / £432	1 Year: £111 / £189 2 Years: £144 / £248 3 Years: £177 / £311 4 Years: £211 / £382 5 Years: £243 / £432	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 37 Trading Standards and Licensing	Trading Standards and Licensing	Renewal of licence to store explosives	Per application (1-5 years)	1 Year: £55 / £88 2 Years: £88 / £150 3 Years: £123 / £211 4 Years: £165 / £272 5 Years: £189 / £333	1 Year: £55 / £88 2 Years: £88 / £150 3 Years: £123 / £211 4 Years: £165 / £272 5 Years: £189 / £333	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 38 Trading Standards and Licensing	Trading Standards and Licensing	Varying the name of licensee or address of site	Per application	£37	£37	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 39 Trading Standards and Licensing	Trading Standards and Licensing	Transfer of licence	Per application	£37	£37	£0.00	0.00%	statutory maximum for each type (1-5 years) as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 40 Trading Standards and Licensing	Trading Standards and Licensing	Replacement of licence if lost	Per application	£37	£37	£0.00	0.00%	statutory maximum as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory prescribed	
Re	TSL 41 Trading Standards and Licensing	Trading Standards and Licensing	Any other kind of variation	Per application	The reasonable cost of the licensing authority of having the work carried out	The reasonable cost of the licensing authority of having the work carried out	£0.00	0.00%	statutory maximum as set by HSE	The Health and Safety and Nuclear (Fees) Regulations 2021 - Sch.7, Part 2	Statutory Discretionary	
Re	TSL 42 Trading Standards and Licensing	Trading Standards and Licensing	All year round sale of fireworks	Per application	£500	£500	£0.00	0.00%	statutory maximum as set by HSE	The Fireworks Regulations 2004	Statutory Prescribed	
<b>Sex Establishments</b>												
Re	TSL 44 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - new	Per application	£2370 Fee 1. £1141 Fee 2. £1229	£2609.37 Fee 1. £1256.24 Fee 2. £1353.13	£239.77 £115.24 £124.13	10.1% 10.1% 10.1%		Local Governemt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
Re	TSL 45 Trading Standards and Licensing	Trading Standards and Licensing	Sex Establishments - renewal	Per application	£2370 Fee 1. £1141 Fee 2. £1229	£2609.37 Fee 1. £1256.24 Fee 2. £1353.13	£239.77 £115.24 £124.13	10.1% 10.1% 10.1%		Local Governemt (Miscellaneous Provisions) Act 1982 - Sch. 3 Para. 19 of the 1982 Act	Statutory Discretionary	
<b>Hypnotism</b>												
Re	TSL 46 Trading Standards and Licensing	Trading Standards and Licensing	Hypnotism	Per Event	£22	£24.22	£2.22	10.10%		s2A Hypnotism Act 1952	Statutory Discretionary	
<b>Street Trading</b>												
Re	TSL 47 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Permanent licences	Per application	£572 Fee 1. £122 Fee 2. £450	£629.77 Fee 1. £134.32 Fee 2. £495.45	£57.77 £12.32 £45.45	10.1% 10.1% 10.1%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
Re	TSL 48 Trading Standards and Licensing	Trading Standards and Licensing	Street Trading – Temporary Licences	Per application	£416 per 6 months Fee1. £100 Fee2. £316 £187 up to 2 months Fee 1. £100 Fee2. £87	£458.02 per 6 months Fee1. £110.10 Fee2. £347.92 £205.89 up to 2 months Fee 1. £110.10 Fee 2. £95.79	£42.02 per 6 months Fee1. £10.10 Fee2. £31.92 £18.89 up to 2 months Fee 1. £10.10 Fee2. £8.79	10.1% per 6 months Fee1. 10.1% Fee2. 10.1% 10.1% up to 2 months Fee 1. 10.1% Fee2. 10.1%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
<b>Street Markets</b>												
Re	TSL 51 Trading Standards and Licensing	Trading Standards and Licensing	Permanent Street Market Traders Licence	Per month	£15.00	£16.52	£1.52	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 52 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. Per event up to 7 days	Per trader, per event	£18.00	£19.82	£1.82	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 53 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 1: Less than 30 traders. One day event	Per trader	£15.00	£16.52	£1.52	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 54 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. Per event up to 7 days	Per trader, Per event	£12.00	£13.21	£1.21	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
Re	TSL 55 Trading Standards and Licensing	Trading Standards and Licensing	Occasional Street Market Traders Licence - Band 2: More than 30 traders. One Day event	Per trader	£10.00	£11.01	£1.01	10.10%		s.32 London Local Authorities Act 1990.	Statutory Cost Recovery	
<b>Advertising board licence</b>												
Re	TSL 56 Trading Standards and Licensing	Trading Standards and Licensing	Licence to place an Advertising or 'A' Board on the public highway	Per application	£145 Fee 1 £104 Fee 2 £41	£159.64 Fee 1 £114.5 Fee 2 £45.14	£14.64 £10.50 £4.14	10.1% 10.1% 10.1%		s.115F(1) Highways Act 1980	Statutory Discretionary	
<b>Demarcation of Street Trading Pitches</b>												
Re	TSL 57 Trading Standards and Licensing	Trading Standards and Licensing	Demarcation of a street trading pitch by insertion of studs into the footway or road	Per stud	£22.88	£25.19	£2.31	10.10%		s.32 London Local Authorities Act 1990.	Statutory Discretionary	
<b>Scrap Metal</b>												
Re	TSL 58 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence New	Per application	£624 Fee 1 £129 Fee 2 £495	£687.03 Fee 1 £142.03 Fee 2 £545	£63.03 £13.03 £50	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 59 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence variation	Per application	£247 Fee 1 £115 Fee 2 £132	£271.95 Fee 1 £126.62 Fee 2 £145.33	£24.95 £11.62 £13.33	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 60 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Renewal	Per application	£488 Fee 1 £123 Fee 2 365	£537.29 Fee 1 £135.42 Fee 2 £401.87	£49.29 £12.42 £36.87	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 61 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence Duplicate licence	Per application	21.5	£23.67	£2.17	10.10%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 62 Trading Standards and Licensing	Trading Standards and Licensing	Site Licence - Change of details	Per application	32.5	£35.78	£3.28	10.10%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 63 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence New	Per application	£289 Fee 1 £116 Fee 2 £173	£318.19 Fee 1 £127.72 Fee 2 £190.47	£29.19 £11.72 £17.47	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 64 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence Variation	Per application	£140 Fee 1 £110 Fee 2 £30	£154.14 Fee 1 £121.11 Fee 2 £33.03	£14.14 £11.11 £3.03	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 65 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence renewal	Per application	£218 Fee 1 £113 Fee 2 £105	£240.02 Fee 1 £124.41 Fee2 £115.61	£22.02 £11.41 £10.61	10.1% 10.1% 10.1%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 66 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence duplicate	Per application	£21.50	£23.67	£2.17	10.10%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
Re	TSL 67 Trading Standards and Licensing	Trading Standards and Licensing	Collectors Licence - Change of details	Per application	£32.50	£35.78	£3.28	10.10%		Scrap Metal Dealers Act 2013 - Sch. 1 Para. 6 of the Scrap Metal Dealers Act 2013	Statutory Cost Recovery	
<b>Sports Grounds</b>												
Re	TSL 68 Trading Standards and Licensing	Trading Standards and Licensing	Fee for issue/amendment of a safety certificate for a designated stand under Safety at Sports Ground Act 1975.	Per application	£3,454.00	£3,802.85	£348.85	10.10%		Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1987	Statutory Cost Recovery	
Re	TSL 69 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987. Total capacity of sport ground 500-999	Per application	£931.00	£1,025.03	£94.03	10.10%		Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1988	Statutory Cost Recovery	
Re	TSL 70 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987. § Total capacity of sport ground 1000-4999	Per application	£1,684.00	£1,854.08	£170.08	10.10%		Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1989	Statutory Cost Recovery	
Re	TSL 71 Trading Standards and Licensing	Trading Standards and Licensing	Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987. § Total capacity of sport ground 5000-9999	Per application	£3,449.00	£3,797.35	£348.35	10.10%		Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1990	Statutory Cost Recovery	
Re	TSL 72 Trading Standards and Licensing	Trading Standards and Licensing	Fees for transfer of either a regulated stand or safety certificate	Per application	£1,158.00	£1,274.96	£116.96	10.10%		Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1991	Statutory Cost Recovery	
Re	TSL 73 Trading Standards and Licensing	Trading Standards and Licensing	Fee for replacement or cancellation of either a regulated stand or safety certificate	Per application	£56.00	£61.66	£5.66	10.10%		Safety at Sports Ground Act 1975 and The Safety of Sports Grounds Regulations 1992	Statutory Cost Recovery	
<b>Film classification</b>												
Re	TSL 74 Trading Standards and Licensing	Trading Standards and Licensing	Fee for classification of a film	per film	£105.00	£115.61	£10.61	10.10%		Local Government Act 2003 Localism Act 2011	Discretionary	
<b>Gambling</b>												
Re	TSL 75 Trading Standards and Licensing	Trading Standards and Licensing	New Bingo Premises	Per application	£1,144.00	£1,259.54	£115.54	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee £1,750]
Re	TSL 76 Trading Standards and Licensing	Trading Standards and Licensing	New Adult Gaming Centre	Per application	£1,144.00	£1,000.00	-\$144.00	-12.59%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 77 Trading Standards and Licensing	Trading Standards and Licensing	New Betting Premises Track	Per application	£1,144.00	£1,250.00	£106.00	9.27%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,250
Re	TSL 78 Trading Standards and Licensing	Trading Standards and Licensing	New Family Entertainment Centre	Per application	£1,144.00	£1,000.00	-\$144.00	-12.59%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 79 Trading Standards and Licensing	Trading Standards and Licensing	New Betting Premises (Other)	Per application	£1,144.00	£1,259.54	£115.54	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,500]
<b>Annual fees</b>												
Re	TSL 80 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises annual fee	Annual fee	£603.00	£663.90	£60.90	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1,000 annual fee]
Re	TSL 81 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre annual fee	Annual fee	£603.00	£663.90	£60.90	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1,000 annual fee]
Re	TSL 82 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track annual fee	Annual fee	£603.00	£663.90	£60.90	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1,000 annual fee]
Re	TSL 83 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre annual fee	Annual fee	£603.00	£663.90	£60.90	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £750 annual fee]
Re	TSL 84 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) annual fee	Annual fee	£603.00	£663.90	£60.90	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum £1000 annual fee]
<b>Provisional Statement</b>												
Re	TSL 85 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Provisional Statement	Per application	£1,112.00	£1,224.31	£112.31	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £3,500]
Re	TSL 86 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Provisional Statement	Per application	£1,112.00	£1,224.31	£112.31	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £2000]

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, Statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 87 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Provisional Statement	Per application	£950.00	£1,045.95	£95.95	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £2,500]
Re	TSL 88 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Provisional Statement	Per application	£950.00	£1,045.95	£95.95	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £2000]
Re	TSL 89 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Provisional Statement	Per application	£1,112.00	£1,224.31	£112.31	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee of £3000]
<b>Application Fee – Provisional Statement Holders</b>												
Re	TSL 90 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Application Fee – Provisional Statement Holders	Per application	£1,040.00	£1,145.04	£105.04	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,200]
Re	TSL 91 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Application Fee – Provisional Statement Holders	Per application	£1,040.00	£1,145.04	£105.04	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,200]
Re	TSL 92 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Application Fee – Provisional Statement Holders	Per application	£988.00	£950.00	-\$38.00	-3.85%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 93 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Application Fee – Provisional Statement Holders	Per application	£988.00	£950.00	-\$38.00	-3.85%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 94 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Application Fee – Provisional Statement Holders	Per application	£1,040.00	£1,145.04	£105.04	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	
<b>Transfer</b>												
Re	TSL 95 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises transfer	Per application	£1,102.00	£1,200.00	£98.00	8.89%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 96 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre transfer	Per application	£1,102.00	£1,200.00	£98.00	8.89%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
Re	TSL 97 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track transfer	Per application	£950.00	£950.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 98 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre transfer	Per application	£950.00	£950.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £950
Re	TSL 99 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) transfer	Per application	£1,200.00	£1,200.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
<b>Variation</b>												
Re	TSL 100 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Variation	Per application	£1,060.00	£1,167.06	£107.06	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,750]
Re	TSL 101 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Variation	Per application	£1,000.00	£1,000.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 102 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Variation	Per application	£1,060.00	£1,167.06	£107.06	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,250]
Re	TSL 103 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Variation	Per application	£1,000.00	£1,000.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,000
Re	TSL 104 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Variation	Per application	£1,060.00	£1,167.06	£107.06	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,500]
<b>Reinstatement</b>												
Re	TSL 105 Trading Standards and Licensing	Trading Standards and Licensing	Bingo Premises Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,200]
Re	TSL 106 Trading Standards and Licensing	Trading Standards and Licensing	Adult Gaming Centre Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £1,200]
Re	TSL 107 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises Track Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £950]
Re	TSL 108 Trading Standards and Licensing	Trading Standards and Licensing	Family Entertainment Centre Reinstatement	Per application	£600.00	£660.60	£60.60	10.10%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	[maximum fee is £950]
Re	TSL 109 Trading Standards and Licensing	Trading Standards and Licensing	Betting Premises (Other) Reinstatement	Per application	£1,200.00	£1,200.00	£0.00	0.00%		Gambling (Premises Licence Fees) (England and Wales) Regulations 2007/479 - Sch 1	Statutory Prescribed	Maximum fee is £1,200
<b>Permit</b>												
Re	TSL 110 Trading Standards and Licensing	Trading Standards and Licensing	Notification of change of circumstances fee – All Premises	Per application	£50.00	£50.00	£0.00	0.00%		reg. 10 Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	Statutory Discretionary	[Maximum fee is £50]
Re	TSL 111 Trading Standards and Licensing	Trading Standards and Licensing	Copy of Licence Fee – All Premises	Per application	£25.00	£25.00	£0.00	0.00%		Reg. 13 Gambling (Premises Licence Fees) (England and Wales) Regulations 2007	Statutory Discretionary	[Maximum fee is £25]
Re	TSL 112 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - New	Per application	£150.00	£150.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3(a) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 113 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Annual Fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	



Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 114 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Variation	Per application	£100.00	£100.00	£0.00	0.00%		Reg. 3(b) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 115 Trading Standards and Licensing	Trading Standards and Licensing	Licensed premises Gaming Machine Permit - Transfer	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3(c) Gambling Act 2005 (Licensed Premises Gaming Machine Permits) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 116 Trading Standards and Licensing	Trading Standards and Licensing	Notification of two of less gaming machines	per notification	£50.00	£50.00	£0.00	0.00%		Reg 3 Gaming Machines in Alcohol Licensed Premises (Notification Fee) (England and Wales) Regulations 2007	Statutory Prescribed	
Re	TSL 120 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - New	Per application	£200.00	£200.00	£0.00	0.00%		Gambling Act 2005 - Regulation 8 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 121 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Annual fee	each	£50.00	£50.00	£0.00	0.00%		Gambling Act 2005 - Regulation 12 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 122 Trading Standards and Licensing	Trading Standards and Licensing	Club Gaming Permit - Variation	Per application	£100.00	£100.00	£0.00	0.00%		Regulation 15 Gambling Act 2005 (Club Gaming and Club Machine Permits) Regulations 2007	Statutory Prescribed	
Re	TSL 123 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - New	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £300]
Re	TSL 124 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - renewal	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £300]
Re	TSL 125 Trading Standards and Licensing	Trading Standards and Licensing	Prize Gaming Permit - Change of name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Prize Gaming) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £25]
Re	TSL 126 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - New	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £300]
Re	TSL 127 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Renewal	Per application	£300.00	£300.00	£0.00	0.00%		Gambling Act 2005 - Regulations 3 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £300]
Re	TSL 128 Trading Standards and Licensing	Trading Standards and Licensing	Unlicensed Family Entertainment Centres - Change of Name	Per application	£25.00	£25.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £25]
Re	TSL 129 Trading Standards and Licensing	Trading Standards and Licensing	Copy of All Permits	Per application	£15.00	£15.00	£0.00	0.00%		Gambling Act 2005 - Regulation 6 Gambling Act 2005 (Family Entertainment Centre Gaming Machine) (Permits) Regulations 2007	Statutory Prescribed	[maximum fee is £15]
Re	TSL 130 Trading Standards and Licensing	Trading Standards and Licensing	Small Society Lottery - New registration	Per registration	£40.00	£40.00	£0.00	0.00%		Gambling Act 2005 - Regulation 3 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	[maximum fee is £40]
Re	TSL 131 Trading Standards and Licensing	Trading Standards and Licensing	Small society Lottery - Renewal	each	£20.00	£20.00	£0.00	0.00%		Gambling Act 2005 - Regulation 5 Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007	Statutory Prescribed	[maximum fee is £20]
<b>Licensing Act 2003 Fees</b>												
Re	TSL 132 Trading Standards and Licensing	Trading Standards and Licensing	New Premises Licence / Club Premises Certificate	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	0	0		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 133 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence / Club Premises Certificate - Provisional Statement	Per application	315	315	£0.00	0.00%		Schedule 6 The Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 134 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate variation	Per application	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	Band A - £100 Band B - £190 Band C - £315 Band D - £450 Band E - £635	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 2 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 135 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - additional fees (new & variation)	Per application	5001 - 9999 people: £500 10,000 - 14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	5001 - 9999 people: £500 10,000 - 14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	£0.00	0.00%		Licensing Act 2003 - Reg 4. and Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 136 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club Premises Certificate - Annual Fee	each	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £350	Band A - £70 Band B - £180 Band C - £295 Band D - £320 Band E - £350	0	0		Licensing Act 2003 - Reg 5. and Sch. 5 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service/ product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 137 Trading Standards and Licensing	Trading Standards and Licensing	Premises licence/Club premises Certificate - Annual fee additional fees	Per application	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	5001 - 9999 people: £500 10,000-14999 people: £1,000 15000 - 19999 people: £2,000 20000 - 29999 people: £4,000 30000 - 39999 people: £8,000 40000 - 49999 people: £12,000 50000 - 59999 people: £16,000 60000 - 69999 people: £20,000 70000 - 79999 people: £24,000 80000 - 89999 people: £28,000 90000 and over people - £32,000	£0.00	0.00%		Licensing Act 2003 - Sch. 3 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 138 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - Transfer	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 139 Trading Standards and Licensing	Trading Standards and Licensing	Premises Licence - DPS variation	Per application	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 140 Trading Standards and Licensing	Trading Standards and Licensing	Temporary Event Notice/Late Temporary Event Notice	Per Notice	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 141 Trading Standards and Licensing	Trading Standards and Licensing	Personal Licence Application - New & Renewal	Per application	£37.00	£37.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 142 Trading Standards and Licensing	Trading Standards and Licensing	Duplicate copy of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 143 Trading Standards and Licensing	Trading Standards and Licensing	Change of details of premises licence/ Club premises Certificate & personal licence	Per application	£10.50	£10.50	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 144 Trading Standards and Licensing	Trading Standards and Licensing	Notification of Interest	per notification	£21.00	£21.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 145 Trading Standards and Licensing	Trading Standards and Licensing	Interim Authority Notice	per notification	£23.00	£23.00	£0.00	0.00%		Licensing Act 2003 - Reg 8. and Sch. 6 Licensing Act 2003 (Fees) Regulations 2005	Statutory Prescribed	
Re	TSL 146 Trading Standards and Licensing	Trading Standards and Licensing	Minor Variation Application	Per application	£89.00	£89.00	£0.00	0.00%		Reg 4A The Licensing Act 2003 (Fees) Regulations 2004	Statutory Prescribed	
<b>Assisted Licensing</b>												
Re	TSL 148 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with scrap metal application	Per application	Checking Service £41 Assisted service £114	Checking Service £45.14 Assisted service £125.51	Checking Service £4.14 Assisted service £11.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 149 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with street trading application	Per application	Checking Service £41 Assisted service £114	Checking Service £45.14 Assisted service £125.51	Checking Service £4.14 Assisted service £11.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 150 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with temporary event notice application	Per application	Checking Service £15 Assisted service £52	Checking Service £16.52 Assisted service £57.25	Checking Service £1.52 Assisted service £5.25	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 151 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with transfer application	Per application	Checking Service £31 Assisted service £83	Checking Service £34.13 Assisted service £91.38	Checking Service £3.13 Assisted service £8.38	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 152 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with full variation application	Per application	Checking Service £83 Assisted service £312	Checking Service £91.38 Assisted service £343.51	Checking Service £8.38 Assisted service £31.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 153 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with DPS variation application	Per application	Checking Service £31 Assisted service £83	Checking Service £34.13 Assisted service £91.38	Checking Service £3.13 Assisted service £8.38	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 154 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with minor variation application	Per application	Checking Service £15 Assisted service £52	Checking Service £16.52 Assisted service £57.25	Checking Service £1.52 Assisted service £5.25	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 155 Trading Standards and Licensing	Trading Standards and Licensing	Assistance with new premises licence application	Per application	Checking Service £83 Assisted service £312	Checking Service £91.38 Assisted service £343.51	Checking Service £8.38 Assisted service £31.51	Checking Service 10.1% Assisted service 10.1%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
<b>General Consultancy Fees</b>												
Re	TSL 156 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per hour	Up to £124	Up to 136.52	£12.52	10.10%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
Re	TSL 157 Trading Standards and Licensing	Trading Standards and Licensing	Specialist trading standards or licensing Advice/Consultancy in Barnet	Per Day	Up to £124	up to £136.52	£12.52	10.10%		s.93 - Local Government Act 2003 and Localism Act 2011	Discretionary	
<b>Primary authority work</b>												
Re	TSL 158 Trading Standards and Licensing	Trading Standards and Licensing	Primary authority work	Per hour	Up to £62 per hour	Up to £68.26 per hour	£6.26	10.10%		Regulatory Enforcement and Sanctions ACT 2008	Statutory Discretionary	
<b>Fixed penalty notices under London Local Authority Act 1990 (as amended)</b>												

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	TSL 159 Trading Standards and Licensing	Trading Standards and Licensing	Penalty Charges Under the Energy Performance of Buildings (England and Wales) Regulations 2012	Per offence	As set by legislation - Currently The penalty charge specified in the notice shall be— (a)in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i)where the building is a dwelling, £200; (ii)where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b)in relation to a breach of a duty under regulation 14(3)(a), £1000; (c)in relation to a breach of a duty under regulation 14(3)(b), £500; (d)in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e)in relation to a breach of a duty under regulation 35(5), £200.	As set by legislation - Currently The penalty charge specified in the notice shall be— (a)in relation to a breach of a duty under regulation 6(2), 6(5), 7(2), 7(3), 7(4), or 7(5), or of the EPC construction duty— (i)where the building is a dwelling, £200; (ii)where the building is not a dwelling, calculated in accordance with the formula in paragraph (2); (b)in relation to a breach of a duty under regulation 14(3)(a), £1000; (c)in relation to a breach of a duty under regulation 14(3)(b), £500; (d)in relation to a breach of a duty under regulation 18(1), 20(1), 20(2) or 21, £300; and (e)in relation to a breach of a duty under regulation 35(5), £200.	£0.00	0.00%		s.38 Energy Performance of Buildings (England and Wales) Regulations 2012/3118	Statutory Prescribed	
Re	TSL 160 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notice under Section 52 Anti-social Behaviour, Crime and Policing Act 2014	Per offence	£100.00	100	£0.00	0.00%		s.52 Anti-Social Behaviour, Crime and Policing Act 2014	Statutory Prescribed	
Re	TSL 161 Trading Standards and Licensing	Trading Standards and Licensing	Fixed penalty notices under the London Local Authorities Act 2003 in relation to abatement notices served under Section 80 of the Environmental Protection Act 1990	per offence	Residential £150 Business/Trade/Industrial £400		£0.00	0.00%		s.80ZA Environmental Protection Act 1990		
Re	TSL 162 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Redress Schemes for Lettings Agency Work and Property Management Work Requirement to Belong to a Scheme etc) (England) Order 2014	per offence	Up to £5000	Up to £5000	£0.00	0.00%		Article 8 Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014	Statutory Discretionary	
Re	TSL 163 Trading Standards and Licensing	Trading Standards and Licensing	monetary penalty for offences under Part 3 Chapter 3 of the Consumer Rights Act 2015 (Letting Agent	per offence	Up to £5000	Up to £5000	£0.00	0.00%		s.87 Consumer Rights Act 2015	Statutory Discretionary	
Re	TSL 164 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Charging unlawful fees)	per offence	First Offence - up to £5,000 fine Further breach within 5 years Financial Penalties of up to £30,000	First Offence - up to £5,000 fine Further breach within 5 years Financial Penalties of up to £30,000	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	
Re	TSL 165 Trading Standards and Licensing	Trading Standards and Licensing	Financial Penalties under the Tenants Fees Act 2019 (Unlawfully retaining the holding deposit)	per offence	up to £5,000 fine	up to £5,000 fine	£0.00	0.00%		s.8 Tenant Fees Act 2019	Statutory Discretionary	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Environmental Safety**  
 Area: **Fixed Penalty Notices - Community Safety**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments/ Regulation Description
Environmental Safety	Fixed Penalty Notices	Community Safety	Littering	Per Fixed Penalty	£100	£100	£0	0%	Statute	Environmental Protection Act 1990, Section 87/88	Minimum: £65 Maximum: £150
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Domestic Waste	Per Fixed Penalty	£100	£60	-40	-40%	Statute	Environmental Protection Act 1990, Section 46 Specific statutory procedure on how to issue FPN – must be notice of intent and final notice issued and right of appeal to 1st tier tribunal. Any issue of FPN must be compliant with s.46A-D EPA 1990	Default: £60 FPRN Range: £40-80
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£42	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Business and Commercial Waste Presentation Notices	Per Fixed Penalty	£100	£100	£0	0%	Statute	Environmental Protection Act 1990, Section 47	Minimum: £75 Maximum: £110 Reduced Amount: £60 min
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Distributing Free Literature without Consent	Per Fixed Penalty	£80	£50	-30	-38%	Statute	Environmental Protection Act 1990, Schedule 3A, paragraph 7	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£35	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Failing to Produce Authority	Per Fixed Penalty	£300	£300	£0	0%	Statute	Control of Pollution (Amendment) Act 1989, Section 5B	Amount of FPN is £300.00 (s.5B(9) CoP(A)A 1989)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£210	n/a	n/a	Statute		Reduced Amount – not less than £180.00 (Reg 11 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Failing to Produce Waste Transfer Notes	Per Fixed Penalty	£300	£300	£0	0%	Statute	Environmental Protection Act 1990, Section 34	Minimum: £150 Maximum: £400 (s.34ZA(8) EPA 1990 Reduced Amount – not less than £180.00 (Reg 11 – 2017 Regulations) Payment of reduced amount period = 10 days (s.34ZA(9) EPA 1990)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£210	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - <b>First Offence</b>	Per Fixed Penalty <b>First Offence</b>	£400	£200	-200	-50%	Statute	Environmental Protection Act 1990, Section 34 (2A)	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£140	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - <b>Second Offence</b>	Per Fixed Penalty <b>Second Offence</b>	n/a	£400	n/a	n/a	Statute		New 23/24
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£280	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Household Duty of Care Breach - Unauthorised Deposit of Waste - <b>Third Offence</b>	Per Fixed Penalty <b>Third Offence</b>	n/a	Automatic court based prosecution referral	n/a	n/a	Statute		New 23/24
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	Automatic court based prosecution referral	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Community Protection Notices	Per Fixed Penalty	£100	£100	£0	0%	Statute	Anti-Social Behaviour, Crime and Policing Act 2014, Section 48	Not more than £100.00 (s.52(7) 2014 Act) section 52(8)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Requiring payment of lesser amount is paid before the 14 days.
Environmental Safety	Fixed Penalty Notices	Community Safety	Public Spaces Protection Orders	Per Fixed Penalty	£100	£100	£0	0%	Statute	Anti-Social Behaviour, Crime and Policing Act 2014, Section 63 and 67	Not more than £100.00 (s.68(6) 2014 Act)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Requiring payment of lesser amount is paid before the 14 days.
Environmental Safety	Fixed Penalty Notices	Community Safety	Abandoned Vehicles	Per Fixed Penalty	£200	£200	£0	0%	Statute	Refuse Disposal (Amenity) Act 1978, Section 2A – Abandoned Vehicles	Amount of FPN = £200.00 s.2A(8) RD(A)A 1978
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£140	n/a	n/a	Statute		Reduced Amount – not less than £120.00 (Reg 10 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Graffiti and Fly Posting	Per Fixed Penalty	£80	£100	£20	25%	Statute	Anti-Social Behaviour Act 2003, Section 43	Minimum: £65 Maximum: £150
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Reduced Amount – not less than £50.00 (Reg 8 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Nuisance Vehicles	Per Fixed Penalty					Statute	Cleaner Neighbourhoods and Environment Act 2005, Section 3 & 4	Amount of FPN is £100.00 (s.6(9) CNaEA2005)
Environmental Safety	Fixed Penalty Notices	Community Safety	(S.3) Exposing vehicles for sale upon a road;		£100	£100	£0	0%	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	(S.4) Repairing vehicles upon the road.		£100	£100	£0	0%	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		Reduced Amount – not less than £60.00 (Reg 9 – 2017 Regulations)
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - <b>First Offence</b>	Per Fixed Penalty <b>First Offence</b>	£400	£200	-200	-50%	Statute	Environmental Protection Act 1990, Section 33(1)(a)	Minimum: £150 Maximum: £400 (s.33ZA(9) EPA 1990)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£140	n/a	n/a	Statute		Reduced Amount – not less than £120
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - <b>Second Offence</b>	Per Fixed Penalty <b>Second Offence</b>	n/a	£400	n/a	n/a	Statute		payment of reduced amount period = 10 days (s.33ZA(10) EPA 1990)
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£280	n/a	n/a	Statute		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments/ Regulation Description
Environmental Safety	Fixed Penalty Notices	Community Safety	Unauthorised deposit waste (Fly tipping) - <b>Third Offence</b>	Per Fixed Penalty <b>Third Offence</b>	n/a	Automatic court based prosecution referral	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	Automatic court based prosecution referral	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Willful obstruction of the highway	Per Fixed Penalty	£100	£100	£0	0%	Statute	Highways Act 1980 Section 137 (1)	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Interruption of user	Per Fixed Penalty	£100	£100	£0	0%	Statute	Highways Act 1980 Section 148(c)	
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£70	n/a	n/a	Statute		
Environmental Safety	Fixed Penalty Notices	Community Safety	Smoking in Smoke free premises or Business vehicle	Per Fixed Penalty	£50	£50	£0	0%	Statute	Health Act 2006 Section 7	Amount of FPN is £50.00,(29 days to pay) Reduced Amount = £30.00 and payment of reduced amount period = 15 days
Environmental Safety	Fixed Penalty Notices	Community Safety	Early payment 14 days minimum sum)		n/a	£50	n/a	n/a	Statute		[Payment periods within s.9 and Schedule 1 of HA 2006]

Terminology key

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Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

**Fees and Charges 2023/24**

Department:	Children's & Family Services
Area:	Family Resource Centre

Fee/Charge Title	Description	Unit of Measure	Charges 2022/23	Charges from 01/01/23	Change from prior year (actual)	Change from prior year (%)	Comments/ use volume	Additional detail for new charges / above or below inflation	Statutory Basis for charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary).
Referral Fee	Referral Fee	Per Referral	£0.00	£25.00	£25.00	New	Estimate 1 per month	There is considerable work involved in processing a referral, so this covers the admin time	Local Government Act 2003, Section 93	Discretionary
Contact Agreement Meeting and Contact review meeting	Contact Agreement Meeting and Contact review meeting	Per Meeting	£0.00	£35.00	£35.00	New	Estimate 1 per month	This reflects staff time taken to organise, chair and write up the outcome the meeting	Local Government Act 2003, Section 93	Discretionary
Weekday supervised Contact (up to two hours contact)	Weekday supervised Contact (up to two hours contact)	Per 3 Hour Session	£86.70	£100.00	£13.30	15.34%	Estimate 8 per month	This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Weekend supervised Contact (up to 2 hours contact)	Weekend supervised Contact (up to 2 hours contact)	Per 3 Hour Session	£130.50	£160.00	£29.50	22.61%		This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Weekday supported (room only)	Weekday supported (room only)	Per Hour	£23.20	£30.00	£6.80	29.31%	Estimate 1 per month	This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Weekend supported (room only)	Weekend supported (room only)	Per Hour	£34.70	£45.00	£10.30	29.68%		This rate has not been increased since c.2009.	Local Government Act 2003, Section 93	Discretionary
Court Report writing fee	Court Report writing fee	Per Report	£0.00	£35.00	£35.00	New		This reflects staff time	Local Government Act 2003, Section 93	Discretionary
Handover service	Handover service	Per Handover	£0.00	£20.00	£20.00	New		This is a new proposed service, and reflects staff time	Local Government Act 2003, Section 93	Discretionary
Second Supervisor	Second Supervisor	Per Hour	£0.00	£35.00	£35.00	New		This is a new proposed fee	Local Government Act 2003, Section 93	Discretionary
Attendance at Court	Attendance at Court	Per Attendance	£0.00	£150.00	£150.00	New		This is a new proposed fee	Local Government Act 2003, Section 93	Discretionary

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Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Children's Family Services**  
 Area: **Children Centres**

Reference/	Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Comments	Additional detail for new charges / above inflation	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of Charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
Children Centres	Parkfield child care			Age 2	Per Child Per Hour	£6.12	£6.12	£6.12	£6.49	£0.37	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Parkfield child care			Age 3-4	Per Child Per Hour	£5.87	£5.87	£5.87	£6.22	£0.35	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Meals			Children Centre - Parkfield	Per Child Per Hour	£2.31	£2.31	£2.31	£2.45	£0.14	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Wingfield child care			Age 2	Per Child Per Hour	£5.97	£5.97	£5.97	£6.33	£0.36	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Wingfield child care			Age 3-4	Per Child Per Hour	£5.71	£5.71	£5.71	£6.05	£0.34	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Meals			Children Centre - Wingfield	Per Child Per Hour	£2.14	£2.14	£2.14	£2.27	£0.13	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Newstead Child care			Age 2	Per Child Per Hour	£6.51	£6.51	£6.51	£6.90	£0.39	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Newstead Child care			Age 3-4	Per Child Per Hour	£6.25	£6.25	£6.25	£6.63	£0.38	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Children Centres	Meals			Children Centre - Newstead	Per Child Per Hour	£2.19	£2.19	£2.19	£2.32	£0.13	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday Schemes	Per day	£18.36	£18.36	£18.36	£19.46	£1.10	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday Schemes - Siblings charge	Per day	£14.79	£14.79	£14.79	£15.68	£0.89	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday schemes including aftercare	Per day	£22.95	£22.95	£22.95	£24.33	£1.38	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team charges	Holiday programmes			Holiday schemes including aftercare - Siblings charge	Per day	£19.38	£19.38	£19.38	£20.54	£1.16	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	After School Club			Term Time Only	Per Session	£7.00	£7.00	£7.00	£7.42	£0.42	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	School Holiday Play Scheme			Holiday Playscheme	Per Day	£20.00	£20.00	£20.00	£21.20	£1.20	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	School Holiday Play Scheme			Sibling	Per Day	£16.50	£16.50	£16.50	£17.49	£0.99	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary
Play Team	Nursery fee paying			Age 2-3	Per Session	£18.00	£18.00	£18.00	£19.08	£1.08	6.00%	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there.	Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Childcare Act 2006 - Section 10	Statutory discretionary

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**Fees and Charges 2023/24**

Department: **Children's Family Services**  
 Area: **0-19 Traded Services**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Comments	Additional detail for new charges / above inflation	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of Charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)
0 - 19 Early Help Service Traded Service & Programmes	Equipment		Partnership/charitable	Per Item	£4.00	£4.00	£4.00	£4.24	£0.24	6.00%	Equipment for hire with lighting Box for Theatre Productions	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Hire of Theatre, Blue Room, Foyer and PA System / lighting Box for Theatre Productions		Partnership/charitable		£200.00	£200.00	£200.00	£212.00	£12.00	6.00%	Hourly Rate for Hire of FYC Theatre, Foyer and PA System / CV Hall, stage, kitchen area, reception and PA System including lighting Box for Theatre Productions	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Theatre Production Booking, Full Day Hire		Partnership Rate		£550.00	£550.00	£550.00	£583.00	£33.00	6.00%	Full Day booking for Theatre Hire for Productions. All Area Access, Theatre with seating for 80 - 100 people. Dance Studio, Blue Room (behind theatre). Foyer for entrance including café area. Or CV Hire seating 100 - 120 with kitchen, summer house and reception area Includes PA System and Lighting Box. Full Day Hire	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Theatre Production Booking, Per Hour, Minimum of 3 Hour Hire		Partnership Rate		£100.00	£100.00	£100.00	£106.00	£6.00	6.00%	Full Day booking for Theatre Hire for Productions. All Area Access, Theatre with seating for 80 - 100 people. Dance Studio, Blue Room (behind theatre). Foyer for entrance including café area. Or CV Hire seating 100 - 120 with kitchen, summer house and reception area Includes PA System and Lighting Box. Full Day Hire includes PA System and Lighting Box per hour. Minimum of 3 Hour Booking	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Membership on Provider Directory on 0 - 19 Website		Standard		£400.00	£400.00	£400.00	£424.00	£24.00	6.00%	ANNUAL CHARGE for Provider Directory where the Provider will have their company link and course details. Companies will be vetted to meet suitability of 0 - 19 website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Homepage TOP Banner - Advertising space peak times		Standard		£200.00	£200.00	£200.00	£212.00	£12.00	6.00%	MONTHLY advertising on homepage TOP banner Space on 0 - 19 Website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Homepage BOTTOM Banner - Advertising space on website off peak		Standard		£150.00	£150.00	£150.00	£159.00	£9.00	6.00%	MONTHLY advertising on homepage BOTTOM banner Space on 0 - 19 Website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary
0 - 19 Early Help Service Traded Service & Programmes	Miscellaneous Pages - Banner Advertising space on website		Standard		£100.00	£100.00	£100.00	£106.00	£6.00	6.00%	MONTHLY advertising on miscellaneous pages on 0 - 19 Website	6% uplift on fees, running costs are higher, but since CPI uplift could make it unaffordable for providers, a lower than CPI increase to ensure demand still there. Cost shouldn't be passed on to vulnerable families, there is the Holiday Activities Fund now to support delivery.	Local Government Act 2003 - Section 93	Discretionary

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Fees and Charges 2023/24

Department: **Re**  
 Area: **Planning**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 1 Planning Policy Publications	Planning	Planning Briefs & Supplementary Planning Guidance	Each	£45.50	£50.10	£4.60	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 2 Planning Policy Publications	Planning	(for residents only)	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 3 Planning Conservation Publications	Planning	Conservation Area Character Appraisals	Each (sub areas within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document)	£38.00	£41.84	£3.84	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 4 Planning Conservation Publications	Planning	(for residents only)	Each. Each sub area within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document.	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 5 Planning Conservation Publications	Planning	Statutory List of Buildings of special architectural or historic interest	Each	£46.50	£51.20	£4.70	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 6 Planning Conservation Publications	Planning	(for residents only)	Each	£24.50	£26.97	£2.47	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 7 Planning Conservation Publications	Planning	Schedule of Building of local or historic interest	Each	£39.00	£42.94	£3.94	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 8 Planning Conservation Publications	Planning	(for residents only)	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 9 Planning Conservation Publications	Planning	Statutory List extracts	Each	£24.25	£26.70	£2.45	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 10 Planning Conservation Publications	Planning	One building per extra copy	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 11 Planning Conservation Publications	Planning	Article 4 Directions per area	Each	£36.50	£40.19	£3.69	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 12 Planning Conservation Publications	Planning	Conservation Area Maps	Each	£45.75	£50.37	£4.62	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 13 Planning Conservation Publications	Planning	(for residents only)	Each	£26.01	£28.64	£2.63	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 14 Planning Development Control Documents	Planning	Copies of Planning Decisions	Each	£33.50	£36.88	£3.38	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 15 Planning Development Control Documents	Planning	Copies of Enforcement Notices	Each	£33.50	£36.88	£3.38	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 16 Planning Development Control Documents	Planning	Weekly list of Planning applications per area by email	Each	£32.00	£35.23	£3.23	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 17 Planning Development Control Documents	Planning	Tree Preservation Order Full Document	Each	£32.00	£35.23	£3.23	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 18 Planning Development Control Documents	Planning	Tree Preservation Order Full Document	Each	£16.50	£18.17	£1.67	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 19 All Planning and Building Control Services	Planning	Photocopying per A3 copy	Each	£1.50	£1.65	£0.15	10.10%	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	Discretionary		
Re	PL 20 All Planning and Building Control Services	Planning	Photocopying per A4 copy	Each	£1.00	£1.10	£0.10	10.10%	s93 of the Local Government Act 2003 or s13A Local Land Charges Act 1975	Discretionary		
Re	PL 21 Reproduction of maps/drawings	Planning	Photocopy A1-A0	Each	£24.50	£26.97	£2.47	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 22 Reproduction of maps/drawings	Planning	Photocopy A2	Each	£19.32	£21.27	£1.95	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 25 Cancellation of application / Withdrawal	Planning	Charge made for withdrawal of application post registration prior to consideration by a planning officer - % of application fee	Each	25%	25%	N/A	N/A	s93 of the Local Government Act 2003	Discretionary		
Re	PL 26 Electronic copies of applications	Planning	Per CD / USB Stick	Each	£39.02	£42.96	£3.94	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 27 Electronic copies of applications	Planning	Either of the above (for residents only)	Each	£18.75	£20.64	£1.89	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 28 Historic Planning Information	Planning	File retrieval from archive	Each	£19.00	£20.92	£1.92	10.10%	s93 of the Local Government Act 2003	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 29 Historic Planning Information	Planning	(for residents only for applications decided before 1 Jan 200) Requests for files may take a month to process as the files are archived off site.	Each	£13.00	£14.31	£1.31	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 30 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice	Each	£480.00	£528.48	£48.48	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 31 Enforcement Specific Charges	Planning	Requests to withdraw an Enforcement Notice – one hour meeting included	Each	£560.00	£616.56	£56.56	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 32 Enforcement Specific Charges	Planning	Confirmation of compliance with clauses in a S106 planning obligation - desktop exercise	per hour	£0.00	£240.00	£240.00	0.00%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 33 Enforcement Specific Charges	Planning	Enforcement meeting (at the Head of Development Management's discretion)	per hour	£89.50	£98.54	£9.04	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 34 Correspondence requiring research to answer	Planning	Correspondence requiring research to answer	per hour	£26.00	£28.63	£2.63	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 35 Correspondence requiring research to answer	Planning	Enforcement Enquiry per question per address	per hour	£26.00	£28.63	£2.63	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 36 High Hedge Complaints	Planning	High Hedge Complaint Investigation (50% discount for income support)	Per address	£698.00	£768.50	£70.50	10.10%	Anti-social Behaviour Act 2003 s68(1)(b)	Discretionary		
Re	PL 37 Postage	Planning	Postage A5 letter	Each	£2.32	£2.55	£0.23	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 38 Postage	Planning	Postage A4 package	Each	£7.05	£7.77	£0.71	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 39 Postage	Planning	Postage A4 letter	Each	£4.73	£5.21	£0.48	10.10%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 40 Planning Advice Charges (PreApplication Advice)	Planning	Category A (Complex - 150+ residential units or 4000m2+ of commercial floor space)	Initial meeting	£10,865.00	£11,500.00	£635.00	5.84%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 41 Planning Advice Charges (PreApplication Advice)	Planning	Category B (Complex - 100+ residential units or 4000m2+ of commercial floor space)	Initial meeting	£8,449.00	£10,500.00	£2,051.00	24.28%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 42 Planning Advice Charges (PreApplication Advice)	Planning	Category C (Major 10 - 99 residential units or 1000m2 - 3999m2 of commercial floor space)	Initial meeting	£6,044.00	£8,500.00	£2,456.00	40.64%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 44 Planning Advice Charges (PreApplication Advice)	Planning	Category D (Minor - 2-9 residential units, 100m2-900m2 commercial floor space) HMO's (100m2 - 999m2)	Initial meeting	£1,852.00	£2,250.00	£398.00	21.49%	s93 of the Local Government Act 2003	Discretionary		
Re	PL 45 Planning Advice Charges (PreApplication Advice)	Planning	Category E (Minor - 2-4 residential units, 100m2-999m2 commercial floor space) HMO above 100m2	Written Advice only, no meeting	£990.00	DELETE	DELETE	DELETE	DELETE	DELETE	DELETE	Delete
Re	PL 46 Planning Advice Charges (PreApplication Advice)	Planning	Category F (Creation of one residential unit: creation of one additional residential house or flat; The replacement of an existing residential unit; The conversion of 1 property into 2 residential units, including demolition and rebuild not within a conservation area	Initial meeting	£328.00	DELETE	DELETE	DELETE	DELETE	DELETE	DELETE	Delete
Re	PL 46 Planning Advice Charges (PreApplication Advice)	Planning	New Category (Creation of one dwelling)	Initial meeting	N/A	£1,300.00	New charge	New charge	s93 of the Local Government Act 2004	Discretionary	Rename as category E	
Re	PL 47 Planning Advice Charges (PreApplication Advice)	Planning	Category G Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues with meeting including Heritage Officer	Initial meeting	£997.00	DELETE	DELETE	DELETE	DELETE	DELETE	DELETE	Delete
Re	PL 48 Planning Advice Charges (PreApplication Advice)	Planning	Category H Creation of one residential unit in a conservation area / listed building / or with associated complex heritage issues	Written Advice only, no meeting	£703.00	DELETE	DELETE	DELETE	DELETE	DELETE	DELETE	Delete
Re	PL 49 Planning Advice Charges (PreApplication Advice)	Planning	Category F Small scale development: Small extensions/ alterations (including advertisements) to commercial or similar premises below the threshold of category G; Small changes of use to such premises below the threshold of category G Other small scale developments below the threshold of category G HMO below 100m2	Written Advice only, no meeting	£235.00	£258.74	£23.74	10.10%	s93 of the Local Government Act 2003	Discretionary	Was I	
Re	PL 50 Planning Advice Charges (PreApplication Advice)	Planning	Category G Householder development: Extensions or alterations to a single residential unit	Written Advice only, no meeting	£130.00	£143.13	£13.13	10.10%	s93 of the Local Government Act 2003	Discretionary	Was J	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 51 Planning Advice Charges (PreApplication Advice)	Planning	Category H Householder development: Extensions or alterations to a single residential unit with heritage issues	Written Advice only, no meeting	£195.00	£214.70	£19.70	10.10%	s93 of the Local Government Act 2003	Discretionary	Was K	
Re	PL 52 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Case Officer up to Principal Planner	Per hour	£258.00	£284.06	£26.06	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 53 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Team Leader/Manager	Per hour	£322.00	£354.52	£32.52	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 54 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Service Heads and Directors	Per hour	£387.00	£426.09	£39.09	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 55 Rates For Officers Giving Specialist Advice & Charges for Subsequent Meetings	Planning	Specialist Advice (egg: Trees, Conservation & Design, Highways) Additional specialist advice available	Per hour	£322.00	£354.52	£32.52	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 56 Additional Services	Planning	Choice of case officer (up to senior only) 10% on category charge - minimum charge listed	Per application	Delete	Delete	Delete	Delete		Delete	Delete	Delete
Re	PL 57 Additional Services	Planning	Choice of case officer (Principal or above) 20% on category charge - minimum charge listed	Per application	Delete	Delete	Delete	Delete		Delete	Delete	Delete
Re	PL 58 Additional Services	Planning	Consultation/meeting in relation to proposed tree work, with written notes	Base fee	£482.00	£530.68	£48.68	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 59 Additional Services	Planning	cost per additional tree with the above service	Per tree	£53.50	£58.90	£5.40	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 60 Fast Track - householder applications	Planning	Service 1 a - Registration of application within 24 hours b - Consultation of neighbouring properties within 24 hours. c - Provision of an officer's recommendation within 5 weeks of validation	Per application	£403.00	£443.70	£40.70	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 61 Fast Track - householder applications	Planning	Service 2 Visit to site within 5 working days of registration - only where Service 1 is taken	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 62 Fast Track - householder applications	Planning	Service 3 a - Registration of application within 1 day b - Review of the information submitted with the application within 2 working days of the site visit, if Service 2 accepted, or 7 working days from validation (if Service 2 not accepted) c - Provision of an email setting out any required changes to the application or confirming support/refusal of the application	Per application	£330.00	£363.33	£33.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 63 Fast Track - householder applications	Planning	Service 4 a - Registration of application within 1 day b - Consultation of neighbours within 1 working day c - Provision of an officers recommendation within 1 working day following on from the end of the consultation period (28 days)	Per application	£704.50	£775.65	£71.15	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 64 Fast Track - householder applications	Planning	Additional and faster services	Per application	N/A	N/A	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 65 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 5 1- Registration of valid application within 1 working day of receipt 2- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 15 working days of registration. 3- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 66 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 6 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 10 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£292.00	£321.49	£29.49	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 67 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 7 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 5 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£347.00	£382.05	£35.05	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 68 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 8 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 2 working days of registration. c- Decision issued within 1 working day of confirmation of support or within 1 working of receipt of acceptable amendments / additional information	Per application	£460.50	£507.01	£46.51	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 69 Fast Track - conditions and certificate of lawfulness applications	Planning	Service 9 a- Registration of valid application within 1 working day of receipt b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application within 1 working days of registration.	Per application	£693.00	£762.99	£69.99	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 70 Fast Track - conditions and certificate of lawfulness applications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 71 Fast Track - Office to Residential Prior Notifications	Planning	Service 10 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours c - Provision of an officer's recommendation within 4 weeks of validation	Per application	£398.50	£438.75	£40.25	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 72 Fast Track - Office to Residential Prior Notifications	Planning	Service 11 Subject to a prior notification application is approved, provision of letter confirming compliance with relevant legislation.	Per application	£85.50	£94.14	£8.64	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 73 Fast Track - Office to Residential Prior Notifications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 74 Fast Track - Larger Home Extensions Prior Notifications	Planning	Service 12 - Larger homes a- Registration of valid application within 1 working day of receipt b- Consultation of neighbouring properties within 24 hours c- Provision of an officer's recommendation within 5 weeks of validation	Per application	£221.09	£243.41	£22.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 75 Fast Track - Larger Home Extensions Prior Notifications	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 76 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 13 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Per application	£222.00	£244.42	£22.42	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 77 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 14 - only available if service 13 is taken a - Review of the information submitted within 5 working days from the validation of the application b- Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Per application	£332.50	£366.08	£33.58	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 78 Fast Track - Small Minor Applications and Variation of Conditions 1 - 4 residential units / 100m2 - 999m2	Planning	Service 15 Provision of an officer's recommendation within 5 weeks of validation.1 - 4 residential units / 100m2 - 999m2	Per application	£222.00	£244.42	£22.42	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 79 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 16 a - Registration of valid application within 1 working day of receipt b - Consultation of neighbouring properties within 24 hours	Per application	£330.00	£363.33	£33.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 80 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 17 - only available if service 16 is taken a - Review of the information submitted within 5 working days from the validation of the application b - Provision of an email setting out any required changes to the application or confirming support/refusal of the application.	Per application	£460.50	£507.01	£46.51	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 81 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Service 18 Provision of an officer's recommendation within 5 weeks of validation.	Per application	£330.00	£363.33	£33.33	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 82 Fast Track - Large Minor Applications and Variation of Conditions 5 - 9 residential units / 1000m2 - 1999m2	Planning	Additional and faster services	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 83 Fast Track - Pre-Application advice Category A and B	Planning	Tailored service - Quote provided on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 85 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 19 1- Accelerated offer of meeting at our offices (or on site) within 10 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 86 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 20 1- Accelerated offer of meeting at our offices (or on site) within 5 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 87 Fast Track - Pre-Application advice Category D, E and F	Planning	Service 21 1- Accelerated offer of meeting at our offices (or on site) within 2 working days 2- Provision of meeting notes within 3 working days of meeting	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 88 Fast Track - Pre-Application advice Category D, E and F	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 89 Fast Track - Pre-Application advice Categories G and J	Planning	Service 22 Accelerated offer of meeting at our offices (or on site) within 10 working days	Per application	25% of standard base pre-application fee	25% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 90 Fast Track - Pre-Application advice Categories G and J	Planning	Service 23 Accelerated offer of meeting at our offices (or on site) within 5 working days	Per application	50% of standard base pre-application fee	50% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 91 Fast Track - Pre-Application advice Categories G and J	Planning	Service 24 Accelerated offer of meeting at our offices (or on site) within 2 working days	Per application	75% of standard base pre-application fee	75% of standard base pre-application fee	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 92 Fast Track - Pre-Application advice Categories G and J	Planning	Service 25 Provision of written notes within 6 working days of meeting	Per application	£59.75	£65.78	£6.03	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging	Comments	Additional detail for new charges / above inflation
Re	PL 93 Fast Track - Pre-Application advice Categories G and J	Planning	Service 26 Provision of written notes within 3 working days of meeting	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 94 Fast Track - Pre-Application advice Categories G and J	Planning	Service 27 Provision of written notes within 6 working days of request (when no meeting is required)	Per application	£115.50	£127.17	£11.67	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 95 Fast Track - Pre-Application advice Categories G and J	Planning	Service 28 Provision of written notes within 3 working days of request (when no meeting is required)	Per application	£225.00	£247.73	£22.73	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 96 Fast Track - Pre-Application advice Categories G and J	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 97 Fast Track - Category K	Planning	Service 29 Accelerated offer of meeting at our offices (or on site) within 6 working days	Per application	£176.87	£194.73	£17.86	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 98 Fast Track - Category K	Planning	Service 30 Accelerated offer of meeting at our offices (or on site) within 3 working days	Per application	£347.00	£382.05	£35.05	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 99 Fast Track - Category K	Planning	Service 31 Accelerated offer of meeting at our offices (or on site) within 1 working days	Per application	£579.50	£638.03	£58.53	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 100 Fast Track - Category K	Planning	Service 32 Provision of written notes within 6 working days of meeting	Per application	£23.15	£25.49	£2.34	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 101 0 Fast Track - Category K	Planning	Service 33 Provision of written notes within 3 working days of meeting	Per application	£88.43	£97.37	£8.93	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 102 1 Fast Track - Category K	Planning	Service 34 Provision of written notes within 1 working days of meeting	Per application	£176.87	£194.73	£17.86	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 103 2 Fast Track - Category K	Planning	Service 35 Provision of written notes within 6 working days (when no meeting is required)	Per application	£85.50	£94.14	£8.64	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 104 3 Fast Track - Category K	Planning	Service 36 Provision of written notes within 3 working days (when no meeting is required)	Per application	£169.00	£186.07	£17.07	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 105 4 Fast Track - Category K	Planning	Service 37 Provision of written notes within 1 working day (when no meeting is required)	Per application	£339.50	£373.79	£34.29	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 106 5 Fast Track - Category K	Planning	Additional and faster services on request	Per application	On request	On request	N/A	N/A	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 107 6 Fast Track - Additional Services	Planning	Service 38 10 to 24 residential units or 1000-1999 m2 commercial floorspace	Per application	£7,042.00	£7,753.24	£711.24	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
Re	PL 108 7 Fast Track - Additional Services	Planning	Service 39 25 to 49 residential units or 2000-3999m2 commercial floorspace	Per application	£10,509.00	£11,570.41	£1,061.41	10.10%	s93 Local Govt Act 2003/s3 Localism Act 2011	Discretionary		
<b>Street Naming and Numbering</b>												
Re	SNN 1 Street Naming and Numbering	Street Naming and Numbering	Application for numbering a property - new development or conversion	Per property	£108.07	£118.98	£10.91	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 2 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Authority choice of name)	Per Street	£282.90	£311.47	£28.57	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 3 Street Naming and Numbering	Street Naming and Numbering	Application for naming a new street (Applicants choice of name adhering to SNN Policy)	Per Street	£338.70	£372.91	£34.21	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 4 Street Naming and Numbering	Street Naming and Numbering	Renaming existing street	Base fee per street	£413.30	£455.05	£41.74	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 5 Street Naming and Numbering	Street Naming and Numbering	Renaming existing street	Per property for street name change	£31.00	£34.13	£3.13	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 6 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Authority choice of name)	Per block/house	£187.22	£206.13	£18.91	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 7 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of buildings (Applicants choice of name, adhering to SNN Policy)	Per block/house	£224.67	£247.36	£22.69	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 8 Street Naming and Numbering	Street Naming and Numbering	Naming or renaming of Parks and Open Spaces	Per name	£187.22	£206.13	£18.91	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 11 Street Naming and Numbering	Street Naming and Numbering	Retrospective application for street naming / building naming / building numbering	per unit/street	As per schedule +30%	As per schedule +30%	N/A	N/A	s93 Local Government Act 2003	Discretionary		
Re	SNN 12 Street Naming and Numbering	Street Naming and Numbering	Officer hourly rate	per hour	£52.02	£57.27	£5.25	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 13 Street Naming and Numbering	Street Naming and Numbering	Confirmation of Address	per unit	£104.04	£114.55	£10.51	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 14 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	5 to 19 units - base fee	£525.40	£578.47	£53.07	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 15 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per unit	£41.44	£45.63	£4.19	10.10%	s93 Local Government Act 2003	Discretionary		

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Re	SNN 16 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	20 to 49 units - base fee	£1,153.82	£1,270.36	£116.54	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 17 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per unit	£29.66	£32.66	£3.00	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 18 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	50 to 100 units - base fee	£1,986.35	£2,186.97	£200.62	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 19 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per unit	£21.65	£23.84	£2.19	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 20 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	100 plus units - base fee	£2,227.78	£2,452.79	£225.01	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 21 Street Naming and Numbering	Street Naming and Numbering	Fixed price plus reduced price per unit	per additional unit	£14.43	£15.89	£1.46	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 22 Street Naming and Numbering	Street Naming and Numbering	Application for Renumbering existing property	Per Unit	£129.64	£142.74	£13.09	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 23 Street Naming and Numbering	Street Naming and Numbering	Numbering new developments	Above 50	£525.40	£578.47	£53.07	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 24 Street Naming and Numbering	Street Naming and Numbering	Written (letter or email) confirmation of official address or additional copies of official notification letter	Per application reference	£32.54	£35.82	£3.29	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 25 Street Naming and Numbering	Street Naming and Numbering	Amendment to officially agreed addresses due to change in plot numbers, plot positions, building number - only available within 6 months of decision	Per property	£61 plus £6.00 per unit	£67.16 plus £6.61 per unit	£6.16 £0.61	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 26 Street Naming and Numbering	Street Naming and Numbering	Site visit	per visit	£156.06	£171.82	£15.76	10.10%	s93 Local Government Act 2003	Discretionary		
Re	SNN 27 Street Naming and Numbering	Street Naming and Numbering	Direct action	Per Address	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	Cost of any direct action to be recovered including officers time, site visits conducted and any contractor costs incurred	N/A	N/A	s93 Local Government Act 2003	Discretionary		

**Terminology key**

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Re  
 Area: Building Control

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Hourly Rate												
Re	BC 4 Building Control	Building Control	Any chargeable function	Per chargeable hour	£73.25	£77.00	£3.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Discretionary	
Table A(1)												
Building Notice and Full Plans												
Re	BC 5 Building Control	Building Control	Single storey dwelling	Fixed Fee	£1,062.13	£1,116.50	£54.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 6 Building Control	Building Control	Each additional dwelling (single storey)	Fixed Fee	£256.38	£269.50	£13.13	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 7 Building Control	Building Control	Two storey dwelling	Fixed Fee	£1,098.75	£1,155.00	£56.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 8 Building Control	Building Control	Each additional dwelling (two storey)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 9 Building Control	Building Control	Two storey dwelling* (incorporating a basement storey)	Fixed Fee	£1,391.75	£1,463.00	£71.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 10 Building Control	Building Control	Three storey dwelling	Fixed Fee	£1,318.50	£1,386.00	£67.50	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 11 Building Control	Building Control	Each additional dwelling (three storey)	Fixed Fee	£402.88	£423.50	£20.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 12 Building Control	Building Control	Three storey dwelling* (incorporating a basement storey)	Fixed Fee	£1,501.63	£1,578.50	£76.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 13 Building Control	Building Control	Block of flats (up to 6 units/3 storeys)	Fixed Fee	£2,527.13	£2,656.50	£129.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table A(2)												
Building Notice and Full Plans												
Re	BC 14 Building Control	Building Control	Conversion into 1 dwelling/flat	Fixed Fee	£402.88	£423.50	£20.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 15 Building Control	Building Control	Each additional dwelling/flat	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table B(1)												
Building Notice and Full Plans												
Re	BC 16 Building Control	Building Control	Single storey extension (total floor area less than 6m <sup>2</sup> )	Fixed Fee	£476.13	£500.50	£24.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 17 Building Control	Building Control	Single storey extension (total floor area 6m <sup>2</sup> to 60m <sup>2</sup> )	Fixed Fee	£659.25	£693.00	£33.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 18 Building Control	Building Control	Two storey extension (total floor area less than 60m <sup>2</sup> )	Fixed Fee	£805.75	£847.00	£41.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 19 Building Control	Building Control	Loft conversion (total floor area less than 60m <sup>2</sup> )	Fixed Fee	£659.25	£693.00	£33.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 20 Building Control	Building Control	Each additional 20m <sup>2</sup> over 60m <sup>2</sup> total floor area (above)	Fixed Fee	£183.13	£192.50	£9.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 21 Building Control	Building Control	Single storey basement (total floor area less than 60m <sup>2</sup> )	Fixed Fee	£1,062.13	£1,116.50	£54.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 22 Building Control	Building Control	Garage conversion	Fixed Fee	£402.88	£423.50	£20.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 23 Building Control	Building Control	Basement conversion	Fixed Fee	£439.50	£462.00	£22.50	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 24 Building Control	Building Control	Single storey (attached or detached) garage/outbuilding (total floor area less than 60m <sup>2</sup> )	Fixed Fee	£622.63	£654.50	£31.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 25 Building Control	Building Control	Construction of enclosed carport	Fixed Fee	£183.13	£192.50	£9.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table B(2)												
Building Notice and Full Plans												
Re	BC 26 Building Control	Building Control	Underpinning (up to 20 linear meters)	Fixed Fee	£586.00	£616.00	£30.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 27 Building Control	Building Control	Window and door replacement(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 28 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 29 Building Control	Building Control	Load bearing wall removal(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 30 Building Control	Building Control	Chimney breast removal(s)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 31 Building Control	Building Control	Installation of WC/bathroom/en suite	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 32 Building Control	Building Control	Drainage connection to foul system (porch / conservatory / outbuilding)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	



Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	BC 33 Building Control	Building Control	Electrical work (non-competent person/up to a 3 bed house)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 34 Building Control	Building Control	Alterations (total cost of works £1-£5,000)	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 35 Building Control	Building Control	Alterations (total cost of works £5,001-£10,000)	Fixed Fee	£366.25	£385.00	£18.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 36 Building Control	Building Control	Alterations (total cost of works £10,001-£15,000)	Fixed Fee	£476.13	£500.50	£24.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 37 Building Control	Building Control	Alterations (total cost of works £15,001-£20,000)	Fixed Fee	£549.38	£577.50	£28.13	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table C(1)												
Building Notice and Full Plans												
Re	BC 38 Building Control	Building Control	Single storey office (total floor area less than 100m <sup>2</sup> )	Fixed Fee	£2,234.13	£2,348.50	£114.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 39 Building Control	Building Control	Single storey shop/commercial unit (total floor area less than 100m <sup>2</sup> )	Fixed Fee	£1,977.75	£2,079.00	£101.25	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 40 Building Control	Building Control	Single storey assembly/recreation building (total floor area less than 100m <sup>2</sup> )	Fixed Fee	£2,490.50	£2,618.00	£127.50	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 41 Building Control	Building Control	Single storey industrial unit (total floor area less than 100m <sup>2</sup> )	Fixed Fee	£1,794.63	£1,886.50	£91.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table C(2)												
Building Notice and Full Plans												
Re	BC 42 Building Control	Building Control	Conversion into a hotel or boarding house (up to 5 rooms)	Fixed Fee	£2,051.00	£2,156.00	£105.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 43 Building Control	Building Control	Conversion into a shop	Fixed Fee	£1,062.13	£1,116.50	£54.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table D(1)												
Building Notice and Full Plans												
Re	BC 44 Building Control	Building Control	Office extension (total floor area less than 100m <sup>2</sup> )	Fixed Fee	£1,648.13	£1,732.50	£84.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 45 Building Control	Building Control	Shop/commercial unit extension (total floor area less than 100m <sup>2</sup> )	Fixed Fee	£1,538.25	£1,617.00	£78.75	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 46 Building Control	Building Control	Assembly/recreational building extension (total floor area less than 100m <sup>2</sup> )	Fixed Fee	£1,758.00	£1,848.00	£90.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 47 Building Control	Building Control	Industrial unit extension* (total floor area less than 100m <sup>2</sup> )	Fixed Fee	£1,501.63	£1,578.50	£76.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table D(2)												
Building Notice and Full Plans												
Re	BC 48 Building Control	Building Control	Shop/commercial unit fit-out (shell only)	Fixed Fee	£695.88	£731.50	£35.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 49 Building Control	Building Control	Shop/commercial unit fit-out (shell and core)	Fixed Fee	£915.63	£962.50	£46.88	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 50 Building Control	Building Control	Replacement shop front	Fixed Fee	£586.00	£616.00	£30.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 51 Building Control	Building Control	Installation of a shopping centre kiosk (total floor area under 9m <sup>2</sup> )	Fixed Fee	£769.13	£808.50	£39.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 52 Building Control	Building Control	Installation of a mezzanine floor (total floor area less than 500m <sup>2</sup> )	Fixed Fee	£1,172.00	£1,232.00	£60.00	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 53 Building Control	Building Control	Window and door replacement(s)	Fixed Fee	£476.13	£500.50	£24.38	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Re	BC 54 Building Control	Building Control	Re-roofing/renovation of thermal element(s)	Fixed Fee	£549.38	£577.50	£28.13	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Regularisation Charge												
Re	BC 55 Building Control	Building Control	Retrospective application charge	Per chargeable hour plus 50% risk factor	50%	50%	£0.00	0.00%	VAT not applicable	The Building (Local Authority Charges) Regulations 2010	Statutory discretionary	
Table E(1)												
Demolition and Dangerous Structures												
Re	BC 56 Building Control	Building Control	Demolition of a single building (total floor area less than 100m <sup>2</sup> )	Fixed Fee	£293.00	£308.00	£15.00	5.12%	VAT not applicable	Section 10 of the London Local Authorities Act 2004 and Building Act 1984 sections 107, 108 and 110 (S109 has been repealed);	Statutory discretionary	
Re	BC 57 Building Control	Building Control	Demolition of building(s) (total floor area(s) less than 1000m <sup>2</sup> )	Fixed Fee	£586.00	£616.00	£30.00	5.12%	VAT not applicable	Section 10 of the London Local Authorities Act 2004 and Building Act 1984 sections 107, 108 and 110 (S109 has been repealed);	Statutory discretionary	
Re	BC 58 Building Control	Building Control	Surveying a dangerous structure during normal working hours	Fixed Fee	£128.19	£134.75	£6.56	5.12%	VAT not applicable	S66 The London Building Acts (Amendment) Act 1939: All expenses incurred by [the local authority] in respect of any dangerous structure shall be paid by the owner of the structure but without prejudice to his right to recover the amount of the said expenses from any person liable to pay the expenses of the repair of the structure.	Statutory discretionary	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Re	BC 59 Building Control	Building Control	Surveying a dangerous structure out of working hours	Fixed Fee	£183.13	£192.50	£9.38	5.12%	VAT not applicable	S66 The London Building Acts (Amendment) Act 1939 - As above	Statutory discretionary	
Re	BC 60 Building Control	Building Control	Making safe or removing an immediate danger	Cost recovery	Cost recovery	Cost recovery	£0.00	0.00%	VAT not applicable	S66 The London Building Acts (Amendment) Act 1939 - As above	Statutory discretionary	
<b>Table E(2)</b>												
<b>Business Support</b>												
Re	BC 61 Building Control	Building Control	Reproduction of archived documentation	Per chargeable hour	£73.25	£77.00	£3.75	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Re	BC 62 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A4	£1.00	£1.10	£0.10	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 63 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A3	£1.50	£1.65	£0.15	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 64 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A2	£19.32	£21.27	£1.95	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 65 Building Control	Building Control	Reproduction of archived documentation (photocopying, postage etc.)	A0 - A1	£24.50	£26.97	£2.47	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 66 Building Control	Building Control	Postage A5 letter	Each	£2.32	£2.55	£0.23	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 67 Building Control	Building Control	Postage A4 package	Each	£7.05	£7.76	£0.71	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 68 Building Control	Building Control	Postage A4 letter	Each	£4.73	£5.21	£0.48	10.10%	Shared table with Planning	s93 of the Local Government Act 2003	Discretionary	
Re	BC 69 Building Control	Building Control	Cancellation of application (after validation)	Fixed Fee	£73.25	£77.00	£3.75	5.12%	VAT applicable	Building Regulations 2010/2214 ("Principal Regulations"), Schedule 1 of Building Control Act 1984; and The Building (Local Authority Charges) Regulations 2010/404.	Statutory discretionary	
Re	BC 70 Building Control	Building Control	Cancellation of application (after plan assessment)	Fixed Fee	£439.50	£462.00	£22.50	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Re	BC 71 Building Control	Building Control	Reactivation of application (per application)	Fixed Fee	£109.88	£115.50	£5.63	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
Re	BC 72 Building Control	Building Control	Administration (per hour)	Per chargeable hour	£73.25	£77.00	£3.75	5.12%	VAT applicable	s93 of the Local Government Act 2003	Discretionary	
<b>Table F(1)</b>												
<b>Premium Services</b>												
Re	BC 76 Building Control	Building Control	Pre-application advice over 1 hour	Per chargeable hour	£109.88	£115.50	£5.63	5.12%	VAT applicable	The Building (Local Authority Charges) Regulations 2010	Discretionary	

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Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Department: **Electoral Services**  
 Area: **Electoral Registration**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments/ Regulation Description
Electoral Services	Electoral Registration	Electoral Services	Marked Register - data format	Per Open Register	20.00	20.00	0.00	0%	s110 Representation of the People (England and Wales) Regulations 2001 (SI 2001/341)	Statutory	<a href="https://www.electoralcommission.org.uk/running-electoral-registration-england/access-and-supply-electoral-register/access-and-supply-edited-register">https://www.electoralcommission.org.uk/running-electoral-registration-england/access-and-supply-electoral-register/access-and-supply-edited-register</a>
			plus £1.50 for 1,000 entries (or remaining part of 1,000 entries)		1.50	1.50	0.00	0%			
Electoral Services	Electoral Registration	Electoral Services	Marked Register - data format	Per Open Register	20.00	20.00	0.00	0%	s110 Representation of the People (England and Wales) Regulations 2001 (SI 2001/341)	Statutory	
			plus £1.50 for 1,000 entries (or remaining part of 1,000 entries)		5.00	5.00	0.00	0%			

Terminology key

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Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

**Fees and Charges 2023/24**

Department:	Adults and Health
Area:	Adult Social Care

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Comments	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges / above inflation
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 60+	Weekly	156.95	156.95	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 25-59	Weekly	87.55	87.55	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Residential and Nursing Care (1) *	Social Care	Standard Charge persons aged 18-25	Weekly	71.60	71.60	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Respite Care (All client groups) (2)	Social Care	Residential Respite (per week)	Weekly	116.20	116.20	0	0	The core fees and charges for Adult Social Care Services are reviewed at the same time as changes to Department of Work and Pension benefits / allowances, which are normally published around January / February each year.	s 14 The Care Act 2014	Statutory Prescribed	
Adult Social Care	Fairer Contributions charge rate	Community Services	The rate charged for Community Services	Hourly	18.76	19.25	£0.49	2.61%	Increase in the maximum charge rate for homecare services to reflect the higher hourly rate the Council pays for delivery of homecare each year in line with contractual obligations	s 14 The Care Act 2014	Predominantly Statutory prescribed but guidance also included where there is discretion (e.g. reasonable expenses)	From April 2023, the only proposed increase to adult social care charges is an increase of 2.61% to the Fairer Contributions Charge Rate for homecare. This is to reflect the increase in average hourly rate the council pays for homecare, to £19.25.
Adult Social Care	Charges for arranging care for people above the capital/savings threshold	All Placement Areas	One-off arrangement fee for new care packages / placements	One-off charge	£300.00	£300.00	£0.00	0.00%	Charges for arranging care for people above the capital/savings threshold	s 14 The Care Act 2014	Statutory prescribed, based on recovering costs	This was agreed in Feb 2020 - <a href="https://barnet.moderngov.co.uk/documents/s58014/Fees%20and%20Charges%20-%20Fairer%20Contribution%20Policy.pdf">https://barnet.moderngov.co.uk/documents/s58014/Fees%20and%20Charges%20-%20Fairer%20Contribution%20Policy.pdf</a> Committee paper sets out stat guidance, calc based on full cost recovery and benchmarking with neighbors on cost. Our internal costs will not have changed in this period but more importantly it is not yet clear whether we will be able to charge for this under the new system. Clarification on this has been requested.
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard hourly administrative and processing charge		£18.82	£18.82	£0.00	0.00%	The interest rate for deferred payments was set at 1% from 1 April 2016. It is proposed that the interest rate charges will be reviewed every three months by Adults and Communities. The power to vary and change interest rates for deferred payments will be delegated to the Council's section 151 officer.	s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	These are all aspects of the deferred payment agreement process; involving administration charges, legal costs, land registry fees and property valuation fees.
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Standard legal hourly charge		£52.29	£52.29	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Non- standard legal hourly charge e.g. debt recovery		£71.59	£71.59	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Land Registry Fees		£26.00	£26.00	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	
Adult Social Care	Charges for Universal Deferred Payments	Social Care	Property Valuation Fees		£250.00	£250.00	£0.00	0.00%		s35 The Care Act 2014 and the Care and Support (Deferred Payment) Regulations 2014	Statutory prescribed and Statutory discretionary – based on our costs for statutory costs recovery	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department:	<b>Adults and Health</b>
Area:	<b>Leisure</b>

Activities	2022/23 (Current)					
	Adult Non Member	FAB Card Adult	FAB Card Adult Concession	Jnr Non Mem	FAB Card Jnr	FAB Card Jnr Concession
<b>Swimming</b>						
Casual Swim - all sessions	£7.12	£5.01	£3.08	£4.39	£2.96	£2.22
Tots Water World (30 min session - water play and singing. Price includes parent and child entry)	£8.46	£5.78	£4.18			
<b>Health &amp; Fitness</b>						
Fitness Induction - (All Centres)		£35.24	£18.37		£18.42	£13.11
Fitness induction and Programme - (All Centres)		£43.24	£22.55		£21.67	£15.43
Casual Gym (All Centres)	£12.38	£9.44	£4.80		£4.80	£3.34
Group Exercise Class (All Centres)	£13.11	£9.34	£4.80			
Water Aerobics Class (1 hr) all centres	£10.89	£7.59	£4.64			
<b>Racket Sports</b>						
Table Tennis - per table	£12.90	£8.98	£8.60	£9.26	£8.60	£4.08
Badminton - per court	£19.30	£13.31	£10.22	£10.17	£6.86	£5.01
Tennis - 1 hour per court (Burnt Oak & New Barnet)	£9.91	£6.66	£4.85	£5.01	£3.40	£2.37
<b>Multi Use Games Area</b>						
MUGA - 1 hour (Burnt Oak)	£9.91	£6.66	£4.80	£4.95	£3.40	£2.35
<b>Ball Sports (Sports Hall Hire)</b>						
Football / Full Hall (Hendon & Copthall)	£81.09					
Football / Full Hall (Burnt Oak)	£60.08					
Basketball / Half Hall (Hendon & Copthall)	£32.54					
Basketball / Half Hall (Burnt Oak)	£29.27					
<b>Courses</b>						
Gymnastics 1 hour - Hendon only				£8.46	£5.88	
Gymnastics 1 hour				£6.86	£5.16	
Football 1 hour				£7.28	£5.26	
Badminton 1 hour				£7.28	£5.26	
Trampoline 1 hour - Hendon only				£8.46	£5.88	
Tennis 1 hour				£9.24	£6.45	
Pilates 1 hour		£9.34	£7.12			
Swimming 30 mins		£7.64	£7.59	£7.59	£5.31	
Swimming 45 mins		£7.95	£5.57	£7.89	£5.37	
<b>Drop In Sessions</b>						
Gymnastics Session - Adults	£14.86	£10.17	£7.38			
Burnt Oak - Floodlit artificial (5-a-side) 1hr	£48.09					
Burnt Oak - Floodlit artificial (7-a-side) 1hr	£69.41					
Burnt Oak - Grass Pitch (Junior) 7-a-side	£30.96					
Burnt Oak - Grass Pitch (Junior) 11-a-side	£40.24					
Toddlers' World sibling price at Burnt Oak			£2.45	£2.45	£2.45	
Toddlers' World standard price at Burnt Oak (first child)			£6.24	£4.44	£3.08	
Toddlers' World (Hendon)			£6.40	£4.59	£3.24	
<b>Birthday Parties</b>						
Burnt Oak (Soft Play)	£187.82					
Copthall (Soft Play)	£187.82					
Copthall (Pool)	£183.70					
New Barnet (Soft Play)	£187.82					
New Barnet (Pool)	£183.70					
Finchley Lido (Pool)	£183.70					
<b>Badminton Club - Adult</b>						
Burnt Oak - No Strings	£5.68	£3.70	£1.72			
<b>Sauna</b>						
Finchley Lido - Sauna	£12.49	£8.62	£4.54			
<b>Barnet Training Scheme</b>						
Seniors	£102.00					
Age Group				£91.80		
Junior Age				£76.50		
Preliminary				£65.24		
Sharks				£57.12		
Senior Club				£57.12		
Masters				£69.36		
Dolphins				£47.94		
Dolphins				£47.94		
Junior Club				£47.94		
Finchley / New Barnet				£36.72		

Activities	2023-24 Review												Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, Statutory costs recovery or Discretionary)						
	Adult Non Member	£ Increase	% Increase	FAB Card Adult	£ Increase	% Increase	FAB Card Adult Con	£ Increase	% Increase	Jnr Non Mem	£ Increase	% Increase								
Casual Swim - all sessions	£7.84	£0.72	10.1%	£5.52	£0.51	10.1%	£3.39	£0.31	10.1%	£4.83	£0.44	10.1%	£3.26	£0.30	10.1%	£2.44	£0.22	10.1%	Contractual	Discretionary
Tots Water World (30 min session - water play and singing. Price includes parent and child entry)	£9.02	£0.56	6.6%	£6.16	£0.38	6.6%	£4.46	£0.28	6.6%	NA	NA		NA	NA		NA	NA			
Fitness Induction - (All Centres)	NA	NA		£37.57	£2.33	6.6%	£19.58	£1.21	6.6%	NA	NA		£19.64	£1.22	6.6%	£13.98	£0.87	6.6%	Contractual	Discretionary
Fitness induction and Programme - (All Centres)	NA	NA		£46.09	£2.85	6.6%	£24.04	£1.49	6.6%	NA	NA		£23.10	£1.43	6.6%	£16.45	£1.02	6.6%	Contractual	Discretionary
Casual Gym (All Centres)	£13.20	£0.82	6.6%	£10.06	£0.62	6.6%	£5.12	£0.32	6.6%	NA	NA		£5.12	£0.32	6.6%	£3.56	£0.22	6.6%	Contractual	Discretionary
Group Exercise Class (All Centres)	£13.98	£0.87	6.6%	£9.96	£0.62	6.6%	£5.12	£0.32	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Water Aerobics Class (1 hr) all centres	£11.61	£0.72	6.6%	£8.09	£0.50	6.6%	£4.95	£0.31	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Table Tennis - per table	£14.20	£1.30	10.1%	£9.89	£0.91	10.1%	£7.27	£0.67	10.1%	£9.09	£0.83	10.1%	£7.27	£0.67	10.1%	£4.49	£0.41	10.1%	Contractual	Discretionary
Badminton - per court	£21.25	£1.95	10.1%	£14.65	£1.34	10.1%	£11.25	£1.03	10.1%	£11.20	£1.03	10.1%	£7.55	£0.69	10.1%	£5.52	£0.51	10.1%	Contractual	Discretionary
Tennis - 1 hour per court (Burnt Oak & New Barnet)	£10.91	£1.00	10.1%	£7.33	£0.67	10.1%	£5.34	£0.49	10.1%	£5.52	£0.51	10.1%	£3.74	£0.34	10.1%	£2.61	£0.24	10.1%	Contractual	Discretionary
MUGA - 1 hour (Burnt Oak)	£10.91	£1.00	10.1%	£7.33	£0.67	10.1%	£5.28	£0.48	10.1%	£5.45	£0.50	10.1%	£3.74	£0.34	10.1%	£2.59	£0.24	10.1%	Contractual	Discretionary
Football / Full Hall (Hendon & Copthall)	£89.28	£8.19	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Football / Full Hall (Burnt Oak)	£66.15	£6.07	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Basketball / Half Hall (Hendon & Copthall)	£35.83	£3.23	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Basketball / Half Hall (Burnt Oak)	£32.23	£2.96	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Gymnastics 1 hour - Hendon only	NA	NA		NA	NA		NA	NA		NA	NA		£9.02	£0.56	6.6%	£6.27	£0.39	6.6%	Contractual	Discretionary
Gymnastics 1 hour	NA	NA		NA	NA		NA	NA		NA	NA		£7.31	£0.45	6.6%	£5.50	£0.34	6.6%	Contractual	Discretionary
Football 1 hour	NA	NA		NA	NA		NA	NA		NA	NA		£7.76	£0.48	6.6%	£5.61	£0.35	6.6%	Contractual	Discretionary
Badminton 1 hour	NA	NA		NA	NA		NA	NA		NA	NA		£7.76	£0.48	6.6%	£5.61	£0.35	6.6%	Contractual	Discretionary
Trampoline 1 hour - Hendon only	NA	NA		NA	NA		NA	NA		NA	NA		£9.02	£0.56	6.6%	£6.27	£0.39	6.6%	Contractual	Discretionary
Tennis 1 hour	NA	NA		NA	NA		NA	NA		NA	NA		£9.85	£0.61	6.6%	£6.88	£0.43	6.6%	Contractual	Discretionary
Pilates 1 hour	NA	NA		£9.96	£0.62	6.6%	£7.59	£0.47	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Swimming 30 mins	NA	NA		£8.14	£0.50	6.6%	£5.72	£0.35	6.6%	NA	NA		£8.09	£0.50	6.6%	£5.66	£0.35	6.6%	Contractual	Discretionary
Swimming 45 mins	NA	NA		£8.47	£0.52	6.6%	£5.94	£0.37	6.6%	NA	NA		£8.41	£0.52	6.6%	£5.72	£0.35	6.6%	Contractual	Discretionary
Gymnastics Session - Adults	£15.84	£0.98	6.6%	£10.84	£0.67	6.6%	£7.87	£0.49	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Burnt Oak - Floodlit artificial (5-a-side) 1hr	£52.95	£4.86	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Burnt Oak - Floodlit artificial (7-a-side) 1hr	£76.42	£7.01	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Burnt Oak - Grass Pitch (Junior) 7-a-side	£34.09	£3.13	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Burnt Oak - Grass Pitch (Junior) 11-a-side	£44.30	£4.06	10.1%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Toddlers' World sibling price at Burnt Oak	NA	NA		NA	NA		NA	NA		£2.61	£0.16	6.6%	£2.61	£0.16	6.6%	£2.61	£0.16	6.6%	Contractual	Discretionary
Toddlers' World standard price at Burnt Oak (first child)	NA	NA		NA	NA		NA	NA		£6.65	£0.41	6.6%	£4.73	£0.29	6.6%	£3.28	£0.20	6.6%	Contractual	Discretionary
Toddlers' World (Hendon)	NA	NA		NA	NA		NA	NA		£6.82	£0.42	6.6%	£4.89	£0.30	6.6%	£3.45	£0.21	6.6%	Contractual	Discretionary
Burnt Oak (Soft Play)	£200.22	£12.40	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Copthall (Soft Play)	£200.22	£12.40	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Copthall (Pool)	£195.82	£12.12	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
New Barnet (Soft Play)	£200.22	£12.40	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
New Barnet (Pool)	£195.82	£12.12	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Finchley Lido (Pool)	£195.82	£12.12	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Burnt Oak - No Strings	£6.05	£0.37	6.6%	£3.94	£0.24	6.6%	£1.83	£0.11	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Finchley Lido - Sauna	£13.31	£0.82	6.6%	£9.19	£0.57	6.6%	£4.84	£0.30	6.6%	NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Seniors	£108.73	£6.73	6.6%	NA	NA		NA	NA		NA	NA		NA	NA		NA	NA		Contractual	Discretionary
Age Group	NA	NA		NA	NA		NA	NA		£97.86	£6.06	6.6%	NA	NA		NA	NA		Contractual	Discretionary
Junior Age	NA	NA		NA	NA		NA	NA		£81.55	£5.05	6.6%	NA	NA		NA	NA		Contractual	Discretionary
Preliminary	NA	NA		NA	NA		NA	NA		£67.41	£4.17	6.6%	NA	NA		NA	NA		Contractual	Discretionary
Sharks	NA	NA		NA	NA		NA	NA		£60.89	£3.77	6.6%	NA	NA		NA	NA		Contractual	Discretionary
Senior Club	£60.89	£3.77																		

			No proposed charging structure at Finchley Lido Leisure Centre as the car park is externally managed by a third party operator.
Finchley Lido Leisure Centre	FREE	FREE	
Hendon Leisure Centre	£0.50	£1.00	
New Barnet Leisure Centre	£0.50	£1.00	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: **Growth and Corporate Services**  
 Area: **Births, Deaths and Marriages**

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation
Birth Deaths and Marriages	Certificates from archived registers		Standard Birth, Death, Marriage and civil partnership certificate	Per certificate	£11.00	£11.00	£0.00	0%	Birth & Death Registration Act 1953; and Marriage Act 1949	Prescribed - Statute	General Register Office - statutory figures introduced
Birth Deaths and Marriages			Short Birth Certificate	Per certificate	£11.00	£11.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute	
Birth Deaths and Marriages			Priority service certificate - same day	Per certificate	£24.00	£24.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute	
Birth Deaths and Marriages			Standard Birth Death Marriage or Civil Partnership certificates (at registration)	Per certificate	£11.00	£11.00	£0.00	0%	S.31(2), S.32 and S31(1) B&D Registration Act 1953;	Prescribed - Statute	
Birth Deaths and Marriages			Standard Birth Death Marriage or Civil Partnership certificates (after registration)	Per certificate	£11.00	£11.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute	
Birth Deaths and Marriages	Foreign Divorce Clearance		LRS clearance	Per Divorce	£50.00	£50.00	£0.00	0%	S11(1), Local Government Act 1972	Prescribed - Statute	
Birth Deaths and Marriages			GRO Clearance	Per Divorce	£75.00	£75.00	£0.00	0%	S1(3), RSA 1953	Prescribed - Statute	
Birth Deaths and Marriages	Corrections to an entry		LRS correction	Per correction	£75.00	£75.00	£0.00	0%	B&D Regn Act and Reg 55 to 58 Registration of Births and Deaths Regulations 1987; and S.61, Mge Act 1949 and Reg 19 & 20 Registration	Prescribed - Statute	
Birth Deaths and Marriages			GRO Correction	Per correction	£90.00	£90.00	£0.00	0%		Prescribed - Statute	
Birth Deaths and Marriages			Space 17	Per change	£40.00	£40.00	£0.00	0%		Prescribed - Statute	
Birth Deaths and Marriages	Civil Partnership Conversion		Conversion of civil partnership in accordance with the standard procedure	Per Conversion	£45.00	£45.00	£0.00	0%	Reg 6 The Marriage of Same Sex Couples (Conversion of Civil Partnership) Regulations 2014	Prescribed - Statute	
Birth Deaths and Marriages	Notice of marriage and civil partnership		British, Irish or Relevant National	Per notice	£35.00	£35.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute	
Birth Deaths and Marriages			Foreign National with Home Office referral	Per notice	£47.00	£47.00	£0.00	0%	Marriage Act 1949	Prescribed - Statute	
Marriages			of date or time	Ceremony	£21.00	£23.00	£2.00	9.5%		Discretionary	nearest whole number (brought in line with
Birth Deaths and Marriages		Heritage Room	Mondays to Thursday	Per Ceremony	£180.00	£200.00	£20.00	11.1%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Friday	Per Ceremony	£200.00	£220.00	£20.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Saturday	Per Ceremony	£300.00	£330.00	£30.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation	
Birth Deaths and Marriages	Ceremonies at Hendon Town Hall		Sundays	Per Ceremony	£385.00	£425.00	£40.00	10.4%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Public Holidays	Per Ceremony	£680.00	£750.00	£70.00	10.3%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Marriages		Committee	Mondays to Friday	Ceremony	£240.00	£265.00	£25.00	10.4%	1949; Reg 12(6), The	Discretionary	nearest whole number (brought in line with	
Birth Deaths and Marriages				Saturday	Per Ceremony	£350.00	£385.00	£35.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages				Sundays	Per Ceremony	£450.00	£495.00	£45.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages				Public Holidays	Per Ceremony	£680.00	£750.00	£70.00	10.3%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Associated ceremony fees		Non-refundable booking fee	Per Ceremony	£70.00	£80.00	£10.00	14.3%	Marriage and Civil Partnership (Approved Premises ) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Administration fee for change of date or time	Per Ceremony	£20.75	£23.00	£2.25	10.8%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			Wedding in a registered building (e.g. church)	Per Ceremony	£88.00	£88.00	£0.00	0.0%	S.44(2)(a), Mge Act 1949	Prescribed - Statute	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages				Administration fee for late running ceremony	Per Ceremony	£21.00	£23.00	£2.00	9.5%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			External approved Premise Monday - Friday	Per Ceremony	£400.00	£440.00	£40.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	
Birth Deaths and Marriages			External approved Premise Saturday	Per Ceremony	£440.00	£484.00	£44.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)	



Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2022/23	Charges 2023/24	Change from prior year (actual)	Change from prior year (%)	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Additional detail for new charges/ above inflation
Birth Deaths and Marriages	Ceremonies at External venues		External approved Premise Sunday	Per Ceremony	£550.00	£605.00	£55.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			External approved premises Bank Holiday	Per Ceremony	£680.00	£748.00	£68.00	10.0%	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages			Late arrival fee at an approved premise in Barnet	Per Ceremony	£55.00	£60.50	£5.50	10.0%		Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Private Citizenship Ceremonies		Weekdays	Per Ceremony	£135.00	£148.50	£13.50	10.0%	schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)
Birth Deaths and Marriages	Private Citizenship Ceremonies		Weekends	Per Ceremony	£155.00	£170.50	£15.50	10.0%	schedule 1, Paragraph 9 of The Nationality, Immigration and Asylum Act 2002	Discretionary	Inflation at 10.1%. These have been rounded to the nearest whole number (brought in line with neighbouring boroughs in 2022/23)

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eg. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011

Fees and Charges 2023/24

Department: Children's & Family Services  
 Area: Libraries

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Library charges	Printing/ photocopying		Black & white A4	Per sheet	£0.20	£0.20	£0.20	£0.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Printing/ photocopying		Colour A4	Per sheet	£0.80	£0.80	£0.80	£0.80	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Printing/ photocopying		Black & white A 3	Per sheet	£0.30	£0.30	£0.30	£0.30	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Printing/ photocopying		Colour A3	Per sheet	£1.20	£1.20	£1.20	£1.20	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Advertising space		This charge will be levied for advertising space in library activity booklets/ publicity	A5 page per 3 months	£300.00	£300.00	£300.00	£330.00	£30.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Lost Library card		This charge is levied where a replacement library card is issued	Per card (adults)	£2.00	£2.00	£2.00	£2.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Lost Library card		This charge is levied where a replacement library card is issued	Per card (child/ concessions)	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	DVD hire		This charge is levied for the loan of DVDs	Per DVD, per week	£1.60	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Market place adverts		This charge is levied for advertising on library noticeboards/ windows	A6 advert per week	£1.00	£1.00	£1.00	£1.10	£0.10	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Market place adverts		This charge is levied for advertising on library noticeboards/ windows	A5 advert per week	£1.50	£1.50	£1.50	£1.65	£0.15	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Market place adverts		This charge is levied for advertising on library noticeboards/ windows	A4 advert per week	£2.50	£2.50	£2.50	£2.75	£0.25	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Library Service fees and charges (not amended in libraries Review)		This charge is levied for the use of display cabinets and windows in libraries	Per cabinet/ window per week external	£25.00	£25.00	£25.00	£27.50	£2.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Library Service fees and charges (not amended in libraries Review)		This charge is levied for the use of display cabinets and windows in libraries	Per cabinet/ window per week internal	£20.00	£20.00	£20.00	£22.00	£2.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Adult Book Fines		This charge is levied for the late return of adult book items. Items can now be renewed 24/7 online or by phone	Per Day, Per item	£0.25	£0.25	£0.25	£0.25	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Child Book Fines		This charge would be levied for the late return of child and teen book items. Items can now be renewed 24/7 online or by phone	Per day, Per item	£0.05	£0.05	£0.05	£0.05	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Reservation, No Notification/ email (specially purchased stock)		This charge is levied where an item is purchased in response to a reservation	Per item	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Reservation, Postal Notification (specially purchased stock)		This charge is levied where an item is purchased in response to a reservation	Per item	£1.00	£1.00	£1.00	£1.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Reservation, No Notification/ email notification (Barnet stock)		Customers are notified by email that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	Per item	£0.00	£0.00	£0.00	£0.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No fee associated with this item.	
Library charges	Reservation, Postal Notification (Barnet stock)		Customers are notified by post that a reserved item is ready for collection. This applies to stock already held in Barnet Libraries	Per item	2nd class postage only	2nd class postage only	2nd class postage only	2nd class postage only	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	Fee not determined by Libraries.	
Library charges	Late return fees for items borrowed from the British Library		This charge is levied where items borrowed from the British Library are returned late	Per item	£4.55	£4.55	£4.55	£5.45	£0.90	19.78%	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Library charges	Reservations from the British Library		This charge is levied where items are borrowed from the British Library	Per item	£4-6	£4-6	£4-6	£15.00	Up to £9 more	-	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Library charges	Renew a British Library loan		This charge is levied where items borrowed from the British Library are renewed	Per item			£4.30	£5.70	£5.70	New	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	New charge
Library charges	Reservations from interlibrary loan (not British Library)		This charge is levied when reservations are obtained from other library authority or institution	Per item			£4.00	£6.00	£2.00	50.00%	Public Libraries and Museums Act, 1964	Discretionary	Some fees have been raised over 10% where current charges are under the average market rate or where the charge is a fee set by the British Library. In these cases we are proposing to match the British Library fee and remove any subsidy.	
Library charges	One off events		This includes a range of author and cultural events. A mix of charges would be applied dependent upon the cost of hosting the specific event and its intended audience. These are in addition to the core service of events which remains free.	Per session, per person	£0 up to £21	£0 up to £21	£0 up to £21	£0 up to £25	Up to £4 more	19.05%	Public Libraries and Museums Act, 1964	Discretionary	Current charges are under the average market rate.	
Library charges	Training courses for professionals and organisations (1/2 day - off the peg)		Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per delegate	£75.00	£75.00	£75.00	£82.50	£7.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Training courses for professionals and organisations (1/2 day - bespoke)		Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per organisation	£400.00	£400.00	£400.00	£440.00	£40.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Local History Training/ Talks for organisations (bespoke)		Current charges are considerably under the market rate and do not cover the costs of developing and delivering training.	Per session	£75.00	£75.00	£75.00	£82.50	£7.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Music Sets And Scores for choirs based in Barnet		Subscription fee	Per subscription Per annum	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	Loan charge of 25p per score per month (min 2 month loan)	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for choirs based in Barnet		Overdue charge	Per score, Per week	25p per score, Per month/ part month	25p per score, Per month/ part month	25p per score, Per month/ part month	25p per score, Per month/ part month	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for all choirs		Courier delivery charge for direct delivery	Per box	£5.00	£5.00	£5.00	£5.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	

Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
Library charges	Music Sets And Scores for all choirs		Cancellation fee for every score ordered but then not required.	Per title	£10.00	£10.00	£10.00	£10.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for all choirs		Administration fee to replace lost items. This is payable by music groups and organisations.	Per set lost	£10.00 + cost of replacement	£10.00 + cost of replacement	£10.00 + cost of replacement	£10.00 + cost of replacement	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for choirs based outside Barnet		Subscription fee	Per subscription Per annum	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	Loan charge of 35p per score per month (min 2 month loan)	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores for choirs based outside Barnet		Overdue charge	Per score, Per week	35p per score, Per month/ part month	35p per score, Per month/ part month	35p per score, Per month/ part month	35p per score, Per month/ part month	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	Music Sets And Scores		Charge made to other Boroughs for the loan of Barnet sets and scores	Per 20 items	£12.00	£12.00	£12.00	£12.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	No change proposed.	
Library charges	soft play hire party booking package		Hire charge	Per booking of 3 hours	£180.00	£180.00	£180.00	£198.00	£18.00	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
Library charges	Play sets		Subscription fee to play sets service	Per subscription, per annum	£25.00	£25.00	£25.00	£27.50	£2.50	10.00%	Public Libraries and Museums Act, 1964	Discretionary	Linked to indexation, rounded to 10% for ease of implementation and to remain competitive.	
School Libraries Resources Service	Subscription		Annual fee to Barnet schools	Per year, per pupil	£7.55	£7.90	£8.30	£8.80	£0.50	6.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1/2 year subscription	Per 1/2 year, per pupil	£4.90	£5.10	£5.10	£5.40	£0.30	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1 term	Per term, per pupil	£3.50	£3.80	£3.80	£4.00	£0.20	5.26%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for half term	Per 1/2 ter, per pupil	£1.80	£2.00	£2.00	£2.10	£0.10	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Annual fee for non Barnet schools	Per year, per pupil	£8.65	£9.00	£9.40	£9.90	£0.50	5.32%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1/2 year subscription for non Barnet schools	Per 1/2 year, per pupil	£5.65	£5.60	£5.60	£5.90	£0.30	5.36%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for 1 term for non Barnet schools	Per term, per pupil	£3.80	£3.95	£3.95	£4.20	£0.25	6.33%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		Fee for half-term for non-Barnet schools	Per 1/2 term, per pupil	£1.95	£2.10	£2.10	£2.20	£0.10	4.76%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		One-off fee 'try me' (Barnet schools)	Per pupil, per term	£3.50	£3.80	£3.80	£4.00	£0.20	5.26%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Subscription		One-off fee 'try me' (non Barnet schools)	Per pupil, per term	£3.80	£3.95	£3.95	£4.20	£0.25	6.33%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Topic box		Topic box (box containing circa 40 books on a specific topic area)	Per topic box, per 1/2 term	£85.00	£85.00	£85.00	£90.00	£5.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	artefact		Box of artefacts to be used in the classroom to support teaching and learning	Per box, per 1/2 term	£85.00	£85.00	£85.00	£90.00	£5.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Secondary schools pay as you go registration fee		Fee to register for pay as you go topic boxes - one off admin charge	Per school	£220.00	£220.00	£220.00	£230.00	£10.00	4.55%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Secondary schools pay as you go loans (20 books per loan)		Charge for as and when loan collections	Per collection of 20 books, per school	£40.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Guided reading sets		Charge for the loan of guided reading sets	Per class, per year	£135.00	£135.00	£135.00	£143.00	£8.00	5.93%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Long-term book loan		Charge for the long-term loan of books to support school libraries	300 books for 6 months	£425.00	£425.00	£425.00	£450.00	£25.00	5.88%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Long-term book loan		Charge for the long-term loan of books to support school libraries	300 books for 12 months	£810.00	£810.00	£810.00	£850.00	£40.00	4.94%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (Barnet schools)	Per hour	£40.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (non-Barnet schools)	Per hour	£45.00	£45.00	£45.00	£47.00	£2.00	4.44%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (non-subscribing Barnet schools)	Per hour	£50.00	£50.00	£50.00	£53.00	£3.00	6.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Professional consultancy		Specialist advice regarding libraries, reading and information skills (non-subscribing non-Barnet schools)	Per hour	£55.00	£55.00	£55.00	£58.00	£3.00	5.45%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Lost/ damaged books		Charge levied to schools for the replacement of lost books	Per item	£20.00	£20.00	£20.00	£21.00	£1.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Lost/ damaged artefacts		Charge levied to schools for the replacement of lost artefacts	Per item	£10-100	£10-100	£10-100	£10-100	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	

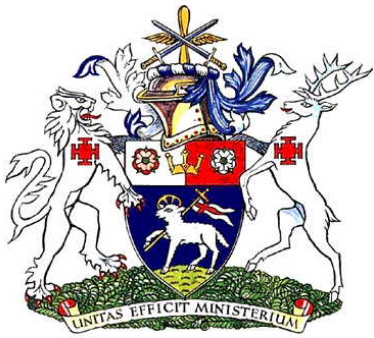
Reference/ Area	Fee/Charge Title	Area	Description	Unit of Measure	Charges 2020/21	Charges 2021/22	Charges 2022/23	Proposed Charges 2023/24	Change from prior year, £	Change from prior year, %	Statutory Basis for Charging (i.e. the legislation that permits you to charge for this service / product)	Basis of charging (Statutory prescribed, Statutory discretionary, statutory costs recovery or Discretionary)	Comments	Additional detail for new charges / above inflation
School Libraries Resources Service	Late orders surcharge		Additional charge made to schools that submit requests after the standard delivery deadline	Per order	£15.00	£15.00	£15.00	£16.00	£1.00	6.67%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Additional delivery charge		Charge for additional deliveries	Per visit, up to 12 crates	£25.00	£25.00	£25.00	£26.00	£1.00	4.00%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Additional delivery charge		Charge for additional deliveries	Per visit, 13-24 crates	£35.00	£35.00	£35.00	£37.00	£2.00	5.71%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Additional delivery charge		Charge for additional deliveries	Per visit, 25-36 crates	£45.00	£45.00	£45.00	£47.00	£2.00	4.44%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
School Libraries Resources Service	Annual subscription EYFS and KS1 only - Barnet schools		Charge levied to schools for annual subscription for stated year groups only	Per school, per year	£8.20	£8.60	£8.60	£9.10	£0.50	5.81%	Public Libraries and Museums Act, 1964	Discretionary	SLRS fee increases have been set at c6%. School budgets are also under significant pressure and to raise subscription rates any higher would be to put buy back at risk.	
Library charges	Room hire (library opening hours)		Room Hire Chipping Barnet Library Room 1.1	per hour	£30.00	£35.00	£35.00	£37.00	£2.00	5.71%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Chipping Barnet Library Room 2	per hour	£30.00	£30.00	£30.00	£32.00	£2.00	6.67%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library Room 1	per hour	£30.00	£40.00	£40.00	£42.00	£2.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library Room 2	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library Room 3	per hour	£15.00	£20.00	£20.00	£21.00	£1.00	5.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library 1,2,3 together	per hour	£0.00	£65.00	£65.00	£69.00	£4.00	6.15%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library kitchen as add on	per hour	£0.00	£5.00	£5.00	£5.00	£0.00	0.00%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Finchley Church End Library kitchen only	per hour	£0.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Colindale Library Room 1	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Edgware Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Golders Green Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire North Finchley Library	per hour	£15.00	£18.00	£18.00	£19.00	£1.00	5.56%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Osidge Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire Hendon Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	
Library charges	Room hire (library opening hours)		Room Hire East Finchley Library	per hour	£10.00	£12.00	£12.00	£13.00	£1.00	8.33%	Public Libraries and Museums Act, 1964	Discretionary	To raise these charges any higher would be out of step with practice in other authorities.	

Terminology key

Statutory prescribed – legislation provides that the local authority charge for providing a service and either (a) the charge is prescribed (i.e. set eq. £100) or (b) the range is prescribed.

Statutory discretionary (or statutory costs recovery) - legislation provides that you may charge for providing a service but the amount of the charge is discretionary, within the remit of the legislation – the charge may be limited to cost recovery, reasonable cost or based on consideration of prescribed matters eg. consideration of rental value of land for allotments.

Discretionary – here the authority is not obliged to provide the service but if it does so then the charges must be based on costs recovery, based on the statutory power to charge in Local Government Act 2003/Localism Act 2011



# Policy and Resources Committee AGENDA ITEM 10

## 29 September 2022

<b>Title</b>	<b>Financial Vulnerabilities: Cost of Living workstream</b>
<b>Report of</b>	Chair of the Policy and Resources Committee
<b>Wards</b>	All
<b>Status</b>	Public
<b>Urgent</b>	No
<b>Key</b>	Yes
<b>Enclosures</b>	<p>Appendix A: Cost of Living Support mapping</p> <p>Appendix B: Barnet Council Cost of Living Support leaflet</p> <p>Appendix C: RX Cost of Living workshop</p> <p>Appendix D: CAB &amp; BOOST- The Impact of Outreach Advice</p>
<b>Officer Contact Details</b>	<p>Anisa Darr – Executive Director for Strategy &amp; Resources (anisa.darr@barnet.gov.uk)</p> <p>Liz Cowie – Assistant Director for Strategy, Communications and Engagement (liz.cowie@barnet.gov.uk)</p>

### Summary

This report provides an update to the Committee of the council's recommended approach to the cost-of-living crisis. We have built on the three-pronged approach to support financially vulnerable residents throughout the cost-of-living crisis, outlined previously to the Committee on [8 June 2022](#), and are proposing specific actions on:

- 1.1.1 Ensuring the administration's commitment to refund residents this year's 1% Council Tax increase is delivered:
- a) In a targeted way this year through the development of a Residents Support Fund of £2m (equivalent to 1% on council tax) which will provide financial support to residents in crisis; and

b) Universally, through council tax bills in 2023/24.

1.1.2 The development of a Barnet Residents Support Fund which will provide financial support to residents in crisis;

1.1.3 Investing in joined-up back-end systems and a software solution to streamline the application process;

1.1.4 Provide additional funding to Barnet Together Alliance to enable a community-led support network for residents;

1.1.5 Proactive and ongoing information dissemination process and public awareness campaigns that signpost residents to support network; and

1.1.6 Various other initiatives that provide targeted interventions to mitigate food and fuel poverty challenges to our residents.

These recommendations aim to support income maximisation for our residents and resource support to our voluntary, community and faith sector (VCFS), to enable community wealth building initiatives and provide a targeted approach to addressing financial vulnerabilities.

Focusing on the immediate need of residents, these measures are part of a wider long-term agenda to create a sustainable, net zero economy. We believe this is best achieved by immediate responses that focus on income maximisation but takes into consideration wider networks of community-led support that address social and health challenges that are either a driver or consequence of economic inequalities.

We also considered how the council can make changes to be more accessible and approachable to our residents and as part of the wider Transformation Programme we will use the learnings from this framework to improve our digital and front-door services. While this paper focuses on the immediate response to support residents in crisis, we will continue to monitor central government initiatives and respond accordingly.

## **Officers Recommendations**

**It is recommended that the committee approve:**

- 1. The approach in relation to delivery of the administration's commitment to refund residents this year's 1% Council Tax increase.**
- 2. The renaming of the Welfare Assistance Fund to the Barnet Resident Support Fund and add additional funding to extend support to £2 million.**
- 3. The launch of the Barnet Resident Support Fund on 3 October 2022 which will include a streamlined application process.**
- 4. Funding of £0.120m to invest in systems and software to develop an application process and targeted support to residents in need and agree the procurement activity as this is not on the agreed Forward Plan presented to this Committee in December 2021.**
- 5. We recommend matching an additional £0.150m investment to deliver a £0.3m Barnet Together Community Response Fund.**

6. That the Community Innovation Fund include cost-of-living support measures into desired outcomes.
7. Communications and information dissemination recommendations as outlined in this paper to ensure a proactive approach to reaching residents experiencing financial difficulties.
8. Authorises the Chief Executive in consultation with the Chair of the Committee to implement any additional funding to respond to the cost-of-living crisis that can be delivered within existing budgets, legal and financial authorisations.

## 1. WHY THIS REPORT IS NEEDED

### Context

- 1.1 The paper put to committee on 8 June 2022<sup>1</sup> outlined a three-pronged approach to supporting financially vulnerable residents throughout the cost-of-living crisis:
  - 1.1.1 information dissemination and awareness raising, to support income maximisation and reduce escalation of debt;
  - 1.1.2 increased service support for individuals in crisis and supporting charities and community groups, and
  - 1.1.3 targeted approach for those in debt and experiencing financial vulnerabilities.
- 1.2 Since June 2022 the cost-of-living pressures faced by residents has exacerbated. As at July 2022, the Consumer Price Index (CPI) measure of inflation had risen to 10.1%, falling back slightly to 9.9% as at September 2022. This is only expected to rise further into 2023, resulting in a rise in basic living costs such as food and energy. These challenges are affecting individuals, families, and businesses (as well as having an impact on council resources).
- 1.3 These challenges are further highlighted by:
  - Greater London Authority's (GLA) August Cost of Living update<sup>2</sup> advised that: 12% of Londoners said they have regularly or occasionally been unable to buy food or essential items or relied on outside support in the last six months. This proportion almost doubles amongst deaf and/or disabled Londoners (22%), and triples (39%) among Londoners who say they are 'financially struggling'.
  - Earlier this year the Government released findings<sup>3</sup> that up to 850 thousand families who were entitled to receive Pension Credit did not claim these benefits.

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<sup>1</sup>

<https://barnet.moderngov.co.uk/documents/s72786/Cost%20of%20Living%20Approach%20Debt%20and%20Financial%20Vulnerabilities%20orkstream.pdf>

<sup>2</sup> <https://data.london.gov.uk/dataset/the-rising-cost-of-living-and-its-effects-on-londoners>

<sup>3</sup> [Income-related benefits: estimates of take-up: financial year 2019 to 2020 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/statistics/income-related-benefits-estimates-of-take-up-financial-year-2019-to-2020)

Following these findings, a recent Government led Pension Credit campaign saw a 275% rise<sup>4</sup> in claims compared to the same period in 2021.

- Recent social insights from the Office for National Statistics (ONS) highlight that: Around 9 in 10 (91%) adults reported their cost of living has increased over the last month with the most reported reasons being an increase in the price of food shopping (96%), gas or electricity bills (79%) and the price of fuel (71%)<sup>5</sup>.

- 1.4 On 8 September 2022 the Government announced further measures to address these challenges including proposal to temporarily remove green levies on energy bills and cap the yearly energy bill for households at £2,500 for at least 2 years in addition to the £400 energy bills discount. This was alongside a 6-month package of support to businesses.

### How we have supported residents since June

- 1.5 As well as administering support from Government, we have a range of funding support available to residents who are experiencing financial difficulties, in FY22/23 to date<sup>6</sup> we have:

1.5.1 Approved and paid 77,397 council tax rebates totalling £11.61m (99.96% of allocation)

1.5.2 Awarded £0.626m from the Discretionary Housing Payments in partnership with BOOST, Citizens Advice Barnet (CAB), Barnet Homes, Christians Against Poverty (CAP) and other partners, helping 350 residents.

1.5.3 Awarded £0.245m from the Local Welfare Assistance Fund, helping 955 residents.

1.5.4 Awarded £2.536m (approx.) from the Household Support Fund in partnership with schools, supporting 14,462 children through school holidays, BOOST, AGEUK and CAP

1.5.5 Provided £0.017m in grants to residents from the Mayor's Benevolent Fund (School Uniform Fund) supporting 171 families

- 1.6 Signposting residents to current support; we have undertaken a significant communications campaign to support residents, which includes:

1.6.1 The development and distribution of over 10,000 leaflets (available in libraries, care centres, pharmacies, BOOST, foodbanks, Barnet Homes, care and support workers, Barnet Homes and other targeted locations) A copy of the leaflet can be found in Appendix B.

1.6.2 We developed a cost-of-living page on our website which provides information and phone numbers on local and central benefits, funds and support

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<sup>4</sup> [DWP's Pension Credit Day of Action sees weekly claims double - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/dwp-s-pension-credit-day-of-action-sees-weekly-claims-double)

<sup>5</sup> [Public opinions and social trends, Great Britain: 17 to 29 August 2022 - Office for National Statistics](https://www.ons.gov.uk/peopleandwork/inequalityandpoverty/articlesandreports/publicopinionsandsocialtrends/greatbritain17to29august2022)

<sup>6</sup> Figures as of 13 September 2022



services available to residents, since its launch we have had over 5,000 visits, with our House, Energy and Utilities page receiving the most visits.

1.6.3 Provided updates and signposted residents to available support via Barnet First, the Barnet Council e-newsletter. Cost of Living pieces in our Barnet First newsletter have consistently received the most engagement and click throughs with cost-of-living news stories in August, receiving at least two thirds of engagement.

1.6.4 Undertaken activities to support central campaigns including Pension Credit Day of Action, Support for Households and energy scheme payments.

### **Activities conducted to inform design approach**

1.7 Working off an already rich evidence base (as outlined in the 8 June 2022 paper) the design phase included a range of engagement, communications and outreach activities to gain further information on local challenges that are arising as a result of the escalating crisis.

1.8 We have undertaken mapping exercises to get an understanding of what current provisions are available to residents, how they access this support and what challenges residents experience in accessing this support. Findings from this exercise include:

1.8.1 Data released by DWP in February 2022 highlighted Barnet as having the 5<sup>th</sup> most Pension Credit caseloads in London Boroughs at 7,651. However, when compared with caseloads to over 65 population and State Pension claimants, Barnet is tracking at 14% and 16%, indicating more work needs to be done to raise awareness of these benefits. To date we have undertaken activities in line with Pension Credit Day of Action to encourage uptake, however, given this is an age group that is difficult to reach through our normal communications channels, we will work with VCFS to undertake more focused activities and wider London initiatives.

1.8.2 We currently provide £250,000 support to the Barnet Food Hub. We have also updated our Food Security Action Plan which has committed to acting on drivers of food insecurity with a special focus on tackling inequalities.<sup>7</sup>

1.8.3 There are a number of business-as-usual activities currently undertaken such as Care Leavers, Skills and Employment, Homelessness Prevention and Tackling the Gaps initiatives which focus support to vulnerable residents.

1.9 Our team conducted a workshop to hear from frontline staff who assist residents by providing welfare and financial support, debt management or general advice to understand what activity is currently taking place and any identify any gaps that exist. The findings and recommendations from this workshop can be found in Appendix C.

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<sup>7</sup> [Draft Barnet Food Plan 2022 - 2027 | Engage Barnet](#)

- 1.10 Further qualitative research was carried out by our resident experience team, to gather insight on what residents need and expect from our services. These insights have included feedback on financial support with residents wanting:
- ‘Direct access to financial support and actionable help when they contact the council rather than being referred to advisory, community, and wellbeing services. For example, getting direct help with getting bills paid, accessing funds’
  - ‘Wanting benefits information provided at any point to be practical and helpful. To consider how information will be used pragmatically.’
  - ‘Providing clear rationale for decision making (benefits and financial support) – as a proactive step.’
- 1.11 We have also engaged with other local authorities across London, partners and VCFS to understand what infrastructure was in place to support a hub model.
- 1.12 Whilst looking into best practice approaches, it was highlighted through both internal and external specialists, as well as in the August 2022 – GLA Cost of Living update<sup>8</sup>, that many residents who will be vulnerable are also impacted by mobility challenges, lack of access and fear of reaching out for help. Using a previous model adopted throughout the pandemic, we engaged with CAB and BOOST to explore the feasibility of satellite advisers that can provide outreach support to residents who fall in this category. A case study can be found in Appendix D that outlines how a further partnership can be utilised to address these challenges.

### Recommended Approach

- 1.13 **Refunding residents this year’s 1% Council Tax increase:** To help with the cost-of-living crisis, the administration made a local election pledge to refund residents this year’s 1% Council Tax increase. The administration’s intention is that the refund is delivered in the most cost-effective and immediate way to help those most in need now, and, also, to ensure that everyone benefits from the refund without diverting resources that could be used to help residents directly.

We are therefore recommending:

- a) **Immediate targeted delivery of the refund** through the development of a Residents’ Support Fund of £2m (equivalent to 1% on council tax) which will provide financial support to residents in crisis this year (outlined in 2.14), and,
  - b) **Universal delivery of a 1% refund in 2023.** We anticipate that cost of living pressures will continue well into next year, and therefore, as part of a balanced and continuous package of measures we are recommending that the council tax is set at a 1% reduced amount.
- 1.14 **Development of a Residents Support Fund (RSF):** As part of the design phase, we reviewed our current Local Welfare Assistance fund which supports residents in crisis. Throughout this review we identified that the current application process and policies can be daunting to residents. To address this concern, we will streamline the

<sup>8</sup> [The rising cost of living and its effects on Londoners - London Datastore](#)

application process as well as invest in tools that enable a more proactive approach to reach residents who fall into the financially vulnerable category (outlined further in 2.15). We will also align funding, outreach and distribution to central and internal initiatives, to ensure resources are targeted to those who need it most, when they need it. In line with this review, we have renamed this fund the Resident Support Fund and provided an additional £1.5m into the fund, taking the total fund to £2m (equivalent to 1% on council tax).

The fund will be developed and administered by our Welfare and Benefits team. To ensure we can be targeted with our resources and meet the needs of our residents throughout the crisis we are upskilling and re-prioritising the focus of the incoming welfare team from Capita on the 1 Oct 2022 and increasing the team temporarily with 3 additional Income Maximisation Officers (recruitment is taking place now) who will provide outreach support and specialist advice to residents who are / or at risk of experiencing financial difficulties. This will support the findings in the Debt and Financial Vulnerabilities paper to reduce costs of enforcement, debt collection and writing off debt.

#### 1.15 **Investment in systems and software to develop a more joined-up approach:**

Throughout the design phase we received consistent feedback that the application process is fragmented and there is no clear referral pathway. This in part is due to different eligibility criteria and funding allocations as well as back-end system challenges. It has also been identified by our front-line teams that the referral process could be simplified to ensure we are providing a consistent and quality service to our residents, as well as extending the referral process out to wider networks to ensure we can reach as many residents as possible. Evidence from the June 2022 paper also indicated the need to be more proactive and empathetic to residents who are experiencing financial difficulties. To address these challenges, we have undertaken three measures:

- To access the RSF, as well as other financial support, we have identified a solution that streamlines all funding options, and with the guidance of a benefits calculator, residents can easily navigate what support is available to them into one easy to use application form. This form will also benefit our wider organisational objectives by simplifying the application process for our teams and partner organisations who support residents through the application process. This form will go live to the public on the 3 October 2022.
- Propensity profiling software that will identify financial vulnerability, allowing segmentation and a tailored communications approach which provides an opportunity to signpost residents who are experiencing financial vulnerabilities to local and central benefits and fund support schemes.
- Barnet has an extensive support network that goes beyond council services such as Mental Health services, Barnet Homes, Foodbanks, BACE Holidays, BOOST, CAB and Green Doctors. To ensure we take a holistic approach and provide a sustainable service that makes a positive impact on residents' lives in the long-term, we will be developing a triage tool that works as a referral system. This tool will be developed as a priority with the aim to go live over the coming months.

#### 1.16 **Further support to VCFS and wider community organisations:** As with the COVID pandemic, support from and for the VCSF infrastructure in the borough will be

critical to supporting vulnerable residents. We are discussing with the Barnet Together Alliance (BTA) options (indicative) for:

- Local spaces which provide targeted activities and initiatives to residents, specifically warm spaces initiatives as we head into winter.
- Warm clothing and school uniform banks for children and families.
- Specialised support to pensioners and residents who are disabled, or deaf and hard of hearing, specifically with accessing benefit and care services support.
- Specialised support for migrants and refugees, specifically around translation services in public health and community initiatives to enable access to information and support.
- Provide food and fuel vouchers which residents can access.
- Further participation of a range of third sector and faith groups that represent the diverse communities of Barnet and will be crucial in providing a holistic support network for residents.

To support these objectives the Barnet Together Alliance has directed the full £0.150m from the Community Response Fund into a pool of funding that will be available to Barnet VCFS groups to bid towards developing initiatives to support residents through the cost-of-living crisis. The council proposes to match this funding with an additional £0.150m, bringing the fund to a total of £0.300m. The fund will be administered by our partners in the Barnet Together Alliance. The council will provide our match fund to the Young Barnet Foundation as a one-off grant. We are in active discussion with BTA about expectations.

Round 3 of the Community Innovation Fund (joint funding with Health) will go live in October 2022 and we are building cost of living into the desired outcomes [sought from this round]. This will provide community groups with access to a further funding to focus on cost-of-living support.

1.17 **Public awareness and communications support:** Led by the communications team, we will develop a communications strategy which will focus on reaching a range of different audiences to inform residents about central government and local support available, with a special focus on reaching residents who are experiencing financial hardship, low-income families, and individuals. As such we will not only focus on raising awareness of the measures as outlined in this paper but providing further support to VCFS groups by co-designing and amplifying communications activities, developing assets and using our own communications channels to provide an all-encompassing support network to our residents. Key recommendations include:

- Develop a public awareness campaign that focuses on central and local support, funding and resources;
- Work with networks and steering committees to ensure critical information dissemination reaches as many residents as possible;

- Use data and insight to make informed decisions about where we target our resources and reach residents in need; and
- Conduct public opinion research with a diverse group of residents to understand local challenges.

1.18 **Holistic and joined up information dissemination:** It was identified in the internal workshop held that there are several teams and a number of staff, who have a wealth of experience working with and providing support to residents. Fuller findings can be found in Appendix C. It is important this group of staff are kept informed throughout the crisis period. As such it was recommended that we:

- Establish a formal network of teams supporting residents through the cost-of-living crisis (and beyond when presenting with financial vulnerability), ensuring faster information dissemination across services and regular debrief sessions on resident needs and feedback to enable staff to adapt approaches as the situation develops
- Define what the current offer for cost-of-living support is across the teams (internal & external) and create a 'virtual' collaboration between teams, so residents receive a more joined up response. This will create clearer access routes, specifically available for cost-of-living support
- Review team naming and terminology used to reduce anxiety when residents make contact

1.19 **Partnering to provide debt and special benefit support to residents:** In response to the pandemic Citizens Advice Barnet and BOOST set up a new partnership whereby a CAB adviser (funded from the Barnet Community Innovation Fund) was embedded within the team at BOOST, providing advice to their clients on a range of problems and access to more specialist support.

The outcome of this model was positive and as a result we will fund 2 additional outreach workers. One will adopt the above-mentioned partnership model and provide specialist debt and money advice to residents, while the other will be recruited by BOOST to provide benefits advice from their office at Burnt Oak Library as well as provide outreach support in foodbanks and other community spaces.

BOOST have also partnered with Debt Free London to install a debt advice kiosk into their Burnt Oak Library office.

1.20 **Increased provision and network to distribute food and fuel vouchers:** Setting eligibility criteria sometimes limits who we can help, but it is necessary to ensure that those most in need can access the support until we are able to better evaluate and measure the local needs. For a lot of our partners, sometimes this eligibility criteria can get in the way of being able to be an important check-in point for residents who have multiple risk indicators. We will continue to work with our current partners, through our Barnet Together Alliance partnership, as well as expand this support to new VCFS groups to supply food and fuel vouchers.

1.21 **Digital inclusion initiatives:** During the pandemic the council had to consider how we can support residents remotely, highlighting the importance of the council's role as a

support network for residents, and the barriers that residents who are digitally excluded face when trying to access support. Financial barriers can lead to digital exclusion and supporting residents to get online is crucial in response to the cost-of-living crisis. National research <sup>9</sup>shows tangible benefits by doing this; time saved, increase in earnings, better employability prospects and being able to save money by shopping online.

As part of our response, we have:

- Invested in tools that make our current digital services more accessible to all resident needs;
- Provided digital literacy, skills workshops that support residents to build confidence in using digital tools;
- Supplied laptops for residents who are digitally excluded due to financial barriers;
- Working with micro and small businesses to help them get online, become a part of the digital economy, and benefit from a wider network of retail customers, services and suppliers;
- Have a strategic partnership with CommunityFibre which includes free fibre broadband connection to residents in need and community spaces as well as a no eligibility required social tariff; and
- Working with the Good Things Foundation to better promote the National data bank<sup>10</sup>, which can provide free data sims directly to our residents.

## Other considerations

**1.22 Impact on Business:** Following the pandemic businesses in Barnet were starting to see a return to normal, however the rise in costs are challenging businesses, with the ONS reporting that inflation of goods and services and energy prices are the top concern for businesses<sup>11</sup>.

The Government's announcement on 8 September<sup>12</sup> indicated that energy support will be available for a period of 6 months to businesses and other non-domestic energy users, including charities and public sector organisations like schools, following this period the Government will target resources to vulnerable industries. The Government will review this scheme in December to identify where best to target this resource and it is unclear if further support will be directed to businesses at this time.

**1.23 Impact on council resources:** Consumer Price Index (CPI) inflation in July was standing at 10.1% and the Monetary Policy Committee is forecasting that this will rise to 13% or more by January 2023. This is having a significant impact on council resources. The council is facing rising energy costs as high as 68% and fuel costs as high as 41% in Quarter 1, in addition, the street lighting budget could have a

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<sup>9</sup> [the economic impact of digital inclusion in the uk final submission stc 0.pdf \(goodthingsfoundation.org\)](#)

<sup>10</sup> <https://www.goodthingsfoundation.org/databank/>

<sup>11</sup> [Business insights and impact on the UK economy - Office for National Statistics \(ons.gov.uk\)](#)

<sup>12</sup> [Energy bills support factsheet: 8 September 2022 - GOV.UK \(www.gov.uk\)](#)

significant pressure from increase in energy prices circa £0.500m. This is actively being reviewed as part of monthly monitoring and contingency is being used a tool to help mitigate the impact on services and reserves.

- 1.24 **Support for Barnet Council staff:** As we start to announce our measures and ramp up support for residents, we need to consider that Barnet Council employees may also be experiencing challenges. In common with most councils, Barnet follows a process of national collective bargaining to determine its pay award to staff. The current offer from employers to unions, for outer London, is £2,200. Different unions are in different stages of advising and consulting their members.

While the timescale for this is outside of the council's control, it is hoped that an award will be agreed in the autumn, backdated to 1st April 2022. By following the national process, the council ensures that its pay levels remain above the London Living Wage.

The council will also continue to encourage its partners to provide the Living Wage to their staff. In addition to basic levels of pay, the council also provides a range of other employee benefits, including retail and leisure discounts, and the provision of an emergency loan facility through "Salary Finance". The council also takes a proactive approach to the wellbeing of its staff, including providing an Employee Assistance Programme (EAP) which includes access to financial and debt-management advice and is part of the London Capital Credit Union.

## 2. REASONS FOR RECOMMENDATIONS

- 2.1 The cost-of-living crisis has got worse since the 8 June 2022 paper, with many predicting the possibility of a global economic recession. It is expected that Autumn will deepen these challenges as we experience significant rises in energy prices and interest rate hikes to take place. It is our position that we should operate in a crisis management approach and where possible lean on current infrastructure to roll out immediate response as outlined in Appendix A.
- 2.2 The overall objective of this work is to improve resident outcomes such as financial wellbeing and mental health and an overall impact on the quality of life, with a specific focus on developing a bespoke approach to those most vulnerable in the borough.
- 2.3 The intended outcome for this work is to primarily support; those currently in financial hardship and prevent those most at risk of financial vulnerability from escalating into hardship. The work would also support better debt collection from those who can pay, allowing savings to be made and reinvested into transformation of services.
- 2.4 We aim to achieve this by:
- 2.4.1 Supporting collaborative council working, identifying opportunities for joined up approaches across the council, partners and VCFS, and building confidence in sharing data in a way that is secure, controlled, and compliant.
  - 2.4.2 Refocusing our current approaches so that they are tailored to individuals, empathetic and proactive to signposting support.
  - 2.4.3 Creating an insight driven model to inform prevention strategies on

the specific needs of residents as individuals.

- 2.5 Alongside the financial impact, there are much wider benefits in supporting those in debt and financial vulnerability, for example solving this challenge would ultimately spearhead a transformation of culture at Barnet; proactive collaboration across services and a preventive way of working, as we begin to develop a more holistic picture of resident vulnerability across council services.

### **3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

The alternative options considered include:

- 3.1 Do nothing – given the crisis impacts essential items such as food, housing and energy this option is not recommended.

### **4. POST DECISION IMPLEMENTATION**

- 4.1 We have attached our approach in Appendix A.
- 4.2 Further updates on this implementation and additional developments will be provided in future committee meetings.

### **5. IMPLICATIONS FOR DECISION**

- 5.1 Corporate Priorities and Performance
- 5.1.1 Measures in this paper have been developed in consultation with the Transformation team.
- 5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

Finance & Value for Money – The development of our RSF will include the £0.500m from the Welfare Assistance Fund as well as an additional £1.500m from a ring-fenced reserve of £2.000m set aside for the administration's 1% Council Tax Rebate pledge. We expect to also add additional funds as allocated by Central Government from the Household Support Fund for the period October 2022 – March 2023, of which the council's allocation is £2.4m. Expenditure plans for this allocation are being drafted for submission in October 2022.

The Barnet Together Community Response Fund proposal of £0.300m will be funded by £0.150m from the Community Response Fund held by the Barnet Together Alliance. The match-funded balance is from the remaining £0.500m Council Tax Rebate reserve of £2.000m.

A further £0.120m will be allocated from the remaining £0.500m balance in the Council Tax Rebate reserve to the development of joined-up back-end systems and application processes, as well as a reporting and monitoring solution that provides the council with actionable insights to target our resources. We see this investment as crucial to supporting our income maximisation priorities for residents as it will streamline our process and identify central funding schemes



that benefit our financially vulnerable residents. This will also support the findings in the Financial Vulnerabilities paper to reduce costs of enforcement, debt collection and writing off debt.

The total cost of providing the targeted cost of living interventions is within existing resources held for emergencies. These are separate from the council's financial resilience reserve amounts and the general balances required under s25 when the Section 151 Officer sets the prudent and safe level of resources underpinning the annual budget.

Item	Proposed Cost (£m)	Funded From	Funding Available (£m)
Resident Support Fund	2.000	CT Rebate Reserve	2.000
		Local Welfare Support Reserve	0.500
Barnet Together Community Response Fund	0.150	CT Rebate Reserve	
Joined Up Systems and Applications	0.120	CT Rebate Reserve	
<b>TOTAL</b>	<b>2.270</b>		<b>2.500</b>

In implementing these cost-of-living responses, the council will not adversely impact the Medium-Term Financial Strategy, nor its revenue position on the General Fund as set out in the budget approved at Full Council in March 2022.

Any further funding to be implemented in response to the cost of living that is contained within existing resources and appropriate delegations is recommended to be delegated to the Chief Executive in consultation with the Chair of the Committee.

- 5.2.1 Procurement – A procurement exercise will be undertaken to recruit a service design capability
- 5.2.2 Staffing – A recruitment process has been undertaken to hire 3 new income maximisation officers and an internal secondment for a cost of living lead.
- 5.2.3 IT – We are currently undertaking due diligence to acquire software to support a streamlined application process, triage tool, financial dashboard and backend systems.
- 5.2.4 Sustainability - This will support our decision to make a financially sustainable and

resilient Barnet, ensuring no resident is left behind as we become more sustainable.

### 5.3 Legal and Constitutional References

#### 5.3.1 The council's Constitution, Article 7 Committees, Forums, Working Groups and Partnerships, sets out the functions of the Policy and Resources Committee:

(1) To be responsible for:

- Strategic policy, Finance and corporate risk management including recommending: Capital and Revenue Budget; Medium Term Financial Strategy; and Corporate Plan to Full Council
- Finance including Corporate procurement, Effective use of resources, Procurement Forward Plan, Information Technology

(2) To be responsible for those matters not specifically allocated to any other committee affecting the affairs of the Council.

#### 5.3.2 Under Barnet's Contract Procedure Rules, due to the expected value of this procurement it must be authorised by a decision of the relevant theme committee, which for Finance is Policy and Resources Committee, unless it is included on the Annual Procurement Forward Plan.

#### 5.3.3 Procurement of software solution is an immediate need to administer the RSF. In accordance with single tender action, Contract Procedure Rules 6.1 will be utilised.

### 5.4 Insight

#### 5.4.1 Recommendations outlined in this paper builds off evidence from the previous paper dated 8 June, Cost-of-Living approach: Debt and Financial Vulnerabilities workstream, conducted by the Insights and Intelligence team.

#### 5.4.2 The work to date has been cross-functional and included teams from Strategy and Resources, Resident Experience and Insight and Intelligence teams. In addition, we have conducted qualitative research with residents, services and VCFS.

### 5.5 Social Value

#### 5.5.1 The decision taken within this report will provide financial support to our most vulnerable residents.

### 5.6 Risk Management

#### 5.6.1 There is a risk that if we are unable to deliver this piece of work, we will remain reactive as opposed to becoming proactive in the support that we offer our residents. We anticipate that the impact will result in an increased number of residents as the cost-of-living rises, resulting in many more of our residents being considered 'at risk' of financial hardship.

#### 5.6.2 Another risk is that this work will not produce the intended impact to our residents. We aim to reduce this risk through several controls such as discussions, updates and reviews at the Prevention and Sustainability Think Tanks, CMT and the Financial

Vulnerabilities Action Group. This project has also engaged and been developed with other services, residents, VCFS, the Council Management Team, senior managers, and other relevant staff, since its inception to the current point to ensure that we keep how we can best support our residents at the centre of our pilot design.

## 5.7 Equalities and Diversity

- 5.7.1 Equality and diversity issues are a mandatory consideration in the decision-making of the council.
- 5.7.2 Decision makers should have due regard to the public-sector equality duty in making their decisions. The equalities duties are continuing duties they are not duties to secure a particular outcome. The equalities impact will be revisited on each of the proposals as they are developed. Consideration of the duties should precede the decision. It is important that Council has regard to the statutory grounds in the light of all available material such as consultation responses. The statutory grounds of the public-sector equality duty are found at Section 149 of the Equality Act 2010 and are as follows below.
- 5.7.3 A public authority must, in the exercise of its functions, have due regard to the need to:
- a) Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;
  - b) Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
  - c) Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 5.7.4 Having due regard to the need to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:
- d) Remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;
  - e) Take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;
  - f) Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
- 5.7.5 The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.
- 5.7.6 Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to:
- Tackle prejudice, and

- Promote understanding

5.7.7 Compliance with the duties in this section may involve treating some persons more favourably than others; but that is not to be taken as permitting conduct that would otherwise be prohibited by or under this Act. The relevant protected characteristics are:

- Age
- Disability
- Gender reassignment
- Pregnancy and maternity
- Race,
- Religion or belief
- Sex
- Sexual orientation
- Marriage and Civil partnership

5.7.8 The public sector equality duty considerations are key for the development of our programme of activity as well as our Corporate Plan.

5.7.9 In our development of the priorities, we will be carrying out Equality Impact Assessments as applicable for each individual project area.

5.7.10 As outlined in this report, in our development of the Corporate Plan, we will focus on Tackling the Gaps, our resident focused equality activity, and, in doing so, aim to embed equalities considerations into everything that the council does. We will also take protected characteristics, including seldom heard voices, into consideration in any engagement activity.

5.7.11 As a part of our Corporate Plan, we will also note our values as a council ('caring, learning, inclusive, collaborative'), out of which 'inclusive' is focused on EDI.

5.7.12 Forthcoming draft reporting to P&R Committee in December 2022 will outline this further, as part of the draft Corporate Plan as well as through our Equalities Annual Reporting.

## 5.8 Corporate Parenting

5.8.1 The purpose of this pilot is centred around providing a better quality of life our residents most at risk of financial vulnerability. In creating these measures, we took into consideration both residents who are already financial vulnerable and those at risk. By doing this we hope to improve circumstances and provide better outcomes to households impacted by the rising cost of living and thus, the children and young people that are part of these households. From our research, we understand the stress from debt and financial vulnerabilities in a household can have a negative

impact on children and young people if not addressed.

## 5.9 Consultation and Engagement

5.9.1 Working of an already rich body of evidence we undertook a cross-service workshop and we've also liaised with the VCFS in our co design workshops to ensure multi-service perspectives are accounted for.

5.9.2 As part of the development of our proposal we have undertaken desktop research to understand how other local authorities are dealing with similar problems and challenges; learnings from these models will be used to develop our model.

## 5.10 Environmental Impact

5.10.1 We continue to put the environment at the heart of what we do and see an investment in energy saving communications as an important aspect of support residents minimise their energy bills and implement measures that can limit negative impact on the environment.

5.10.2 As part of our Sustainability Commitment, we are committed to achieving net zero as a council by 2030, and as a borough as soon as possible after this, and no later than 2042. Therefore, any proposal will be developed with this in mind.

## 6. Background papers

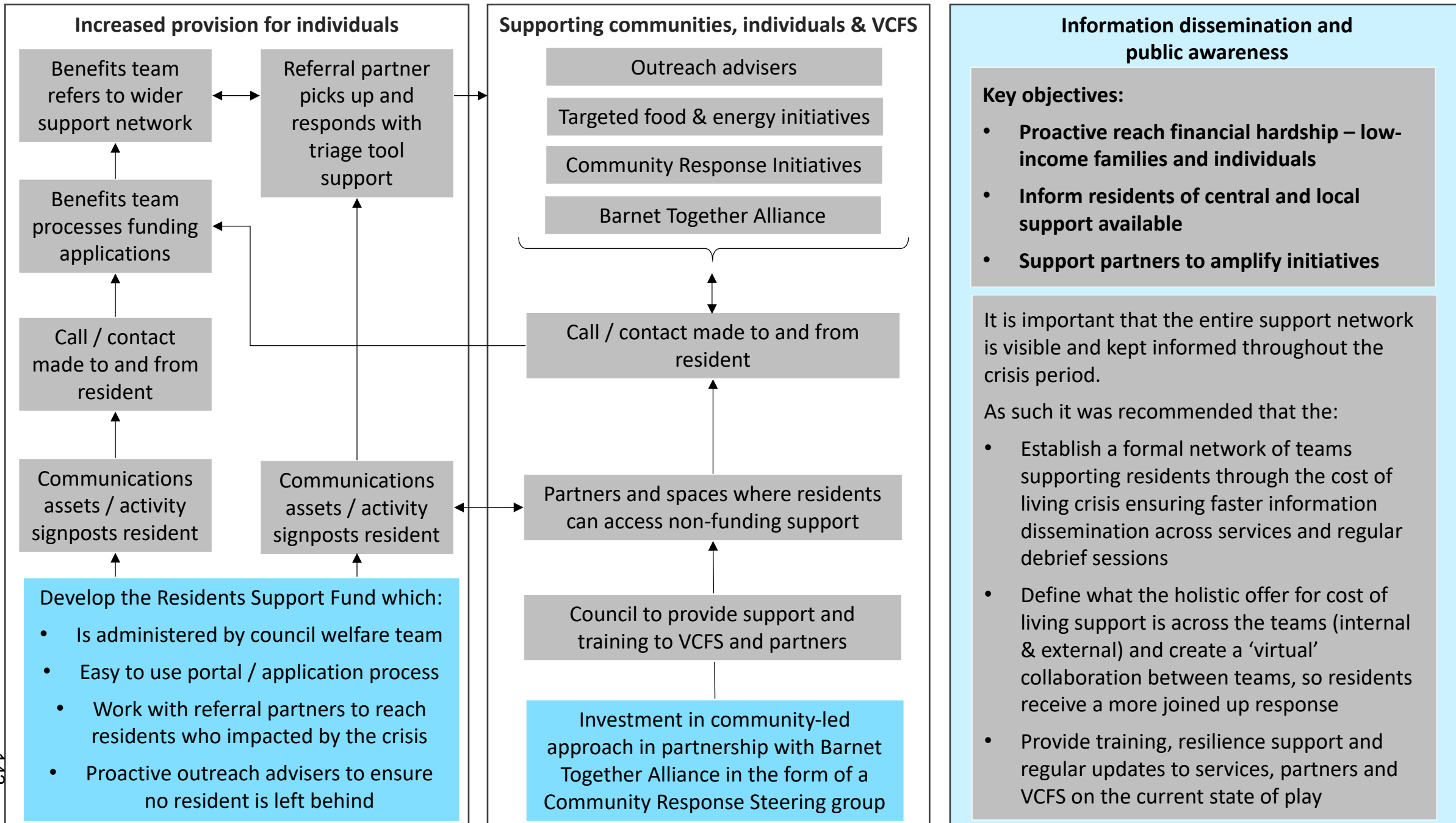
- Policy & Resources Committee paper dated 8 June - Cost of Living approach: Debt and Financial Vulnerabilities workstream accessed <https://barnet.moderngov.co.uk/documents/s72786/Cost%20of%20Living%20approach%20Debt%20and%20Financial%20Vulnerabilities%20workstream.pdf>
- The rising cost of living and its effects on Londoners - [The rising cost of living and its effects on Londoners - London Datastore](#)
- Income-related benefits: estimates of take-up: financial year 2019 to 2020 - [Income-related benefits: estimates of take-up: financial year 2019 to 2020 - GOV.UK \(www.gov.uk\)](#)
- Department of Work and Pension's: Pension Credit Day of Action sees weekly claims double - [DWP's Pension Credit Day of Action sees weekly claims double - GOV.UK \(www.gov.uk\)](#)
- Public opinions and social trends, Great Britain: 17 to 29 August 2022 - [Public opinions and social trends, Great Britain: 17 to 29 August 2022 - Office for National Statistics](#)
- Draft Barnet Food Plan 2022 – 2027 - [Draft Barnet Food Plan 2022 - 2027 | Engage Barnet](#)
- The economic impact of Digital Inclusion in the UK - [the economic impact of digital inclusion in the uk final submission stc 0.pdf \(goodthingsfoundation.org\)](#)

- Good Things Foundation: National Databank - [National Databank - Good Things Foundation](#)
- Business insights and impact on the UK economy: 8 September 2022 - [Business insights and impact on the UK economy - Office for National Statistics \(ons.gov.uk\)](#)
- Energy bills support factsheet: 8 September 2022 - [Energy bills support factsheet: 8 September 2022 - GOV.UK \(www.gov.uk\)](#)

# How we will support residents through the cost of living crisis

SUPPORT INFRASTRUCTURE	TARGETED APPROACH	BENEFIT TO RESIDENTS
<p><b>Develop the Residents Support Fund which is:</b></p> <ul style="list-style-type: none"> <li>• Immediate crisis support for residents experiencing financial difficulties</li> <li>• Additional £2 million funding</li> <li>• Continue to administer Govt support</li> </ul>	<ul style="list-style-type: none"> <li>• Officers to work with referral partners (DWP, etc.) to reach residents who are impacted by the crisis.</li> <li>• Proactive outreach advisers using insight and intelligence to ensure no resident is left behind</li> </ul>	<ul style="list-style-type: none"> <li>• Immediate support to prevent further hardship</li> <li>• Clear visibility of benefits and funds available to support those in crisis</li> <li>• Easy to use application process</li> </ul>
<p><b>Supporting communities, individuals &amp; VCFS</b></p> <ul style="list-style-type: none"> <li>• Investment in community-led approach in partnership with Barnet Together Alliance</li> <li>• Provide food and fuel vouchers to wide range of partners and VCFS</li> <li>• Support food hub infrastructure</li> <li>• Coordinating third and faith sector response to ‘warm places’ and ‘coat banks’</li> <li>• Investment in current infrastructure: CAB &amp; BOOST</li> </ul>	<p>Target resources to residents in accessing benefits and care services support:</p> <ul style="list-style-type: none"> <li>• Work with Age UK on specialised support to pensioners</li> <li>• Work with Inclusion Barnet and utilise our own BSL interpreter services to support residents who are disabled or deaf and hard of hearing</li> <li>• Work with New Citizens Gateway to support for migrants and refugees</li> </ul>	<ul style="list-style-type: none"> <li>• Local spaces which provide targeted activities and initiatives to residents, specifically warm spaces initiatives as we lead into winter.</li> <li>• Warm clothing and school uniform banks for children and families.</li> <li>• Holistic support network that is community-led and run that represents the unique needs of residents</li> </ul>
<p><b>Public awareness and information dissemination:</b></p> <ul style="list-style-type: none"> <li>• CoL information leaflet disseminated</li> <li>• Develop a public awareness campaign that informs residents on central and local support funding and resources;</li> <li>• Support partners to amplify initiatives</li> </ul>	<ul style="list-style-type: none"> <li>• Use data and insight to make informed decisions about where we target our resources and reach residents in need;</li> <li>• Conduct public opinion research with diverse group of residents to understand local challenges;</li> <li>• Proactively reach financial hardship – low-income families and individuals</li> </ul>	<ul style="list-style-type: none"> <li>• Inform residents of central and local support available</li> <li>• Clear visibility to residents of the holistic support network available to residents</li> <li>• Ongoing learnings on how we can improve our services and keep teams updated to ensure a consistent high quality service throughout the residents journey</li> </ul>

# Three-pronged approach and measures





# Cost of Living Support in Barnet

The rising cost of living is affecting many people in the London Borough of Barnet. To support residents who may be feeling the financial pressures of these rises Barnet Council and other local organisations are here to provide guidance on the financial support available to you. ***We want you to know that you are not alone, and help is available.***

## What support is available?

Inside you'll find information on:



Finances and housing



Employment services



Children and adult social care



Mental health and wellbeing



## NEED HELP?

For further assistance on what support is available to you, please contact:



### Citizens Advice Barnet

Phone: 0808 250 5708

Website: <https://barnetcab.org.uk>

### BOOST

Phone: 0208 359 2442

Website: <https://boostbarnet.org>



# Support services



## Who can access support?

Services listed in this flyer are available to all residents who currently receive a qualifying benefit which includes:

### Universal Credit

If you are not currently receiving any benefits you can apply for Universal Credit online.

**Website:** <https://www.gov.uk/apply-universal-credit>

**Phone:** 0800 328 5644

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### Pension Credit

Provides extra money to help with your living costs if you're of State Pension age and on a low income. It also provides assistance for housing costs such as ground rent or service charges.

**Website:** <https://www.gov.uk/pension-credit>

**Phone:** 0800 731 0469

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### Personal Independence Payment

Personal Independence Payment is gradually replacing the Disability Living Allowance for adults with long-term ill health or a disability.

**Website:** <https://www.gov.uk/pip>

**Phone:** 0800 917 2222

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### Jobseeker's Allowance

Provides support to residents while they are looking for work.

**Website:** <https://www.gov.uk/jobseekers-allowance>

**Phone:** 0800 169 0310

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## SPEAK TO SOMEONE ABOUT EMPLOYMENT AND BENEFIT ADVICE



**Boost provides personalised benefit advice, skills and employment services to Barnet residents.**

This support includes a team committed to helping residents get back on their feet, and includes services such as CV writing, interview workshops, and weekly updates on new jobs and apprenticeship opportunities.

To learn more visit [www.boostbarnet.org](http://www.boostbarnet.org)

Or call us on **0208 359 2442**





## Finances and housing

### Council Tax and Housing Benefits

Support services for residents having difficulty paying Council Tax. Housing benefits that are available to help you pay your rent if you're on a low income and not eligible for Universal Credit.

**Email:** [Benefits@Barnet.gov.uk](mailto:Benefits@Barnet.gov.uk)  
**Phone:** 0208 359 2000 – Extension: 2

### Local Welfare Assistance Fund

Supporting residents who need emergency financial assistance due to unexpected circumstances, as well as immediate support to get back on your feet after prison or after a stay in hospital.

**Email:** [LocalWelfareAssistance@Barnet.gov.uk](mailto:LocalWelfareAssistance@Barnet.gov.uk)  
**Phone:** 0208 359 4242

### Discretionary Housing Payments

Further support for residents who are currently in receipt of Housing Benefit or Universal Credit who require more help with housing costs.

**Email:** [boost@Barnet.gov.uk](mailto:boost@Barnet.gov.uk)  
**Phone:** 0208 359 2442

### Free Broadband Subscription

This scheme has been set up to support eligible Barnet borough residents who do not have access to broadband in their home with a free 12-month subscription.

**Email:** [boost@Barnet.gov.uk](mailto:boost@Barnet.gov.uk)  
**Phone:** 0208 359 2442

### Cost of Living Payments

You may be able to get a payment to help with the cost of living if you're getting certain benefits or tax credits. The first instalment of these payments will go directly into residents' bank accounts from 14 July 2022, continuing to the end of the month. You do not need to apply, if you're eligible, you'll be paid automatically.

**To learn more visit**  
<https://www.gov.uk/guidance/cost-of-living-payment>



## Children and adult social care

### School Uniform Fund

One-off grants available to residents to support the cost of school uniforms.

**Email:** [MBF@Barnet.gov.uk](mailto:MBF@Barnet.gov.uk)  
**Phone:** 0208 359 2000 – Extension: 2

### Free childcare and early education

If you're receiving the qualifying benefits, your two-year-old can access 15 hours of early education for free each week. There are also benefits available for three and four-year-olds.

**Email:** [earlyyears@Barnet.gov.uk](mailto:earlyyears@Barnet.gov.uk)  
**Phone:** 0208 359 3052

### Age UK Barnet

Later life planning service (over 55's), free and confidential information and advice on welfare and benefits, housing or support services as well as how to keep healthy and active.

**Email:** [info@ageukbarnet.org.uk](mailto:info@ageukbarnet.org.uk)  
**Phone:** 0208 203 5040

### Pensioner Winter Fuel Payments

In the winter months pensioners can get between £100 and £300 to help pay heating bills.

**Website:** <https://www.gov.uk/winter-fuel-payment/>  
**Phone:** 0800 731 0160



## Mental health and wellbeing

Financial pressures can affect everyone differently. Talking to someone can help you deal with the anxiety and worry that financial stress can cause. Below is a list of numbers that can support your wellbeing during this time.



### MIND Barnet

Mind provides advice and support to anyone experiencing a difficult time.

**Email:** [barnetcounselling@mindeb.org.uk](mailto:barnetcounselling@mindeb.org.uk)

**Phone:** 0208 343 5703

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### Let's Talk IAPT - Barnet

Let's Talk IAPT is a free NHS, psychological therapy service available to residents.

**Email:** [lets-talk-barnet@nhs.net](mailto:lets-talk-barnet@nhs.net)

**Phone:** 0208 702 5309

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### Barnet Wellbeing Hub

There are a number of local and national sources of support and advice to help you maintain good mental health and wellbeing, to find the service suitable for your need please visit:

**Website:** <https://www.barnet.gov.uk/mental-health-and-wellbeing>

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## Cost of Living Support in Barnet

### ACCESS SUPPORT SERVICES ONLINE

There are number of other support services available to residents, including food and meal support, debt management, care services and more.

We will continue to update available services on our website:

[www.barnet.gov.uk/costofliving](http://www.barnet.gov.uk/costofliving)



If you would like to talk to someone about these services, please call us on 0208 359 2000

## Delivery Unit: Customer and Digital Services

### Cost of Living Support

## Cross-stakeholder resident experience design workshop

Last updated: 12 September 2022

### Contents

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## 1. Executive Summary

Following the [P&R committee report](#) in June 2022, defining scope of a cost-of-living approach and action plan, it was agreed to conduct an internal workshop to explore next steps and opportunities to better support our residents.

This report provides a summary of feedback and insights from the Resident Experience-Cost of Living workshop facilitated in-person on the 17<sup>th</sup> of August 2022 with 21 staff representing 12 service areas across Barnet Council and the Barnet Group. The insights help determine recommendations and next steps to improve financial support and guidance offered by frontline staff to residents.

The objective of the workshop was aimed to understand the current landscape across teams offering financial support to residents and start to build a collaborative and cohesive approach to:

0

- triage residents in need of financial support or at risk of financial hardship.
- explore opportunities to improve support offered.
- report on the impact of financial support offered when residents access council support and services.

## 1.2 Analysis highlights

### Segment 1 | Mapping experience journeys of residents with financial needs

This segment focused on mapping experience journeys of 4 resident personas requiring financial support. The key themes identified (positive or negative) that impact the support offered to residents at various stages of the journey, have been highlighted below.

#### Key themes discussed

- 1 **Signposting and referrals process:** Residents requiring financial help may lack clarity over the key issue or are likely to be unaware of other support or services that can support their needs. Support staff need to evaluate the requirement to refer vulnerable residents to multiple services (which could be within or outside the Council)
- 2 **Resident effort and incentives:** Vulnerable residents or residents ashamed of their circumstance tend to lack incentives to follow up and follow through with advice and referrals where there is additional effort required.
- 3 **Stage 1 contact information and advice:** It was highlighted that most residents contacting the council will have already seen basic information about the service (online) and is contacting for advice or an issue to be resolved rather than being sign-posted back to information online.
- 4 **Proactive updates and ongoing support:** Staff are unable to follow up with residents or provide proactive updates when a service request referral has been made but hasn't yet been assigned or handed over in full to a case worker / staff member. This was perceived to be due to lack of resources or visibility of data to support the resident directly.
- 5 **Holistic approach:** Disjointed services and community networks was highlighted as a key barrier. Each team was clear on what they offered but often in isolation, there was not an understanding of the 'whole', or what other teams offered to support residents.
- 6 **Navigating help and options:** Both staff and residents struggle to navigate contact options and the digital offer and recognition there was not a single point of access for 'cost of living' enquiries
- 7 **Service perception and terminology:** There are pre-conceived notions about service labels like income collection officers. The terminology can make residents very anxious and prevents them from proactively reaching out for support and guidance that is already available

### Segment 2 | Brainstorming ideas to improve financial support and guidance offered

This segment focused on brainstorming ideas within 3 areas of improvement. The key themes identified are collated based on similar ideas shared across groups including:

### Key themes proposed:

1. **Proactive vulnerability checking/intervention:** Improving and developing collaborations with services and community networks that already provided financial need referrals like; schools, food banks, CTAX / rent arrears, housing options.
2. **Improving digital offer and reach, defining ‘cost of living offer’:** Improving website information and user journey on cost of living, financial support. Providing clarity on contact options and what they can provide upfront. Proactively sending information to those that are and are likely to remain digitally excluded.
3. **Increasing advisor resources:** Support customer service teams with resource and funding where they currently are unable to extend additional support and proactive follow ups to residents. Recognising current staff pressures to deliver the reactive ‘day-to-day’. Additional targeted support to provide more preventative intervention.
4. **Support based branding:** Provide a single source of information and guidance for residents – across information and contact channels. Explore options for a cross-service financial support team (which could be multi-disciplinary) or re-branding of existing teams that already have the capacity to offer support but aren’t perceived by residents to do so.
5. **Staff training and information:** Building a cross service checklist on keywords, signs and symptoms that can help identify residents facing financial hardship or are financially vulnerable. Develop guidelines on managing expectations.
6. **Improving information visibility internally:** Improving visibility and reach of financial support and grants available across the organisation as they update.
7. **Invest and scaling tech solutions:** Invest in tools and platforms that help target and prevent financial vulnerabilities and hardships like; Experian, One Citizen etc.

### 1.3 Analysis gaps

A gap identified in the analysis is identifying how and when service areas and teams contribute to financial support at various stages – understanding if services and teams are aware of their role within the wider service delivery context. There is also a need to consolidate resident insight on cost of living and financial support currently being collected across services.

### 1.4 Recommendations and next steps

#### Crisis management improvements

Recommendation	Description
1. Triage tool	<ul style="list-style-type: none"><li>• Develop a triage tool based on key crisis areas (rather than service offering). For example, food poverty, fuel poverty, and employment advice.</li><li>• In tandem with triage tool boost existing resident experience live training offer to train staff on using the triage tool.</li></ul>

<b>2. Barnet Council Website</b>	<ul style="list-style-type: none"> <li>• Providing option for cost-of-living support information to be up front on Barnet Council Website home page.</li> <li>• Reviewing and updating content on existing cost of living page to reflect what residents need, are likely to look for, and key crisis areas (rather than services)</li> <li>• Providing guidance and clarity upfront on what various links and contact options can offer.</li> </ul>
<b>3. Advisors' Hotline</b>	<ul style="list-style-type: none"> <li>• Explore options to add to the contact centre a direct redirection for cost of living / financial support that can be connected through to an existing advisory service that can provide a holistic cross-service approach.</li> </ul>
<b>4. Cost of Living Network</b>	<ul style="list-style-type: none"> <li>• Continue to liaise with CoL workshop network and build on the group as a means of information dissemination across services and regular debrief sessions on resident needs and feedback at the front door.</li> <li>• Define what the holistic offer for cost-of-living support is across teams (internal &amp; external)</li> <li>• Review team 'branding' - terminology/language to reduce anxiety when residents make contact.</li> </ul>
<b>5. Joining up support and community networks</b>	<ul style="list-style-type: none"> <li>• Building liaisons with and between community networks that services already signposted and refer residents to.</li> </ul>
<b>6. Consolidate existing resident insight</b>	<ul style="list-style-type: none"> <li>• Consolidate resident insight on cost of living collected across services.</li> </ul>

### Longer term improvements and next steps

Having a holistic understanding and consensus of the role various services and teams play in the delivery of financial support and advice is crucial to assessing customer service needs and measuring the impact of front door services.

An overarching next step to be considered in the long-term improvement of front door services is to develop holistic review and design processes. These processes should help examine:

- What the existing front door support offer is across services and networks for complex needs like financial support and rising cost of living.
- The impact front door improvements and referrals have on service capacity, delivery, and quality.
- What reporting and insight mechanisms are available and used to measure support impact on residents.



Long-term improvements will also link to the digital strategy to build long term tech solutions e.g. data Lake/CRM requirements.

In addition, the areas of improvement listed below will help evaluate and continuously contribute to the long-term transformation of support and guidance offered to residents with complex needs.

1. <b>Improving access and inclusion:</b> Continue to improve and scale existing support offer, supporting residents with complex and accessibility needs. Extend options for drop-ins and develop staff directories and/or fact sheets to assist support offer. Continue to improve contact centre options to speak to someone and improve support options for those with language or digital barriers. Improve options for digital communication.
2. <b>Integrate proactive vulnerability checks and interventions:</b> Collaborate with MECC and partners to develop best practices and vulnerabilities signs and symptoms check list for staff.
3. <b>Continue to develop resident-centric approach:</b> Validate what residents need – continue to build resident experience insights and co-design through resident voice.
4. <b>Improve quality of support offered first time:</b> Explore options for multi-agency support offer and advisory services during stage 1 contact.
5. <b>Develop single view of resident:</b> Develop tools or processes to database and increase visibility of signposting and service referrals made.
6. <b>Continue to build resident centric culture:</b> Roll-out existing live scenario-based customer service training as ongoing offer.

## 2. Background and Context

Following an update to [P&R committee on 8<sup>th</sup> June 2022](#), the importance of improving our customer services and front door support has been further highlighted by the increasing cost of living and demand on services. Feedback from residents, VCFS and Council frontline services, has highlighted an opportunity and increasing need to offer guidance, support, and help for financial wellbeing in the borough.

Since May 2022 the Resident Experience team have been engaging with residents getting insight on what residents need and expect from customer services. These insights have included feedback on financial support with residents wanting:

- *'Direct access to financial support and actionable help when they contact the council rather than being referred to advisory, community, and wellbeing services. For example, getting direct help with getting bills paid, accessing funds'*
- *'Wanting benefits information provided at any point to be practical and helpful. To consider how information will be used pragmatically.'*
- *'Providing clear rationale for decision making (benefits and financial support) – as a proactive step.'*

The Resident Experience – Cost of Living workshop was facilitated as an important step to hear from frontline staff who provide assistance to residents providing welfare and financial support, debt management or general advice to gain a holistic view on what activity is currently taking place and any gaps that exist to enable a targeted approach for those in debt and experiencing financial vulnerabilities.

The objective of the workshop was aimed to understand the current landscape across council services offering financial support to residents and start to build a cohesive approach to:

- triage residents in need of financial support or at risk of financial hardship
- explore opportunities to improve support
- report on the impact of financial support offered when residents access council support and services

## 2.1 Service Representation

21 colleagues participated in the workshop and represented 12 of the following services:

- Adults and Health – Care quality and customer financial affairs
- Adults and Health - Public health, assessments, and prevention
- Barnet Homes -Customer Experience
- Barnet Homes -Housing options
- Barnet Homes – Income collection
- Barnet Libraries
- BOOST
- CSG – Customer services
- Prevention and wellbeing (Insights & Intelligence)
- Resident experience - Customer and digital services
- Revenue and Benefits
- Strategy, communications, and engagement

## 2.2 Workshop summary and feedback

### Segment 1 | Introductions and Icebreaker

Staff representatives introduced their roles and responsibilities and described how their work impacts resident experience.

**Observation:** Instances where residents had a positive experience and outcome depended on the personal initiative and expertise of the staff member, rather than a consistent standard across the team.

### Segment 2 | Experience Mapping

Cross-service groups mapped the front door experience of 4 resident personas and financial needs scenarios, answering the following questions:

- What does the resident already know?
- What does the resident want to know?
- What do the staff already know?
- What do the staff want the resident to know?
- What are the barriers at this stage preventing us from supporting the resident?

### Summary of mapping and feedback

#### **What does the resident already know?**

- Resident personas would know what services and support are available but may be unsure of where and how to access them.
- Residents are aware of their impairments, needs, and affordability.
- Resident may already be aware of their local networks, neighbours, WhatsApp groups.
- Residents may have already experienced the limitations of digital and contact channels.
- They may also already have a pre-conceived notion about service inconsistencies.
- Residents are likely to already know about all the basic services like libraries, universal credit, food banks. But may not be aware of nuanced / targeted support.

#### **What does the resident want to know?**

- What services and support does the council directly offer?
- How, when, and where to access support?
- How to contact specific people, services at the council?
- Help evaluating the best options for their circumstance.
- Services to assist with making applications, submitting forms etc.
- Locations, timings, and step by step processes.

#### **What do the staff already know?**

- General awareness of resident's current circumstance
- Available services
- Timescales
- Means for residents to ask questions
- May have the means to identify if the resident is vulnerable
- Signposting and referral processes

#### **What do the staff want the resident to know?**

- Alternatives to traditional financial support
- Empathy – that help is available
- Advice on various services that can help
- Options and guidance to check if all required paperwork is available to the resident
- Which staff / team could help?
- Benefit advice
- Managing expectations
- Support networks and face to face support options

#### **What are the barriers at this stage preventing us from supporting the resident?**

- Lack of resident engagement and trust.
- Digital barriers and lack of awareness (both staff and residents).
- Face to face and home visit options and resources.
- Data on language and access barriers.
- Reassurances through tech and visual platforms.
- Varied and disjointed systems used – data sharing and GDPR limitations.

- Staff skills and consistency.
- Lack of clarity over key issues. Lack of proactive knowledge of resident circumstances.
- Disjointed support and community networks.
- How to access information.
- Direct benefit and cash options.
- Lack of holistic end-to-end service. Fragmented services and siloed working.
- Lack of options for proactive working and targeted prevention.
- Lack of people (staff) resources.

### Segment 1 | Observation

A typical experience journey has 5 key stages from start to finish (refer appendix for details). During the experience mapping exercise colleagues had clear visibility and understanding of the first 2 stages of the resident experience including signposting to and providing support on service awareness and referrals but were missing links to resident action and service delivery. Some reasons for this may be limitations of the role and responsibilities of staff offering support at the front door, or lack of visibility and access to progress beyond the referrals / signposting process.

### **Segment 3 | Solutions Brainstorm**

Cross-service groups brainstormed solutions areas and gave feedback on ideas that can support a crisis and those that can improve services long term. Representative staff provided ideas for the following categories:

- Ideas to identify if a resident is financially vulnerable
- Systems / processes that can help database and report on financial sign-posting or support given
- Consistent standards to support financially vulnerable residents across services

Groups were also asked to highlight risks or blockers to implementing ideas.

#### Ideas to identify if a resident is financially vulnerable

- Proactively checking for vulnerabilities
- Picking up on keywords, signs, and symptoms of financial vulnerabilities and hardship
- Asking residents
- Using targeted prevention tech tools

#### **Signs**

- Money problems
- Claiming benefits
- Arrears rent/CT
- Other debts
- Physical and house appearance
- Use of foodbanks
- Council assessments

## Symptoms

- Not wanting to come off the phone
- Saying they are financially vulnerable
- Seeking financial support
- Not turning lights on/heating on
- Previous contacts to the council
- Say trigger words (e.g. struggle)

## Other

- MECC (Make every contact count approach)

## Consistent standards to support financially vulnerable residents across services

- Robust processes that cater for all needs
- Consistent standards
- Signposting to BOOST and internal organisations
- Single data lake/system
- Managing expectations
- Consistent knowledge throughout organisation
- Establish a CoL team
- Central MECC-style resource and fact sheets
- Staff training to increase knowledge and change attitudes
- 'One Barnet' approach – bring together council and community organisations
- Bring in residents to co-design
- 'Cost of Living' name change

## Blockers/risks to implementing ideas

- Recourses/ finance
- Digital exclusion
- Lack of wider knowledge in the organisation
- Limited computer systems and databases
- GDPR
- Time
- English is not a first language for everyone
- Siloed working
- Different expectations/pressures on different services creates conflict
- Low capacity of V&CSs
- Website user journey and information
- Inconsistency across providers (capita different priorities vs LBB)
- Staff attitude
- Low-partnership buy-in
- Opening hours for libraries/support etc.
- Mental health problems
- Pride in asking for help
- Resident mobility/ability to access services

## Segment 2 | Observation

Contribution of solution paths and ideas varied across the 3 idea categories provided to workshop participants.

2 categories saw a good contribution of feedback and ideas including:

- Identifying residents with financial needs or vulnerabilities.
- Developing consistent standards to support financially vulnerable residents across services.

1 category saw a lack of clarity and relevant solution paths:

- Systems or processes to database and report on financial signposting or support given.

Some reasons for this may be the lack of joined up existing processes or tech platforms to report on referrals made to services. Lack of consensus and understanding on the impact referral / signposting processes have on the service areas and resident experience.

**End of Report**



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## **The Impact of Outreach Advice: A Case Study**

### **Partnership Between Citizens Advice Barnet and BOOST**

Thanks to funding from the Barnet Community Innovation Fund, Citizens Advice Barnet and BOOST set up a new partnership whereby a Citizens Advice Barnet adviser was embedded within the team at BOOST, providing advice to their clients on a range of problems and access to more specialist support.

During the first year of this partnership, the Citizens Advice Barnet adviser provided advice to 398 people with 472 problems at 83 face-to-face sessions, 58 of which were at Burnt Oak Library and 25 of which were at Grahame Park, and through 163 referrals.

We referred 85 people into Citizens Advice Barnet's other services, 40 into general advice and 45 into specialist advice, and 28 into external services, including Age UK Barnet and Debt Free London. We signposted 88 people to other support.

Working closely together enabled us to learn from each other and improve our own practices. For example, BOOST recruited a manager for their welfare benefits advisers to enable them to provide more consistent advice.

We are also much more familiar with the services we both provide, which has enabled us to significantly increase the number of referrals we make to each other and make better use of our joint resources. For example, Citizens Advice Barnet now refer many more people to BOOST for support with Discretionary Housing Payment applications.

During the partnership, the Citizens Advice Barnet adviser attended weekly catch up meetings with the BOOST team and their other partners, which improved Citizens Advice Barnet's knowledge of and involvement with other local service provision, especially with the council.

The project also opened doors to other partnerships. For example, Citizens Advice Barnet have now been pledged funding from Notting Hill Genesis to continue providing advice at Grahame Park.

The partnership improved both organisations' reach and engagement with the community. For example, clients came to BOOST specifically to see the Citizens Advice Barnet adviser, and accessed support from BOOST, as well; and Citizens Advice Barnet was in more geographical locations than they would have been, otherwise, which improved accessibility, especially for more vulnerable clients or those with health conditions.

Through this partnership, we achieved the following hard outcomes:

- £46,081 benefits claimed
- £4,581 debt written off
- £5,920 debt managed through repayment plans

- 38 people accessed OISC level 3 immigration advice

The following client story is just one example of what we've achieved through this partnership:

A approached BOOST as she'd been trying to apply for housing benefits and council tax support for a year but was being refused as her son wouldn't provide proof of his income. She was also in a lot of debt.

After A's son moved out, BOOST helped her make a new claim and asked for her claim to be assessed as a priority. It was assessed two days later and was accepted with three months backdate. The client said she felt like a weight was lifted off her shoulders.

Whilst BOOST were supporting her, she was referred to CAB for debt advice and was booked an appointment with their debt caseworker. He liaised with her priority creditors to put her debts on hold while advising her of available options. He recently suggested a debt relief order, which is now being actively investigated. This will allow all of the client's debts to be written off, giving her a fresh start.

Overall, this innovative partnership model of embedding a CAB adviser within the BOOST team has worked well. BOOST commented that it's worked much better than their other partnerships, which are less formal and do not involve anywhere near the level of integration we have achieved. It has enabled CAB to work more closely with BOOST's wider network, e.g. Grahame Park and Notting Hill Genesis, and that is only the beginning. Going forward, the role will continue to be part of BOOST's network and provide advice at more of BOOST's outreach locations: thanks to its success, BOOST and Notting Hill Genesis have agreed to fund the continuation of this project. We would be keen to replicate this model with other partners.

By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

## AGENDA ITEM 15

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